BOARD POLICY Descriptor Code: KN

Complaints

The Cherokee County Board of Education welcomes constructive criticism from its community and other stakeholders when it is motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively.

The School District believes that complaints and grievances are best handled and resolved as close to their origin as possible. Therefore, the proper channeling of complaints involving instruction, discipline, or learning materials will be as follows:

1. Teacher

- 2. Principal
- 3. Office of School Operations
- 4. Superintendent
- 5. School Board Members

Any complaint about school personnel shall always be referred back through proper administrative channels before it is presented to the School Board for consideration and action.

When a complaint is made directly to an individual School Board member, the procedure outlined below will be followed:

- 1. The School Board member will request the person making the complaint to reduce the complaint to writing and transmit or deliver the written complaint to the Superintendent.
- 2. If, at any time, the person making a written complaint feels that he/she has not been given a satisfactory reply from the school, the person is advised to consult with the Office of School Operations and then the Superintendent and, if still not satisfied, to request of the Superintendent a hearing before the School Board.

If the matter is brought before the School Board, the School Board will arrange a hearing at a regular or special meeting called by the School Board.

ADOPTED: August 2, 2001 REVISED: July 18, 2019

Cherokee County Board of Education