

NOTICE OF PUBLIC MEETING  
**HACKBERRY ELEMENTARY SCHOOL DISTRICT #3**  
**GOVERNING BOARD REGULAR MEETING**  
**CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401**

**Tuesday August 12, 2025 @ 4:00 pm**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Hackberry Elementary School District #3, and to the general public that the Board will hold a meeting open to the public on **Tuesday, August 12, 2025 @ 4:00 pm**. The meeting will be held in the **Hackberry Elementary School District #3** boardroom, located at **9501 Nellie Dr., Kingman, AZ. 86401**. Pursuant to the Americans with Disabilities Act (ADA) Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013 at least 24 hours prior to the scheduled time. When necessary, the Board may vote to hold an Executive Session, which shall not be open to the public, for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. 38-431.03(A)(3), to discuss personnel matters (A.R.S. 38-431.03(A)(1), records exempt by law from public inspection (A.R.S. 38-431.03(A)(2), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. 38-431.03(A)(4). The agenda for the meeting will be posted August 7, 2025, as follows.

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**Agent of the Governing Board, Christina Ramirez, Superintendent/Principal**

**REGULAR BOARD MEETING AGENDA:**

**I. Opening Items**

**A. Call to Order**

**B. Roll Call**

**C. Pledge of Allegiance**

**D. Moment of Silence**

**E. Call the Audience**

**1. Open**

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

**2. Limited to the agenda items only**

Limited Call to the Public: Members of the public may address the Board on any specific agenda item(s) for up to 3 minutes. Time may be extended through one person yielding their time to the speaker. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

**F. Approval of the Board Agenda**

**II. Reports**

**A. Business Manager-Sam Dell**

- Financial Report
- Budget FY26 update
- Land update

B. School Board

C. Administrator – Christina Ramirez

- Data Presentation
- Goals for Superintendent and Business Manager
- Update of beginning of the school year -  
Clever, ParentSquare, Intervention, Classes, Field Trips

**III. Consent Agenda**

*Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.*

- A. Approval of the Regular Board Meeting Minutes July 8, 2025, and July 14, 2025
- B. Approval of Donations
- C. Approval of Accounts Payable Vouchers 2586, 2587, 2588, 2650, 2651, 2652, 2653, 2654, 2655
- D. Approval of Payroll Vouchers 2601, 2602, 2603
- E. Conflict of Interest Training

**IV. Executive Session:** Possible motion to go into Executive Session per A.R.S. . 38-431.03(A)(3) to discuss Personnel matters which shall not be open to the public.

**V. Old Business**

- A. Discussion and possible action on Auditor General – Corrective Action Plan Report - Update on withheld funds

**VI. New Business**

- A. Discussion and possible action regarding Social Security letters to the district in regard to FY23 and FY24
- B. Discussion and possible action to approve of Bryan Wright's resignation from Hackberry Elementary School District school board.

- C. Discussion and possible action to approve the SFD Preventive Maintenance reporting for FY23, FY24
- D. Discussion and possible action to approve the SFD Kitchen Fire System Grant
- E. Discussion and possible action to approve the Full-Time Paraeducator contract SY 25-26 Timonthy Sprenkle
- F. Discussion and possible action to approve Cheryl Schoolcraft in the Classroom Site Fund Distribution Plan
- G. Discussion and possible action to approve changes to the GCD – Professional staff Vacations and Holidays
- H. Discussion and possible action to approve changes to the GCCA - Professional/Support Staff Sick Leave
- I. Discussion and possible action to approve changes to the GCQE – Retirement of Professional/Support Staff Members
- J. Discussion and possible action to approve changes to the GCCB – Professional/Support staff/Personal/Emergency/Religious Leave
- K. Discussion and Possible action to approve Pre-Paid Legal
- L. Discussion and possible action to approve of the Food Program Permanent Service agreement
- M. Discussion and possible action to approve the proposal to reduce staff meal prices
- N. **1<sup>st</sup> Read** of Advisory Policies #'s 792 – 800
  - No. 792 ..... Policy BBBA — Board Member Qualifications
  - No. 793 ..... Policy GCF — Professional Staff Hiring
  - No. 794 ..... Policy GDF — Support Staff Hiring
  - No. 795 ..... Policy IHA — Basic Instructional Program
  - No. 796 ..... Policy IKF — Graduation Requirements
  - No. 797 ..... Policy JFABC — Admission of Transfer Students
  - No. 798 ..... Policy JFB — Open Enrollment  
Regulation JFB-R — Open Enrollment
  - No. 799 ..... Policy JHD — Exclusions and Exemptions from  
School Attendance

Regulation JHD-R — Exclusions and Exemptions from  
School Attendance  
Exhibit JHD-EA — Exclusions and Exemptions from School  
Attendance  
Exhibit JHD-EB — Exclusions and Exemptions from School  
Attendance  
No. 800 ..... Regulation JLCD-R — Medicines / Administering  
Medicines To Students

O. **1<sup>st</sup> Read** of Advisory Policies #'s 801-807

No. 801 ..... Policy BAA — Evaluation of School Board /  
Board Self-Evaluation  
No. 802 ..... Policy DJE — Bidding / Purchasing Procedures  
Regulation DJE-R Bidding / Purchasing Procedures  
No. 803 ..... Policy GCFC — Professional Staff Certification and  
Credentialing Requirements  
Exhibit GCFC-E — Professional Staff Certification and  
Credentialing Requirements  
804 ..... Policy GDFA — Support Staff Qualifications and  
Requirements  
Exhibit GDFA-E — Support Staff Qualifications and  
Requirements  
No. 805 ..... Policy IGA — Curriculum Development  
No. 806 ..... Policy IMG — Animals in Schools  
Regulation IMG-R — Animals in Schools  
No. 807 ..... Regulation JLCD-R — Medicines / Administering  
Medicines To Students

P. **1<sup>st</sup> Read** of Advisory Policies #'s 809-818

No. 809 ..... Policy A — District Mission and Belief Statement  
No. 810 ..... Policy AA — School District Legal Status  
**DELETED** Exhibit AA-E — School District Legal Status  
No. 811 ..... Policy ABA — Community Involvement in Education  
No. 812 ..... Policy ABAA — Parental Involvement  
No. 813 ..... Policy AC — Nondiscrimination / Equal Opportunity  
Regulation AC-R — Nondiscrimination / Equal Opportunity  
Exhibit AC-E — Nondiscrimination / Equal Opportunity  
No. 814 ..... Policy ACA — Sexual Harassment  
Regulation ACA-R — Sexual Harassment  
Exhibit ACA-E — Sexual Harassment  
No. 815 ..... Policy ACAA — Title IX Sex Discrimination  
Regulation ACAA-R — Title IX Sex Discrimination  
No. 816 **DELETED** ..... Policy AD — Education Philosophy/  
School District Mission  
No. 817 ..... Policy GBK — Staff Grievances  
No. 818 ..... Policy JII — Student Concerns, Complaints, and

## Grievances

### Q. 1<sup>st</sup> Read of Advisory Policies #'s 909 – 914

- No. 909 ..... Policy EB — Environmental and Safety Program
- No. 910 ..... Policy GCQF — Discipline, Suspension and  
Dismissal of Professional Staff Members
- No. 911 ..... Policy IKF — Graduation Requirements
- No. 912 ..... Policy JLC — Student Health Services and  
Requirements
- No. 913 ..... Policy JLCD — Medicines/Administering  
Medicines to Students
- No. 914 ..... Policy JLF — Reporting Child Abuse/Child  
Protection

## **Announcements**

- A. Input of items for next board meeting -please email Christina Ramirez,  
[cramirez@hesd.net](mailto:cramirez@hesd.net)

\*\*\* Requests must be made five (5) business days prior to the creating of the Agenda\*\*\*

## **Adjournment**

Scheduled Future Meetings:  
September 9, 2025

The agenda will be posted on the bulletin board outside of the District Office and our District Website [www.hesd.net](http://www.hesd.net) CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT#3 GOVERNING BOARD The undersigned hereby certifies that a copy of the attached notice was duly posted at the Hackberry Elementary School District Office, 9501 Nellie Drive Kingman Az 86401 on July 3, 2025.

By \_\_\_\_\_  
Christina Ramirez, Superintendent/Principal