

**HACKBERRY ELEMENTARY SCHOOL DISTRICT #3**  
**GOVERNING BOARD REGULAR MEETING MINUTES**  
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401  
Tuesday, September 12, 2023 @ 4:00 pm

1. **Call to Order:** Leanne Donason @ 4:00 pm
2. **Roll Call:** Leanne Donason, Pamela Adams, Clint Owen, Tammy Herrera, Valerie Grimes, Christina Ramirez, Joni Bullock, Deb Warren
3. **Pledge of Allegiance:**
4. **Moment of Silence:**
5. **Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)  
**None**
6. Approval of Regular Board Meeting Minutes August 8, 2023  
**Motioned by Valerie Grimes, 2nd by Clint Owen**

**Passed 5-0**
7. **Reports:**
  - A. Business Manager- None
  - B. School Board- None
  - C. Administrator- Ms. Ramirez

First onsite visit from Becca Moehring-ADE-Education Program Specialist. Focus on successes and areas of school improvement efforts around the instructional infrastructure. Visit was very positive. Preliminary letter grade data is showing a positive change. Student Council elections are scheduled and the students are very excited. Truck is scheduled at TNT on Tuesday for mechanical concerns. Student transportation will be available in the near future.

Employee is almost done with the training. Parent/teacher conferences are scheduled.

8. Approval of Routine Orders of Business:  
Any Board member may request that an item be pulled off the agenda for further discussion.
  - A. Expense Vouchers- **2454, 2455**  
**Motioned by Tammy Herrera, 2nd by Pam Adams**  
**Passed 5-0**
  - B. Payroll Vouchers- **2404, 2405, 2406**  
**Motioned by Tammy Herrera, 2nd by Valerie Grimes**  
**Passed 5-0**
  - C. Approve Virginia Coleman as Hearing Officer for the 2023-24 SY  
**Motioned by Leanne Donason, 2nd by Tammy Herrera**  
**Passed 5-0**
  - D. Approve TRUST Hearing officer list for the 2023-24 SY  
**Motioned by Pam Adams, 2nd by Tammy Herrera**  
**Passed 5-0**
9. Approve CWDL - Bi-Annual Financial Audit for Hackberry E.S.D. #3  
**Motioned by Pam Adams, 2nd by Clint Owen**  
**Passed 5-0**
10. Approve Mutualink- Benjamin Buller (in person)  
ARS 41-1733 School Safety Interoperability fund  
Mohave County School Safety Program  
No cost to the District-state grant  
**Motioned by Tammy Herrera, 2nd by Clint Owen**  
**Passed 5-0**
11. Approve Verkada-Nate Cassara (zoom meeting) Communication platform/equipment to align with Mutualink. Presentation provided. REAP funds to be utilized.  
**Motioned by Tammy Herrera, 2nd by Valerie Grimes**  
**Passed 5-0**
12. Approve Oculens- Installation and Configuration of equipment  
Presentation provided.  
Portion of REAP funds to be utilized. Remainder of invoice will

Be covered by the District.

**Motioned by Tammy Herrera, 2nd by Clint Owen**

**Passed 5-0**

13. "Loving My Future" middle school program- Arizona Youth Partnership  
Lacey Jean - Program Educator presented to the Board Members.  
The program provides information in 3 different components;  
Healthy Relationships, Money Management, Career Planning  
Parent permission would be required and the program would not be  
implemented until spring 2024.

**Discussion only**

14. **Adjourn: 5:10 pm**

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**Leanne Donason, Governing Board President**

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**Date**

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.