

**St. James, Gravenhurst
Annual Vestry Meeting Agenda
February 6, 2022**



AGENDA

1. Opening Prayer
2. Announcement of Diocesan Canon J-1 ‘Vestries’, Section 2 re: voting membership
 - a. Full age of 16 years
 - b. Baptised
 - c. Habitually attend divine service
 - d. Contributed to the working expenses of the parish in previous year
3. Election of Vestry Clerk
4. Adoption of the Agenda
5. Adoption of the Minutes of the 2021 Annual Vestry Meeting
6. Issues Arising from the Minutes
7. Review of Mission Objectives
 - a. Review and adoption of Warden’s Report & Clergy Reports
 - b. Review and adoption of ministry reports: Worship, Diocesan Synod, Anglican Church Women, Craft, Hope Chest, Coldest Night of the Year, Screening in Faith
8. Overview of Stewardship Objectives
 - a. 2021 Gravenhurst financials & 2021 Holy Manger financials
 - b. 2022 Gravenhurst Budget
9. New Business
10. Closing Prayer & Adjournment

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**James Anglican Church Annual Vestry Meeting Minutes
February 7, 2021**

PRESENT VIA ZOOM: Rev. Heather Manuel, Judy Campbell, Janet Merkley, Colin Edwards, Bill Flavell, Helen Flavell, Mary Leger, Lois Bainbridge, Jane Templeton, John McMechan, Muriel Shaw, Louella Witney, Ruth Ryan, Meredith Hendy, Derek Shakespeare, Betty Shakespeare, Pam Thornton

OPENING PRAYER: Reflection on the past year led by Rev. Heather at 11:30 am.

ANNOUNCEMENT OF DIOCESAN CANON J-1 'Vestries', Section 2 re: voting membership – it stated that you must be full age of 16 years; baptised; habitually attend diving service in the parish; and have contributed to the working expenses of the parish in the previous year.

ELECTION OF VESTRY CLERK: Janet Merkley nominated Pam Thornton to be Vestry Clerk. Pam accepted the nomination.

ADOPTION OF AGENDA: Moved by Derek Shakespeare and seconded by Louella Witney that we proceed with the agenda as presented. Carried.

ADOPTION OF MINUTES from 2020 Annual Vestry Meeting: Moved by Louella Witney and seconded by Janet Merkley that the 2020 minutes be accepted as circulated.

ISSUES ARISING FROM 2020 MINUTES: No issues were brought forward.

REVIEW OF MISSION OBJECTIVES: Rev. Heather asked all present to read over the reports submitted. Call for discussion and motion to approve the following Clergy and Wardens' reports: Clergy report from Rev. Heather Manuel, Incumbent; Clergy report from Rev. Diana Wilde; Clergy report from Rev. Margaret Morrison; Clergy report from Rev. Jim Schell; Wardens' Report from Pam Thornton and Colin Edwards.

MINISTRY REPORTS: Altar Guild, Pastoral Care, Anglican Church Women, Craft Group, Coldest Night of the Year, Gravenhurst Against Poverty (G.A.P.), Card Ministry, Screening in Faith. Vote of thanks extended to Nancy Houghton for her ministry for Sunday Zoom Services and for organizing thank you cards for HMCS Halifax – 289 cards were sent. Thank you to Judy Marriott and the Craft Group for requesting that Christmas Cards be collected for parishioners and handed out with the Christmas Gift Bags. Thank you from Ruth Ryan to Rev. Heather and others who are responsible for putting together and delivering Gift Bags to parishioners. This ministry is most appreciated, especially during this COVID time. As of Vestry St. James Virtual Walkers, have raised \$2,055 for The Coldest Night of the Year with offers of more donations to come in. Thank you to Mary Leger for once again being our Team Captain. All reports on file. Motion to approve above reports: Moved by Louella Witney, seconded by Bill Flavell. Carried.

STEWARDSHIP OBJECTIVES: Holy Manger, Barkway financials – Janet Merkley, Treasurer, spoke to her report. She feels blessed as Holy Manger met all their financial obligations for 2020 and as of January 2021, there is a balance of \$ 2,939.96 in their Operating Fund.

St. James Gravenhurst: Meredith Hendy, Treasurer, spoke to her reports. It was a good year. As of December 2020, thanks to the Patricia Morris bequest and monies returned from our investments

with the National Church. there is a total income of \$288,253.89 under Profit and Loss. After expenses for the year the net income is \$165,723.67 in the Operating Fund. Total Liabilities and Equity on the Balance Sheet/Designated Funds ending December 2020 is \$356,082.41.

Questions re: Financials – John McMechan asked when the elevator would be finished. Rev. Heather explained that the contractor had promised to have all the work completed by December 2020. This has not been accomplished. Diocesan lawyers are once again dealing with the contractors.

Colin Edwards asked how monies given to PWRDF were accounted for. It was explained that over a period donations were accumulated and one cheque was issued by the church for the total of monies. There is one more payment from the Patricia Morris estate to be received out of a total of \$152,000 that was allotted to us.

Motion to approve Financial Reports. Moved by Jane Templeton and seconded by Ruth Ryan. Carried.

2021 Budget: With a line of Recovery Initiative in the amount of \$22,000 and numbers for income and expenses, the total budget projected for 2021 is \$110,433.50.

Motion to accept 2021 budget. Moved by Ruth Ryan and seconded by Muriel Shaw.

ELECTIONS:

Deputy People's Warden – Rev. Heather asked for nominations. Jane Templeton was nominated by Lois Bainbridge and seconded by Pam Thornton. No further nominations were brought forward. Jane accepted the position.

Colin Edwards will continue as Rector's Warden for Holy Manger, Barkway as well as Deputy Rector's Warden for St. James, Gravenhurst. Judy Campbell will continue as People's Warden for Holy Manger, Barkway.

Pam Thornton will continue as People's Warden for St. James, Gravenhurst.

Motion to accept elected officials: Moved by Ruth Ryan and Louella Witney to accept names for election as presented. Carried.

SYNOD 2021: Meeting will be by Zoom – September 17 and 18,

2021. Nominated Members to Synod: Colin Edwards by Jane

Templeton; Pam Thornton by Colin

Edwards. Alternates to Synod –

Louella Witney nominated by Jane

Templeton; Ruth Ryan, nominated

by Lois Bainbridge. Moved by Lois

Bainbridge and seconded by Bill

Flavell to accept names as

presented. Carried.

Moved by Ruth Ryan and Jane

Templeton to adjourn the meeting.

Carried - Time: 12:45 pm.

*Respectfully submitted by Pam
Thornton*



KEEPING CONNECTED THROUGH 100 MONTHLY GIFT BAGS WITH PRAYERS, CRAFTS AND TREATS!

REV. HEATHER'S REPORT TO VESTRY 2022

Here we are at the beginning of another year.

In the pages of this report booklet you will learn about the activities of the past year, a year in which we had to continue to adapt our ministries to reflect the safety protocols of our community. You will see that through online, mail, porch-drop and in-person ministries, we've done our best to keep connected in heart and prayer.

What you will not see in these reports is the countless hours that we all have spent checking in on friends, neighbours and church members. The past 2 years have been challenging for everyone in the world, and it has been a joy to see the members of this church community seeking to be an encouraging voice and listening ear to people who are at their wit's end.

May God bless you and grant you the compassion to keep showing this love for your neighbour. In the darkest times, we can be God's light!

Keep up the good work! May God bless us in 2022.

Rev. Heather

DEACON MARGARET'S REPORT FOR GRAVENHURST, BARKWAY AND BALA

The past year has been one of challenges, shared by all and made better by many. Cory Brunatti of Muskoka Lakes Parish along with Rev. Heather, Derek and Betty Shakespeare and Ven Kelly have made it possible to deliver online services to the Developmentally Handicapped in such a way that we are achieving remarkable statistics regarding viewing. Many thanks to Norway Community Church and Windermere Anglican for supporting this Ministry. Others in Canada have shown interest in accessing these videos and a planned new indexed online list of offerings from Muskoka will make this possible.

STATISTICS

- 119 people follow the series
- We usually reach 42 people live on the video
- We had larger numbers when we first started which fell in the summer but has since restored
- 43% of those who view the video will share it with others
- The majority of the people who watch the video are 35 years or older

The Children's online Bible Stories continue monthly and our goal is to increase the frequency to one story released every two weeks. This Spring/Summer I will develop a list of stories and a roster of those willing to participate to achieve this goal by the Fall.

It is heartbreaking that I am not in contact with the wonderful Seniors at The Manor who always attend a monthly Deacon's Mass due to Covid. I did, with the aid of a talented friend, make them all lap quilts and they were ever so appreciative. We plan, as a group of cooperating Parishes, to produce accessible, online services that could be viewed by those in the Manor and other Retirement and Nursing Homes in Muskoka.

Our goals for the coming year are clear.

Respectfully Submitted by Margaret M. Morrison, Deacon

YEAR 2021 WARDENS' REPORT FOR VESTRY
ST. JAMES ANGLICAN CHURCH, GRAVENHURST, ONTARIO
FEBRUARY, 6, 2022

The hope a year ago was that the year 2021 would find an end to the pandemic of COVID 19 and that life as we knew it would be with us again. However, such was not the case. It would seem we are on a roller coaster ride. For part of the year, we were able to hold services in church following all the proper protocols such as social-distance seating, signage, and sanitizing with the fogger. People wore masks and attendance taken.

During the shut-down period of the year, Rev. Heather provided services via Zoom each Sunday assisted by Nancy Houghton, Diocesan Lay Reader from Bala. The parishes of St. James, Gravenhurst, Holy Manger, Barkway, and Trinity All Saints, Bala as well as parishioners from the Parishes of Muskoka Lakes joined the services. At all times prayer videos were available for viewing on the website for Bala and Gravenhurst.

The delivery of gift bags continued all year, each filled with several weeks of readings and special treats/gifts. Thank you to all who offered their time and talent for the bags, for those who helped fill the bags and special thanks to the delivery angels. Other angels to thank are ones who have stayed connected by phone or emails to parishioners who are on their own and who have made offers of grocery runs.

Year 2021 saw, after delays that prolonged construction, the completion of our elevator. Thank you to all those who showed patience as this project came into fruition. We are now a fully accessible building.

In the fall there was excitement as the Girl Guides returned on Tuesday evenings, the Hope Chest re-opened on Thursdays, the Muskoka Indigenous Friendship Centre, under the leadership of Theresa and Barry Buker started on Tuesdays, and there was the promise of Great Beginnings returning in the New Year.

The Wardens appreciate the care and attention that Meredith Hendy, our Treasurer, and Graham Eliot, our Sexton, give to their responsibilities at St. James. We thank Kim Hawn, our Organist, for his continuing dedication to his music. To Rev. Jim Schell, Rev. Diana Wilde, and Rev. Margaret Morrison our thanks for their ministry at St. James.



Ruth & the Elevator!

The Wardens wish to express our heartfelt appreciation of our Rector, Rev. Heather Manuel. Her strength, leadership, and commitment to all of us goes with out saying. Thank you for all you do. The Wardens are grateful for your financial support through all of 2021 and know your generosity will continue. Blessings to all of you.

In Faith,

Your Wardens,

Pam Thornton, Jane Templeton, Colin Edwards

LAY READERS AND WORSHIP REPORT VESTRY JANUARY 2022
EDITED FROM THE VERSION IN BALA'S VESTRY REPORTS

As we started 2021 in lockdown with services only able to be done on-line, we were all hopeful that the summer would see us able to be back in person. For most of the year services were held on-line. Having the paid Zoom account made it easier to plan worship as we didn't have to worry about the 40-minute time restriction with the free service.

We involved a variety of people in readings, prayers and music and have had several people offer reflections, possibly more variety than we would have with in person service. Also, we have been able to connect Trinity All-Saints Bala, Holy Manger Barkway and St. James Gravenhurst in ways we wouldn't have if we weren't on-line. Add to that the collaboration with Parish of Muskoka Lakes and it has been a very good experience on sharing resources and thinking outside of the physical walls of our buildings while participating in very meaningful worship.

It was wonderful to be able to have in-person services from September to December, while still having a Sunday morning online presence via zoom-streaming. It was very uplifting to be in the Church for Christmas Eve. It still looked very different to what we used to know but it was important to be able to have that service in our sacred spaces.

The Annual Lay reader conference was held on-line again this year and we were asked by Rev. GailMarie Henderson to assist with both the Morning Prayer Service on Saturday and the Closing Service at the end of the Conference. A bit of a daunting task in front of our peers. The conference theme this year continued from Synod – Transformation.

Our Worship team has been involved in a few other special services this year. We did the World Day of Prayer service on-line; a service for National Indigenous Day; and helped organize a Quiet Day for all the Lay readers from the Diocese of Algoma and Moosonee in December. We continued to provide resourcing to Parish of Muskoka Lakes for their pre-taped services until their return to in-person services. These services are uploaded to both Facebook and YouTube and reaches people from around the world. The statistics have been very interesting.

The "Worship" bags have continued right through this year. A huge thank you to everyone that contributes to this ministry. It has been a lifeline for some people and helps keep us all connected. As I said last year it's not "Church" as we used to know it, or would like it, but we are feeding our souls and souls of others with all the activities we are doing. We are indeed blessed.

Respectfully submitted by Nancy Houghton



KEEPING CONNECTED THROUGH ZOOM!

REPORT OF THE FIFTIETH SYNOD - DIOCESE OF ALGOMA

Theme – “Restore us O God; make your face shine on us, that we may be saved.” Psalm 80:3

September 16 -18, 2021, Via Zoom

The Lay Delegates were asked to attend four pre-synod workshop sessions led by Rev. Dr. Susan Beaumont titled: “How to Lead When You Don’t Know Where You’re Going: Leading in a Liminal Season” - living during uncertainty and how to move forward in the face of uncertainty. Dr. Beaumont describes this time of unknowing as being a ‘Liminal State’ It is a time that is filled with worry, conflict, and danger, but is also filled with possibilities. As we work our way through the effects of COVID-19 we must try to be part of the solution where ‘people with the problem’ go through a process together to become ‘the people with the solution’. Commitment is needed for change.

The opening Eucharist was livestreamed from St Luke’s Cathedral in Sault Ste Marie on the evening of Thursday, September 16th. It was a lovely service, but what struck me was that there were so few people attending the service. Usually, the cathedral is filled; however, with the protocols in the place there was, of course, limited seating.

During the service Elder Willard Pine from Garden River First Nation was commissioned as Indigenous Spiritual Advisor to Archbishop Anne of Algoma. She expressed her hope that her invitation to Elder Pine to serve in this capacity would lead to an exchange of stories and wisdom about the sacred traditions of Indigenous peoples.

Frances Glover or Fran as she is known was installed as an Honourary Lay Canon of St. Luke’s Cathedral. Many of the women remember Fran through her affiliation and commitment to the ACW.

Following a Service of Morning Prayer on Friday, the 17th, the first order of business was highlights of the Archbishop’s Charge – It is thirteen pages long! I am not going to read all thirteen pages, just give you a smattering of Archbishop Anne’s message. If you would like a copy of the charge, please let Rev. Heather know.

-Renewing Our Commitment to Reconciliation with Indigenous Peoples – Standing with those who are calling for an annual National Day of Mourning for the children who died in Residential Schools. We were asked to mark September 30 or the closest Sunday to that date as TRC (Truth and Reconciliation Commission) Day.

-Thorneloe University – Has been on the Laurentian campus for the last sixty years. Countless individuals from Algoma have taken courses at Thorneloe towards degrees conferred by Laurentian University – clergy, lay readers in Algoma and Moosonee. 2021 has been difficult for Thorneloe University as Laurentian went into receivership this year and as part of its restructuring it intended to end its relationship with Thorneloe. However, Thorneloe is committed to rebuilding itself and is dedicated to its Theology Programme. Its future is being reimagined so that it can continue to be a dynamic school of learning.

-Pandemic – We are not out of the woods yet. The archbishop is requesting that all clergy and lay leaders holding the archbishop’s licence, as well as parish office staff, pastoral visitors, deanery lay

stewards and on...be fully vaccinated by the end of October 2021. Being vaccinated is what 'loving our neighbours' looks like now.

Through out the meeting, video presentations from Algoma, Muskoka, Sudbury-Manitoulin, and Thunder Bay-North Shore Deaneries were shown. Each Deanery gave mention of their parishes and outlined how they continued to function through COVID – 19. Each one had a slightly different approach, but all with the same result of staying connected with one another and offering help where needed. The telephone, electronic, printed word and Zoom became the norm of staying in touch with fellow parishioners.

Finances for the Diocese of Algoma are of great concern. The estimated budget for 2022 shows that monies will need to be borrowed from the Diocesan Reserve Fund to present a balanced budget. The forecast for 2023 gives a similar projection. If borrowing continues from the Reserve Fund, it will be depleted within five years. The impact of COVID -19 on the Diocese's finances is not known at this time. Apportionments from each parish and investment income are a major source of funds to the Diocese. Due to a weakening in the overall economic conditions, these revenues might decrease resulting in a reduction in future cash flows. Currently there is no way of predicting the financial effect of the pandemic on the Diocese.

Ending on a happy note, one of the portions of the charge centered around the planting of trees in celebration of Queen Elizabeth's 70th Anniversary of her reign in 2022. Archbishop Anne is requesting that each parish from Gravenhurst to Thunder Bay plant trees in June of next year, which is when the official celebration will occur. It is referred to as a "Treeilee" by the Queen's son, Charles – "a statement of hope and faith in the future."

From Pam: I have attended several Synod Meetings in the past – all where we met with one another allowing for conversation with each other and a chance to exchange thoughts and concerns. Meeting on Zoom was quite different – almost a bit fractured. However, the technology involved took time and effort on the part of a 'techie' team. With very few technical difficulties the 50th Synod of Algoma ended with a Sending Rite and renewal of our Baptismal Vows.

From Nora: This, being my first Synod attendance, I did not know what to expect. The hard work put into the preparation and running of this event, especially through Zoom, was very evident. I would have much preferred this to be an "in person" event. I think it would have been wonderful to meet with others present and have the chance to have personal interaction and conversation. Saying this I do understand the modern technology and how it may allow for a larger attendance and respect that this may be the new "normal" moving forward.

From Colin: This was my first Synod, and I was invited to sit on the 'Vote of Thanks' Committee. It was out job to conclude Synod by thanking everyone who had been part of the planning and leadership. We conducted our Committee meetings via Zoom. Making a list of everyone involved in planning and leading Synod is a tough task, and but you learn a lot about the way Synod is structured and how it operates. We made sure to thank God first in our report!

Pam Thornton (St. James, Gravenhurst), Colin Edwards (Gravenhurst & Barkway), Nora Goltz (Bala)

COLDEST NIGHT OF THE YEAR (Gravenhurst Against Poverty)

Our St. James family first entered a team of “virtual” walkers in the Coldest Night of the Year fundraising campaign in 2020. We amazed everyone by raising over \$1,000 that year for Gravenhurst Against Poverty. Our St. James team received honourable mention from GAP and a gold badge for your generosity. In 2021, you answered the call again to help others in our community and raised an outstanding amount of over \$3,500!

That could be the end of the report, but it is not.

St. James has a reputation in Gravenhurst as being a Community Church. We help our community in many ways. The Coldest Night of the Year asks that we donate financially to the welfare of our neighbours. This is one charity where the net proceeds stay in our town and are used by Gravenhurst Against Poverty to help our neighbours. With the support of our church family and friends we hope to continue to support those most needy in our community in this way.

Respectfully submitted by Mary Flavell Leger

ANGLICAN CHURCH WOMEN (ACW) CONTACT GROUP REPORT

Another year has passed with COVID. Our ladies still managed to keep busy helping parishioners and the community. Examples of their activities are keeping in touch with community and church members by phone or email, purchasing a few groceries and delivering to homes or apartments or nursing homes for those who have difficulty getting out to shop, making sure there is a constant supply of knitted cloths for the monthly church gift bags.

At Christmas, there were colourful gift bags filled with a variety of items and Christmas cards as well as homemade fudge. All a labour of love!

COVID has given me time to reflect on the past ACW members. The work we all did to help with church finances as well as a great deal of mission at home and abroad. A lot of our ladies have gone on to be with the Lord, leaving us with lasting memories of the wonderful times we all shared. Cliff and I had a particularly hard time in November and December 2021. Two of Cliff’s brothers passed away just one month apart.

On Christmas Eve Cliff and I, as well as our daughter and her family, attended the 7pm service at St. James. A wonderful, uplifting service and our entire family came away refreshed and thoroughly enjoyed the music. We were impressed by the way the carols tied in with the readings and reflections. As we left, we were met by Mark Clairmont playing Christmas Carols on his trumpet. Rev. Heather asked Cliff to ring the bell while Mark was playing.

I closing, I would like to thank Rev. Heather for always being a strong advocate of the ACW. I am still in touch with the Deanery and Diocesan ACW and will keep you informed of happenings.



Holy Manger, Barkway Christmas Eve

God Bless, Pat Flavell

CRAFT GROUP REPORT 2021

2021 was another quiet year for the Craft Group, no meetings were held. We were able to assist with a few Parish things though. We provided several hundred knitted dish cloths for Rev. Heather's monthly bags, with the help of many donations of cotton and dish cloths from all three parishes.

We were able to assist the Pastoral Care Committee with the purchase of items for the "Shut In" bags from funds we had on hand and a few sales of knitted items.

We attended to purchase items and pack them ready for delivery to 22 parishioners. Several of us also looked after the collection, sorting and getting the Parish Christmas Cards that were collected at church ready for distribution.

Looking forward to 2022 with renewed hope of being able to meet weekly once again and when that happens all are welcome.

Respectfully submitted

Judith Marriott

Christmas Gifts 2021:

'Angel Tree' Gifts for the Community

Christmas Cards for Muskoka Shores

Christmas Cards for the Manor

Christmas Cards for Military Overseas

Christmas Gift Bags For Shut-Ins

Christmas Cards for our Parish

Bonus this year:

Our church porch and yard were used

as one of the 'sets' for the town

Christmas Carol Play to raise money for

Gravenhurst Against Poverty



HOPE CHEST REPORT

The dedicated volunteers of the Hope Chest were able to reopen the store, with Covid Protocols in place, for Thursdays in the months of November & December. Even with that short 7-week period, the shoppers returned and were grateful to see the HC open again!

The HC made just over \$1300 in just those few weeks!

At some point, they will have a meeting (maybe virtual!) to decide how to distribute their community funding.

The extent to which the Hope Chest will reopen in 2022 will be determined by the Covid Protocols of our Province and Diocese, and the comfort of the volunteers.

THANK YOU to all of the volunteers, and especially to Team Captains Diane Matz, Judy Marriot, Louella Witney and Pam Thornton.

**St. James Anglican Church & Holy Manger Barkway
Congregational Officers**

Clergy:

Rev. Heather Manuel, Incumbent

Rev. Diana Wilde, Honourary Assistant, with ministry in prisons and hospitals as well

Rev. Jim Schell, Deacon Assistant, with hospice ministry as well

Rev. Margaret Morrison, Deacon with courtesies in parish, ministry in nursing homes and
Community Living South Muskoka as well

Rev. Canon Tom James, Honourary Assistant retired

Wardens & Financial Officers:

People's Warden Gravenhurst: Pam Thornton

People's Warden Barkway: Judy Campbell

Rector's Warden, Gravenhurst (to be appointed)

Deputy Rector's Warden with stewardship of Barkway: Colin Edwards

Deputy People's Warden Gravenhurst: Jane Templeton

Financial Officers:

Treasurer at Gravenhurst: Meredith Hendy

Treasurer at Barkway: Janet Merkle

Financial Reviewer: Rev. Jim Schell

Council Officials:

Clergy & Wardens

Pastoral Care: Derek Shakespeare, Diocesan Lay Reader

Craft Group Ministry: Betty Shakespeare

Hope Chest: to be chosen by Hope Chest

Anglican Church Women: Pat Flavell

Delegate to Synod: Pam Thornton

Delegate to Synod: Colin Edwards

Alternate Delegates to Synod: Ruth Ryan and Louella Witney

Ministry Officials:

Parish Lay Readers: Carol Fraser, Pam Thornton, Stephen Shakespeare

Musician and Choir Director: Kim Hawn

Altar Guild Coordinators: Jane Simmons & Elaine Smith

Care Card Ministry: Lois Bainbridge

Gravenhurst Against Poverty liaisons: Pam Thornton & Mary Leger

Property Steward: Graham Elliot

ST. JAMES ANGLICAN CHURCH BUDGET DESCRIPTION

How Does St. James Church Spend My Donation?

61% Toward Spiritual Care

39% Toward Resources Needed to Provide Spiritual Care

Our faith guides all of our financial decisions.

We seek to follow Jesus' example in three ways:

1. Disciples pray and learn together
2. The Good News is shared to our neighbour in word and deed
3. The Good News is shared by serving beyond our community

Spiritual Care

\$67,000 of \$110,000 total budget

The Spiritual Care of people at home and abroad. About half of the \$67000 dedicated to the 3 tasks listed above is spent employing our Priest, Rev. Heather Manuel. Her role is to fulfill these tasks in word and deed; and to organize, inspire and equip church members to fulfill these tasks in word and deed. Rev. Heather provides opportunity for regular prayer and learning both in-person and online. In this, she is assisted by our paid Organist & Choir director, and our paid Youth Ministry Assistant. About \$11,000 per year is dedicated to providing opportunity for us to learn and pray together. Rev. Heather chairs the Muskoka Chaplaincy Association, which provides Spiritual Care for the patients, staff and residents at our hospitals in Bracebridge and Huntsville. She also sits on the Board of the Gravenhurst Ministerial. She is assisted by three clergy who minister in prisons, hospice and Community Living facilities. Our church has representation at the table of Gravenhurst Against Poverty and regularly supports the local food bank.

We also dedicate \$19,000 to the work of our church beyond our community through the Diocese of Algoma and the Anglican Church of Canada. Some of their learning, prayer and serving ministries are listed in the side column.

Resources Needed to Provide Spiritual Care

\$39,000 of \$110,000 total budget

The primary resource needed to accomplish the 3 tasks above is our church facility. The worship area, hall, kitchen, washrooms, office, chapels and meeting rooms of this facility enable us to engage in regular prayer and learning. The facility also houses our Hope Chest 2nd hand store, which provides clothing for the community and donates proceeds to initiatives such as school food programs and the Women's Centre. Additionally, our facility houses a branch of the Hands Family Network parent & tot Program, the Muskoka Indigenous Friendship Centre, and a local branch of the Girl Guides.

Attached to our facility is the house provided for our Priest and her family.

About \$29,000 of our budget is dedicated to facility costs such as insurance, utilities, maintenance, supplies, grounds-keeping and Custodial services. An additional \$10,000 is divided among our Parish Administrator, who works 2 mornings per week attending to the phones, mail, email and other administrative tasks; our Treasurer who ensures our financial activities meet the standard of the Canada Revenue Agency and the Diocese of Algoma; and the cost of banking.