

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday September 9, 2025 @ 4:00 pm

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Hackberry Elementary School District #3, and to the general public that the Board will hold a meeting open to the public on **Tuesday, September 9, 2025 @ 4:00 pm**. The meeting will be held in the **Hackberry Elementary School District #3** boardroom, located at **9501 Nellie Dr., Kingman, AZ. 86401**. Pursuant to the Americans with Disabilities Act (ADA) Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013 at least 24 hours prior to the scheduled time. When necessary, the Board may vote to hold an Executive Session, which shall not be open to the public, for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. 38-431.03(A)(3), to discuss personnel matters (A.R.S. 38-431.03(A)(1), records exempt by law from public inspection (A.R.S. 38-431.03(A)(2), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. 38-431.03(A)(4). The agenda for the meeting will be posted September 4, 2025, as follows.

Agent of the Governing Board, Christina Ramirez, Superintendent/Principal

REGULAR BOARD MEETING AGENDA:

I. Opening Items

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Moment of Silence

E. Call the Audience

1. Open

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

2. Limited to the agenda items only

Limited Call to the Public: Members of the public may address the Board on any specific agenda item(s) for up to 3 minutes. Time may be extended through one person yielding their time to the speaker. Visitors must Complete the form and give it to the clerk prior to the start of the meeting.

F. Approval of the Board Agenda

II. Reports

A. Business Manager-Sam Dell

- Financial Report
- Budget FY26 update
- FY24 Financial Audit

B. School Board

C. Administrator – Christina Ramirez

- Data update
- Title 1 Reading Night
- Mohave Fair
- Celebrating success

III. Consent Agenda

Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.

- A. Approval of the Regular Board Meeting Minutes August 12, 2025
- B. Approval of Donations
- C. Approval of Accounts Payable Vouchers 2589, 2656, 2657, 2658, 2659
- D. Approval of Payroll Vouchers 2604, 2605, 2606

IV. Old Business

- A. Discussion and possible action on Auditor General – Corrective Action Plan Report - Update on withheld funds
- B. Discussion and possible action regarding Social Security letters to the district regarding FY23 and FY24
- C. Discussion and possible action on 2nd Read of Advisory Policies #'s 792 – 800
 - No. 792 Policy BBBA — Board Member Qualifications
 - No. 793 Policy GCF — Professional Staff Hiring
 - No. 794 Policy GDF — Support Staff Hiring
 - No. 795 Policy IHA — Basic Instructional Program
 - No. 796 Policy IKF — Graduation Requirements
 - No. 797 Policy JFABC — Admission of Transfer Students
 - No. 798 Policy JFB — Open Enrollment
 - Regulation JFB-R — Open Enrollment
 - No. 799 Policy JHD — Exclusions and Exemptions from School Attendance
 - Regulation JHD-R — Exclusions and Exemptions from School Attendance
 - Exhibit JHD-EA — Exclusions and Exemptions from School Attendance
 - Exhibit JHD-EB — Exclusions and Exemptions from School Attendance
 - No. 800 Regulation JLCD-R — Medicines / Administering Medicines To Students

C. Discussion and possible action on 2nd Read of
Advisory Policies #'s 801-807

- No. 801..... Policy BAA — Evaluation of School Board /
Board Self-Evaluation
- No. 802 Policy DJE — Bidding / Purchasing Procedures
Regulation DJE-R Bidding / Purchasing Procedures
- No. 803 Policy GCFC — Professional Staff Certification and
Credentialing Requirements
Exhibit GCFC-E — Professional Staff Certification and
Credentialing Requirements
- 804Policy GDFA — Support Staff Qualifications and
Requirements
Exhibit GDFA-E — Support Staff Qualifications and
Requirements
- No. 805 Policy IGA — Curriculum Development
- No. 806Policy IMG — Animals in Schools
Regulation IMG-R — Animals in Schools
- No. 807 Regulation JLCD-R — Medicines / Administering
Medicines To Students

D. Discussion and possible action on 2nd Read Advisory Policies #'s 809-818

- No. 809Policy A — District Mission and Belief Statement
- No. 810Policy AA — School District Legal Status
DELETED Exhibit AA-E — School District Legal Status
- No. 811 Policy ABA — Community Involvement in Education
- No. 812Policy ABAA — Parental Involvement
- No. 813Policy AC — Nondiscrimination / Equal Opportunity
Regulation AC-R — Nondiscrimination / Equal Opportunity
Exhibit AC-E – Nondiscrimination / Equal Opportunity
- No. 814Policy ACA – Sexual Harassment
Regulation ACA-R – Sexual Harassment
Exhibit ACA-E — Sexual Harassment
- No. 815.....Policy ACAA – Title IX Sex Discrimination
Regulation ACAA-R – Title IX Sex Discrimination
- No. 816 **DELETED**Policy AD — Education Philosophy/
School District Mission
- No. 817 Policy GBK — Staff Grievances
- No. 818Policy JII — Student Concerns, Complaints, and
Grievances

E. Discussion and possible action on 2nd Read of
Advisory Policies #'s 909 – 914

- No. 909 Policy EB — Environmental and Safety Program
- No. 910 Policy GCQF — Discipline, Suspension and
Dismissal of Professional Staff Members

- No. 911 Policy IKF — Graduation Requirements
- No. 912 Policy JLC — Student Health Services and Requirements
- No. 913 Policy JLCD — Medicines/Administering Medicines to Students
- No. 914Policy JLF — Reporting Child Abuse/Child Protection

V. New Business

- A. Discussion and possible action on approval of Student council Mission Statement
- B. Discussion and possible action FY26 Expenditure Budget Revision
- C. Discussion and possible action of the FY24 AFR revision
- D. Discussion and possible action for Emergency Shutdown for September 2, 3, and 4th
- E. Discussion and possible action to the revision of Advisory Policy GCCC-EC Professional/Support Staff Leaves of Absence Without Pay – Your Rights under the Family and Medical Leave Act of 1993
- F. 1st Read of Advisory Policies #'s 915-916
 - No. 915Policy GDFA — Support Staff Qualifications and Requirements
 - No. 916Policy IKF — Graduation Requirements (Additional language for Accommodation Schools Only)

Announcements

- A. Input of items for next board meeting -please email Christina Ramirez, cramirez@hesd.net
 *** Requests must be made five (5) business days prior to the creating of the Agenda***

Adjournment

Scheduled Future Meetings:

October14, 2025

The agenda will be posted on the bulletin board outside of the District Office and our District Website www.hesd.net
 CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT#3 GOVERNING BOARD The undersigned hereby certifies that a copy of the attached notice was duly posted at the Hackberry Elementary School District Office, 9501 Nellie Drive Kingman Az 86401 on September 4, 2025.

By _____
 Christina Ramirez, Superintendent/Principal