**HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3**

REGULAR GOVERNING BOARD MEETING

**MINUTES**

September 13, 2022

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Hackberry Elementary School District #3, and to the general public that the Board will hold a Board Meeting on Tuesday, September 13, 2022, at 4:00 p.m. The board may also vote to hold an executive session which shall not be open to the public pursuant to A.R.S. 38-431 (A) (1) for discussion/consideration of personnel or A.R.S. 38-431 (A)(3) for legal advice from the district’s attorney on any matter on this agenda.

**REGULAR BOARD MEETING:**

**1.** **Call to Order**: Leanne Donason called meeting to order @ 4:00pm.

**2**. **Roll Call**: Leanne Donason, Tammy Herrera, Clint Owen, Lorie Cote absent;

Mr. MacDonald, Joni Bullock, Karen Van Steen

**3.** **Pledge of Allegiance:**

**4.** **Moment of Silence**

**5.** **Call to the Public - None**

**6.** Approval of Previous Board Meeting Minutes of August 9, 2022

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Passed in favor 3-0.

Approval of Previous Special Meeting Minutes of September 6, 2022

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Passed in favor 3-0.

**7.** **Reports:**

a. Business Manager - None

b. School Board Report - None

c. Administrator’s Report & Recognitions:

Report: Before/After School Program

-One student arrives to school every day at 6:30am. Mrs. Bullock has consented

to supervise him until 7am, when teachers arrive. Would a before/after school

program be beneficial? Probably not at this time.

-With addition of one new student, our total enrollment is 59

-Safety plan was used today during school hours. Neighborhood guy was in the

bushes outside the gate. Mr. Brian confirmed he was just walking with his walking

stick. All students and staff were advised to stay indoors while Mr. Brian secured

the premises.

Recognition: Alyse Cherry, Food Service Director for applying for and being approved for ADE $5,000.00

**8.** Approval of Routine Orders of Business.

a. Expense Vouchers: **2237, 2303, 2304, 2305, 2306, 2307**

Motion to approve made by Tammy Herrera, seconded by Leanne Donason.

Passed in favor 3-0.

b. Approval of Payroll Vouchers: **2203, 2204, 2205**

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Passed in favor 3-0.

**9.** Approval of Mary Redente as a Part-Time Paraeducator (P.E./Music) for the 2022 - 2023

school year, pending AZ Fingerprint Clearance Card.

Will be at school on Tuesday and Thursday, salary is $150.00 per day.

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Passed in favor 3-0.

**10.** Approval of Amanda Jones as a Full-Time Paraeducator for the 2022 - 2023 school year,

pending AZ Fingerprint Clearance Card.

She would be taking Mrs. Lund’s place in 6-8th grade room. Hourly employee @ $17/hr.

Motion to approve, pending proof of paraeducator test, made by Tammy Herrera,

seconded by Clint Owen. Passed in favor 3-0.

**11.** Approve the Resignation of Debbie Lund as Paraeducator

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Passed in favor 3-0.

**12.** Approve stipend for Christina Ramirez as a Mentor

Mrs. Ramirez meets with Mrs. Raynor every week. Mrs. Raynor observes Mrs. Ramirez

class, then Mrs. Ramirez observes Mrs. Raynor’s class. Mrs. Ramirez would receive

$2,500 per semester, $5,000 for the entire school year. Funds will come from

Maintenance and Operations account.

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Passed in favor 3-0.

**13.** Approve the Classroom Site Fund Pay Plan

Discussion about if teachers want this pay in one sum in May, or have two payments.

One in January and one in May. If a teacher leaves mid-year, they will not receive payout.

Motion to approve made by Tammy Herrera, seconded by Clint Owen.

Passed in favor 3-0.

**14.** Arizona Youth Partnership (AZYP) Mind Matters program for students ages

12+ (grades 7-8) for students who qualify by age. This program will begin on October

17th. Mondays 7th grade 2-3:30, Tuesdays 8th grade 2:00-3:30.

Arizona Youth Partnership (AZYP) Too Good For Drugs program for students ages 11 and

under (grades K-6) for students who qualify by age. This program will be every Thursday

Beginning October 20th, from 2-3pm.

**15.** Informational items:

First Read of Policy Services Advisory No. 717 - 736

First Reading, Change in Policy (ASBA) Policy Services Advisory

Policy Advisory No. 717 JRR — Student Surveys (NEW) Regulation JRR-R — Student Surveys

Policy Advisory No. 718 Policy KI — Visitors to Schools

Regulation KI-R — Visitors to Schools (NEW)

Exhibit KI-E — Visitors to Schools

Policy Advisory No. 719 Policy KB — Parental Involvement in Education

Regulation KB-R — Parental Involvement in Education

Exhibit KB-EB — Parental Involvement in Education

Policy Advisory No. 720 Policy IHAMB — Family Life Education

(Review)

Regulation IHAMB-R — Family Life Education

Policy Advisory No. 721 Policy JLCB — Immunizations of Students

Regulation JLCB-R — Immunizations of Students

Exhibit JLCB-E — Immunizations of Students

Policy Advisory No. 722 Policy JLCC—Communicable Infectious Diseases

Policy Advisory No. 723 Policy GBGCB — Staff Health and Safety

Policy Advisory No. 724 Policy DIA — Accounting System

Policy Advisory No. 725 Policy IHA — Basic Instructional Program

Policy Advisory No. 726 Policy JLDA — School Counselors and Psychologists

Policy Advisory No. 727 Policy JICFA — Hazing

Exhibit JICFA-EB — Hazing

Policy Advisory No. 728 Policy IKF — Graduation Requirements

Policy Advisory No. 729 (NEW) Policy JJIA — Intramural Sports

Policy JJIB — Interscholastic Sports

Regulation JJIB-R—Interscholastic Sports © 2022 by ASBA

Policy Advisory No. 730 Policy EE – Transportation Services

Policy Advisory No. 731 Policy EEAEA – Bus Driver Requirements, Training, and Responsibilities

Policy Advisory No. 732 Policy JF – Student Admissions

Policy Advisory No. 733 Policy IJL – Library Materials Selection and Adoption

Regulation IJL-R —Library Materials Selection and Adoption

Policy Advisory No. 734 Policy IJNC — Resource Centers/Media Centers/School Libraries

(NEW) Regulation IJNC-R - Resource Centers/Media Centers/School Library

(NEW) Exhibit IJNC-E — Resource Centers/Media Centers/School Library

Policy Advisory No. 735 Policy IMD — School Ceremonies and Observances

Policy Advisory No. 736 Policy IMB — Teaching About Controversial/ Sensitive Issues

**16.** INFORMATIONAL ITEM AGENDA ITEM:

Second Read of Policy Services Advisory No. 716:

JLDAB - Referrals to Other Agencies

JLDAB-R - Referrals to Other Agencies

JLDAB-E - Referrals to Other Agencies

**17.** Reviewed several different formats of agenda from other districts. Trying to find one that

is easier to read. Ms. Karen will come up with a combination of two of them.

**18.** INFORMATIONAL ITEM AGENDA ITEM:

1. Discussion of Student and Staff Dress Code:

Suggestion was made that a survey be given to parents to get their input on

the idea of t-shirt uniforms. Also if we decide to use uniforms it should be

At the beginning of the year.

Tabled until the beginning of next year.

**19.** Adjourn

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need accommodation for this meeting, please contact the Cedar Hills School office at (928) 692-0013.

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Leanne Donason, Board President Date