

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING MINUTES
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, June 9, 2026 @ 4:00 pm

REGULAR BOARD MEETING MINUTES:

I. Opening Items

A. Call to Order: Leanne Donason @ 4:00 PM

B. Roll Call: Leanne Donason, Pam Adams, Tammy Herrera, Valerie Grimes, Sam Dell, Christina Ramirez

C. Pledge of Allegiance

D. Moment of Silence

E. Call the Audience

1. Open

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

2. Limited to the agenda items only

Limited Call to the Public: Members of the public may address the Board on any specific agenda item(s) for up to 3 minutes Time may be extended through one person yielding their time to the speaker. Visitors must Complete the form and give it to the clerk prior to the start of the meeting.

F. Approval of the Board Agenda

First Motion to approve the board agenda by Valerie Grimes, 2nd Motion by Tammy Herrera **Passed 4-0**

II. Reports

A. Business Manager-Sam Dell

- Financial Report
- Budget FY26 update

Sam Dell presented the financial report and the FY26 budget update. He noted that the district's financial position continues to trend positively, with a projected year end M&O balance of approximately \$1.177 million as of April. The district anticipates rolling over roughly \$220,000 into the next fiscal year.

B. School Board

C. Administrator – Christina Ramirez

- Parent survey

The Superintendent provided an update on the recent parent survey, highlighting areas of strength and opportunities for improvement. Parents expressed appreciation for the district's small class sizes, low student-to-teacher ratios, and the staff's commitment to knowing and

supporting every student on campus.

Parents also identified several areas for growth, including increasing PE time, improving communication regarding student progress, and making report cards easier to understand. This feedback is valuable and will be reviewed as the district considers future improvements to support students and families.

- Student survey
Updated the Board on the results of the student survey. Students reported that they are happy with their teachers, feel the school rules are fair, and noted that there is no fighting occurring on campus. Students also expressed concerns regarding instances of bullying and disrespectful behavior by some peers.

Ms. Ramirez stated that this feedback is valuable and will be shared with staff so that appropriate adjustments and improvements can be made to support a positive school environment.

- Special Board meeting for Policies **-will schedule a special board meeting to discuss our policies**

III. Consent Agenda

Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.

A. Approval of the Regular Board Meeting Minutes May 12, 2026

First Motion to approve the Regular Board Meeting Minutes on May 12, 2026 by Valerie Grimes, 2nd Motion by Tammy Herrera Passed 4-0

B. Approval of the Special Board Meeting Minutes May 21, 2026

First Motion to approve the Special Board Meeting Minutes on May 21st, 2026 by Tammy Herrera, 2nd Motion by Valerie Grimes Passed 4-0

C. Approval of Donation List

D. Approval of Accounts Payable Vouchers – 2689, 2690, 2691, 2692

First Motion to approve Accounts Payable Vouchers by Pam Adams, 2nd Motion by Valerie Grimes Passed 4-0

E. Approval of Payroll Vouchers – 2627, 2628

First motion to approve Payroll Vouchers by Pam Adams, 2nd Motion by Valerie Grimes Passed 4-0

IV. Old Business

A. Discussion and possible action on Auditor General – Corrective Action Plan Report - Update on withheld funds

Updated received a letter from the Arizona Auditor General that the district is no longer in a corrective action plan. This item can be pulled from our agenda. Thank you Sam for the great efforts in making this happen.

- B. Discussion and possible action of the presentation of the High School
Update: Ms. Ramirez received an email from the Arizona School Administrators and the district meet with them in hopes they could help. Rebecca Beebe will be back with us in about 10 days to see what she can do for us and our presentation. There is hope that there is someone who will take the time to guide us. Request by Ms. Ramirez to discuss further about the high school.

**First Motioned to go into Executive Session to further discuss the high school at 4:42 PM by Pam Adams, Second Motion by Valerie Grimes
Passed 4-0**

**First Motion to go back into Regular Board Meeting at 5:00 PM by Leanne Donason, Second Motion by Tammy Herrera
Passed 4-0**

V. New Business

- A. Discussion and possible action of the FY27 Proposed Budget
**Sam Dell presented the proposed budget for FY27. The district is looking at 1.3 million for next fiscal year. According to this budget, most likely the taxes will not go up.
First Motion to approve the FY27 proposed budget by Pam Adams, 2nd Motion by Tammy Herrera
Passed 4-0**
- B. Discussion and possible action of the approval of the SY26-27 Parent-Student Handbook
**First Motion to approve the SY26-27 updated Parent-Student Handbook by Valerie Grimes, 2nd Motion by Tammy Herrera
Passed 4-0**
- C. Discussion and possible action of the approval of the SY26-27 Employee Handbook
**First Motion to approve the updated SY26-27 Employee Handbook by Valerie Grimes, 2nd Motion by Pam Adams
Passed 4-0**
- D. Discussion and possible action of the approval of the IGA Mohave County Educational Services
**First Motion to approve the IGA Mohave County Educational Services by Pam Adams, 2nd Motion by Leanne Donason
Passed 4-0**
- E. Discussion and possible action of the approval of Instructure – District data System
Update the district is in its second year using this data system
- F. Discussion and possible action of the approval of Aspin Mohave Cooperative – Food Service
Updated information that the district will continue to use this for food Service

- G. Discussion and possible action of the approval of Oculens/Verkada renewal SY 26-27
First Motion to approve renewal Oculens/Verkada SY 26-27 by Tammy Herrera, 2nd Motion by Pam Adams **Passed 4-0**

Announcements

- A. Input of items for next board meeting -please email Christina Ramirez, cramirez@hesd.net
*** Requests must be made five (5) business days prior to the creating of the Agenda***

Adjournment: 5:45PM

Scheduled Future Meetings:

July 14, 2026

The agenda will be posted on the bulletin board outside of the District Office and our District Website www.hesd.net
CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT#3 GOVERNING BOARD The undersigned hereby certifies that a copy of the attached notice was duly posted at the Hackberry Elementary School District Office, 9501 Nellie Drive Kingman Az 86401 on June 4, 2026.

Leanne Donason, Governing Board President

Date