

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING MINUTES
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday May 12, 2026 @ 4:00 pm

REGULAR BOARD MEETING MINUTES:

I. Opening Items

A. Call to Order: Leanne Donason 4:00 PM

B. Roll Call: Leanne Donason, Charla Loomis, Valerie Grimes Sam Dell, Christina Ramirez

C. Pledge of Allegiance

D. Moment of Silence

E. Call the Audience

1. Open

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

2. Limited to the agenda items only

Limited Call to the Public: Members of the public may address the Board on any specific agenda item(s) for up to 3 minutes Time may be extended through one person yielding their time to the speaker. Visitors must Complete the form and give it to the clerk prior to the start of the meeting.

F. Approval of the Board Agenda

First Motion by Charla Loomis, Second Motion by Valerie Grimes Passed 3-0

II. Reports

A. Business Manager-Sam Dell

- Financial Report
- Budget FY26 update
Mr. Dell displayed the budget and the key component was that the district has \$159,000 more in the bank account than the district had last year at this time. Board had no questions.

B. School Board

C. Administrator – Christina Ramirez

- Graduation/Promotion – **Promotion/Graduation will be on May 20th @ 11:00. We will have our 4th Quarter Awards assembly as well.**
- Track Meet – **The track meet was a fun day for our students. Medals will be given out at a later date.**
- Staff Appreciation Week – **Thank you for all the wonderful treats, food, and gifts for our staff.**
- Parent Surveys – **The district received more parent surveys then we ever have. It was very encouraging to hear the voices of our parents. It will allow Cedar Hills to make some improvements as well as continue to do what works for our academics. Parents are happy with class sizes and student teacher ratios.**

Teachers and staff want to be here and help our students grow. All staff members know each one of our students. Cedar Hills needs to work on more communication with parents about student progress. Parents would like to see more physical education.

III. Consent Agenda

Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.

- A. Approval of the Regular Board Meeting Minutes April 14, 2026
First Motion to approve the minutes by Valerie Grimes, 2nd Motion by Charla Loomis **Passed 3-0**

- B. Approval of Donation List – **Thank you for all who donated to the school.**

- C. Approval of Accounts Payable Vouchers – 2686, 2687, 2688
First Motion to approve Payable Vouchers by Valerie Grimes, and 2nd Motion by Charla Loomis **Passed 3-0**

- D. Approval of Payroll Vouchers – 2625, 2626
First Motion to approve Payroll Vouchers by Charla Loomis, 2nd Motion by Valerie Grimes **Passed 3-0**

IV. Old Business

- A. Discussion and possible action on Auditor General – Corrective Action Plan Report - Update on withheld funds
Update: District is just waiting from the Auditor General that the district is out of our corrective action plan.

- B. Discussion and possible action of the presentation of the High School
Update: The district is waiting to hear if we will be on the State Board of Education board meeting in June.

V. New Business

- A. Discussion and possible action of the approval of the FY26 Food Service Audit
Update: The district corrected the audit findings for our food service audit.

- B. Discussion and possible action of the approval of the Revised FY26 Budget
First Motion to approve the revised FY26 Budget by Valerie Grimes, 2nd Motion by Charla Loomis **Passed 3-0**

- C. Discussion and possible action of the approval of the K-3 Curriculum
First Motion by Leanne Donason to approve the adoption of Amplify for K-3 Curriculum for Cedar Hills School SY 26-27, 2nd Motion by Valerie Grimes **Passed 3-0**

- D. Discussion and possible action of the approval of the renewal of Beyond Textbooks Curriculum
First Motion to renew Beyond Textbooks Curriculum by Charla Loomis, 2nd Motion by Valerie Grimes **Passed 3-0**
- E. Discussion and possible action of the approval of the E-Therapy renewal SY26-27
First Motion to approve E-Therapy renewal by Leanne Donason, 2nd Motion By Charla Loomis **Passed 3-0**
- F. Discussion and possible action for the approval of the of TRUST/Alliance School Insurance SY26-27
First Motion to approve the TRUST/Alliance School Insurance SY26-27 by Charla Loomis, 2nd Motion by Leanne Donason **Passed 3-0**
- G. Discussion and possible action of the approval of the ETC renewal SY26-27
First Motion to approve the ETC renewal SY26-27 by Valerie Grimes, 2nd Motion by Charla Loomis **Passed 3-0**
- H. Discussion and possible action of the approval of Dynamic Intervention
First Motion to approve Dynamic Intervention by Leanne Donason, 2nd Motion by Valerie Grimes **Passed 3-0**
- I. Discussion and possible action of the approval of the June two week Summer Session teachers' pay SY 25-26
First Motion to approve the June two week Summer Session teachers' pay SY 25-26 by Charla Loomis, 2nd Motion by Valerie Grimes **Passed 3-0**
- J. Discussion and possible action of the approval of Children's Internet Protection Act (CIPA) SY26-27
First Motion to approve the Children's Internet Protection Act SY 26-27 by Charla Loomis, 2nd Motion by Valerie Grimes **Passed 3-0**
- K. Discussion and possible action of the approval of SY 26-27MET Evaluation service
First Motion to approve the SY 26-27 MET Evaluation Service by Leanne Donason, 2nd Motion by Valerie Grimes **Passed 3-0**
- L. Discussion and possible action of the approval of SY 26-27 Certified Teacher contract–Rodora Gray
First Motion to approve SY 26-27 Certified Teacher contract Rodora Gray by Valerie Grimes, 2nd Motion by Charla Loomis **Passed 3-0**
- M. Discussion and possible action of the approval of SY26-27 Principal Secretary contract – Allyson Van Voris
First Motion to approve SY26-27 Principal Secretary contract Allyson Van Voris by Valerie Grimes, 2nd Motion by Leanne Donason **Passed 3-0**

- N. Discussion and possible action of the approval of SY26-27
Maintenance/Custodian – Christopher Gates
**First Motion to approve SY 26-27 Maintenance/Custodian Christopher Gates
By Charla Loomis, 2nd Motion by Valerie Grimes Passed 3-0**

- O. Discussion and possible action of the approval of the SY 26-27
Teacher/Administrator Contract – Debbie Lund
**First Motion to approve SY 26-27 Teacher/Administrator Contract Debbie
Lund by Valerie Grimes, 2nd Motion by Charla Loomis Passed 3-0**

- P. Discussion and possible action to Motion to enter in Executive Session for
Personnel Matter

- Q. Discussion and possible action of the approval of SY26-27 Donation Fund
Purchases for students
**First Motion to approve purchases for students to come out of SY26-27
Donation Fund by Charla Loomis, 2nd Motion by Leanne Donason
Passed 3-0**

- R. Discussion and possible action of the approval of Trent Chambers
- Website Vendor
**First Motion to not renew Trent Chambers for website updates by Charla
Loomis, 2nd Motion by Valerie Grimes Passed 3-0**

- S. Discussion and possible action of the approval of Steve Chestnut vendor Contract
SY 26-27
**First Motion to approve Steve Chestnut SY 26-27 by Valerie Grimes, 2nd
Motion by Charla Loomis Passed 3-0**

- T. Discussion and possible action of the approval of SY26-27 Bell Schedule
**First Motion to approve of the SY26-27 Bell Schedule by Valerie Grimes, 2nd
Motion**

- U. Discussion and possible action of open board seats for 2026
Informational

Announcements

- A. Input of items for next board meeting -please email Christina Ramirez, cramirez@hesd.net
*** Requests must be made five (5) business days prior to the creating of the Agenda***

Adjournment 6:55PM

Scheduled Future Meetings:

June 9, 2026

The agenda will be posted on the bulletin board outside of the District Office and our District Website www.hesd.net

CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT#3 GOVERNING BOARD The undersigned hereby certifies that a copy of the attached notice was duly posted at the Hackberry Elementary School District Office, 9501 Nellie Drive Kingman Az 86401 on May 7, 2026, 2026.

Leanne Donason, Governing Board President

Date