

Octane Environmental

Oil & Gas / Field Operations – Dispatcher

Location: Harrison County, WV – Coordinating across WV, OH, and PA

Industry: Oil & Gas Field Operations

Work Environment: Primarily Office-Based with Field Coordination

Experience Level: 2–3 Years Preferred

Reporting Structure: Reports to the Director of Back Office Operations

Who We Are

At Octane Environmental, we exist to take on the toughest environments and deliver when it matters most. We bring relentless execution, uncompromising safety, and battle-tested solutions to biogas, oil & gas, industrial cleaning, and beyond. We don't cut corners. We don't back down. We build, contain, clean, and respond with discipline and grit — protecting people, safeguarding operations, and raising the standard in every field we enter.

We rise to pressure. We perform in the critical moments.

The Opportunity

This is not a general administrative or call-center dispatch role. The ideal candidate has strong experience dispatching heavy equipment, crews, and field operators — and is comfortable learning Octane's equipment, job sequencing, and the demands of oil & gas field work.

This role serves as the operational center of daily field activity, making informed decisions that directly impact utilization, operational efficiency, safety, and customer satisfaction.

This Role Is a Strong Fit If You Have Experience With

- Heavy equipment, construction crews, or field operators
- Multi-resource jobs with changing timelines and priorities
- Drivers and operators in DOT- or safety-sensitive environments
- Operations where real-time decisions matter more than routine admin work

Core Responsibilities

- Coordinate daily movement of crews, equipment, and materials across all divisions
- Serve as the communication hub between field crews, supervisors, and back office
- Receive, dispatch, and route work orders through the established work order flow
- Maintain daily records — crew assignments, job status, equipment, and materials
- Coordinate with Supervisors and Crew Leaders on next-day needs and schedule changes
- Resolve scheduling conflicts, equipment shortages, and crew availability issues
- Coordinate field availability and respond to changing job conditions in real time

What We're Looking For

- 2–3 years of industry experience preferred
- Proven experience dispatching heavy equipment, crews, or field operators
- Strong organizational skills — managing multiple jobs, crews, and timelines at once
- Reliable communicator who keeps field and office aligned
- Proficiency in Microsoft Office and ability to learn dispatch/scheduling software
- Ability to stay calm and make decisions under pressure

What Sets You Apart

- Background in oil & gas, construction, or industrial field operations
- Experience managing DOT drivers or operating in safety-sensitive environments
- Track record of keeping multi-crew jobs on schedule without losing details
- You don't wait to be told — you see the problem and fix it

Compensation

Competitive, based on experience and industry background. Opportunity to grow with a company gaining traction in the Oil & Gas, Biogas/RNG, and Industrial Cleaning markets.

Benefits Octane Offers

- 401K
- Dental
- Vision
- Medical Insurance (Family)

Why Octane

We are not a sit-back company. We are building something in the Oil & Gas, Renewable Energy, and Industrial Cleaning space — and we're looking for people who want to be part of it.

If you're looking to just clock in — this isn't it.

If you want to build, lead, and grow — let's talk.