NOTICE OF PUBLIC MEETING

HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday November 10, 2026 @ 4:00PM

REGULAR BOARD MEETING MINUTES:

I. Opening Items

A. Call to Order: 4:00pm

B. Roll Call – Leanne Donason, Valerie Grimes, Charla Loomis, Tammy Herrera, Pam Adams, Sam Dell, Christina Ramirez

C. Pledge of Allegiance

D. Moment of Silence

E. Call the Audience

1. Open

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

2. Limited to the agenda items only

Limited Call to the Public: Members of the pubic may address the Board on any specific agenda item(s) for up to 3 minutes Time may be extended through one person yielding their time to the speaker. Visitors must Complete the form and give it to the clerk prior to the start of the meeting.

F. Approval of the Board Agenda

II. Reports

A. Business Manager-Sam Dell

- Financial Report
- Budget FY27 update

Business Manager Sam Dell shared that the September financial report. The district's cash balance is up 14% compared to this time last year, and the budget is in better shape than it was at the same point last year, with 21% of available funds still not committed to expenses. Sick leave and PTO calculations were reviewed and are working correctly.

Student Council revenue increased by about $70 in September, bringing its balance to $5,748.45. The district is also expected to receive approximately $161,000 in additional state funding based on current special education student counts. An updated count will be submitted on November 15, with revised funding information expected around December 20, 2026.

Overall, the district's finances continue to trend in a positive direction.

B. School Board
C. Administrator – Christina Ramirez
- Official Letter Grade
- News Article
- Fall Festival

Christina Ramirez announced the exciting news that Cedar Hills School has officially earned a B letter grade. Our score increased significantly from 72.59 points to 82.08 points, an improvement of nearly 10 points over the previous year. We narrowly missed earning an A by approximately 1.4 points. This achievement is a direct reflection of the hard work, dedication, and commitment of our students, teachers, and staff, who worked together to make last school year a success. To celebrate this accomplishment, we are planning a Letter Grade Celebration that will recognize all students who participated in state testing. Their effort and perseverance played an important role in helping our school achieve this milestone.

Adding to the excitement, a recent news article highlighted Cedar Hills School's receipt of a $5,000 award for a science project focused on energy conservation and efficiency. This was a wonderful and unexpected surprise that will further support student learning opportunities.

Fall Festival was a success. Students and families enjoyed the variety of activities, and the event provided a fun opportunity for our school community to come together.

III. Consent Agenda

Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.

A. Approval of the Regular Board Meeting Minutes October 13, 2026
First motion to approve the regular board meeting minutes by Tammy Herrera, second motion by Valerie Grimes Passed 5-0

B. Approval of List of Donations
First motion to approve the regular board meeting minutes by Tammy Herrera, second motion by Valerie Pam Adams Passed 5-0

C. Approval of Accounts Payable Vouchers – 2757, 2758
First motion to approve the regular board meeting minutes by Tammy Herrera, second motion by Valerie Grimes Passed 5-0

D. Approval of Payroll Vouchers – 2708, 2709
First motion to approve the regular board meeting minutes by Charla Loomis, second motion by Tammy Herrera Passed 5-0

IV. Old Business

A. Discussion and possible action of the presentation of the High School

B. Discussion and possible action of the approval of purchasing a shed for storage
- Concrete pad quotes

C. Discussion and possible action of the approval of the renovations for modular building

It was requested to table the above items until we have some response from the State to guide us to possible opening a high school. Until then, we will reevaluate our plan to open a high school. It makes no sense to spend funds on a shed and renovations to our building.

First motion to table the above items by Pam Adams, second motion by Valerie Grimes Passed 5-0

V. New Business

A. Discussion and possible action on Motion to enter in Executive Session for Personnel Matter

First motion to enter executive session at 4:30 PM by Tammy Herrera, second motion by Valerie Grimes Passed 5-0

B. Board action on matters discussed during the Executive Session

First motion to approve Item #1 by Valerie Grimes, second motion by Charla Loomis Passed 5-0

First motion to approve Item #2 by Tammy Herrera, second motion by Charla Loomis Passed 5-0

First motion to approve Item #3 by Valerie Grimes, second motion by Tammy Herrera Passed 5-0

Item #4 no need for approval just discussion

First motion to approve Item #5 by Valerie Grimes, second motion by Charla Loomis Passed 5-0

Announcements

A. Input of items for next board meeting -please email Christina Ramirez, cramirez@hesd.net
*** Requests must be made five (5) business days prior to the creating of the Agenda***

Adjournment : 5:25PM

Scheduled Future Meetings:
December 8, 2026

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Leanne Donason, Governing Board President Date