

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD A SPECIAL MEETING AGENDA
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Monday July 14, 2025 @ 9:00 pm

Agent of the Governing Board, Christina Ramirez, Superintendent/Principal

SPECIAL BOARD MEETING AGENDA:

I. Opening Items

A. Call to Order – Leanne Donason

B. Roll Call – Leanne Donason, Pam Adams, Tammy Herrera, Valerie Grimes, Sam Dell, and Christina Ramirez. Nonattendance Bryan Wright

C. Pledge of Allegiance

D. Moment of Silence

E. Call the Audience

1. Open

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

2. Limited to the agenda items only

Limited Call to the Public: Members of the public may address the Board on any specific agenda item(s) for up to 3 minutes. Time may be extended through one person yielding their time to the speaker. Visitors must Complete the form and give it to the clerk prior to the start of the meeting.

G. Approval of the Board Agenda

Motioned By Tammy Herrera, 2nd By Pam Adams Passed 4-0

II. Reports

A. Business Manager

B. School Board

C. Administrator

III. Consent Agenda

Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.

IV. Old Business

A. Discussion and possible action on 2ND Read of Advisory Policy # 716

No. 716 - (New Policy) JLDAB — Referrals to Other Agencies

(New Regulation) Regulation JLDAB-R — Referrals to Other Agencies

(New Exhibit) Exhibit JLDAB-E --- Referrals to Other Agencies

Advisory Policy # 716 not to be adopted,

Motioned By Pam Adams, 2nd Motion By Valerie Grimes Passed 4-0

B. Discussion and possible action on 2ND Read of Advisory Policy #'s 783-786

No. 783 - Policy JJE —Student Fund-Raising Activities

No. 784 - Exhibit JK-EA —Student Discipline

No. 785 - Exhibit KB-EB – Parental Involvement in Education

No. 786 - Policy KEC — Public Concerns/Complaints About Instructional Resources

Approval to adopt Advisory Policy #'s 783-786

Motioned By Tammy Herrera, 2nd Motion By Valerie Grimes Passed 4-0

C. Discussion and possible action on 2ND Read of Advisory Policy # 808

No. 808 - Regulation IHB-R — Special Instructional Programs

Approval to adopt Advisory Policy # 808

Motioned By Tammy Herrera, 2nd Motion By Pam Adams Passed 4-0

D. Discussion and possible action on 2ND Read of Advisory

Policy #'s 819-862

No. 819 - Policy BA — School Board Operational Goals

No. 820 - Policy BAA – Evaluation of School Board /Board

Self - Evaluation Exhibit BAA-E — Evaluation of School Board /Board

Self – Evaluation

No. 821 - Policy BB — School Board Legal Status

No. 822 - Policy BBA — Board Powers and Responsibilities

NEW Exhibit BBA-E - Board Powers and Responsibilities

Approval to adopt Advisory Policy #'s 819-821

Motioned By Valerie Grimes, 2nd By Tammy Herrera Passed 4-0

Approval with revisions to Advisory Policy # 822, under section

Quorum and Vacancies to include wait time of 15 minutes.

Motioned By Valerie Grimes, 2nd By Tammy Herrera Passed 4-0

No. 823 - DELETED Policy BBAA — Board Member Authority and Responsibilities

No. 824 - Policy BBBA – Board Member Qualifications

No. 825 - DELETED Policy BBBB – Board Member Oath of Office
DELETED Exhibit BBBB-E – Board Member Oath of Office

No. 826 - DELETED Policy BBBC – Board Member Resignation

No. 827 - Policy BBBB – Board Member Removal from Office

No. 828 - DELETED Policy BBBE – Unexpired Term Fulfillment

No. 829 - Policy BCA — Board Member Ethics

No. 830 - Policy BCB – Board Member Conflict of interest

No. 831 - Policy BDA — Board Organizational Meeting

No. 832 - DELETED Policy BDB — Board Officers

No. 833 - Policy BDD — Board - Superintendent Relationship

No. 834 - Policy BDE — Board Committees

No. 835 - DELETED Policy BDF — Advisory Committees

No. 836 - Policy BDG — School Attorney

No. 837 - Policy BE — School Board
Meetings NEW Exhibit BE-EA – School Board Meetings
NEW Exhibit BE-EB – School Board Meetings
NEW Exhibit BE-EC – School Board Meetings

No. 838 - DELETED Policy BEC — Executive Sessions / Open meetings
DELETED Exhibit BEC-EA — Executive Sessions / Open meetings
DELETED Exhibit BEC-EB — Executive Sessions / Open meetings
DELETED Exhibit BEC-EC — Executive Sessions / Open meetings
DELETED Exhibit BEC-ED — Executive Sessions / Open meetings

No. 839 - Policy BED — Meeting Procedures / Bylaws
NEW Regulation BED-R – Meeting Procedures
NEW Exhibit BED-EA – Meeting Procedures
NEW Exhibit BED-EB – Meeting Procedures

No. 840 - Policy BEDA — Notification of Board Meetings

No. 841 - Policy BEDB – Agenda DELETED Exhibit BEDB-E – Agenda

No. 842 DELETED Policy BEDBA — Agenda Preparation and Dissemination

No. 843 - DELETED Policy BEDC — Quorum

No. 844 - DELETED Policy BEDD — Rules of Order

- No. 845 - DELETED Policy BEDF — Voting Method
- No. 846 - DELETED Policy BEDG — Minutes
DELETED Regulation BEDG-R
DELETED Exhibit BEDG-EA — Minutes
DELETED Exhibit BEDG-EB — Minutes
- No. 847 - Policy BEDH — Public Participation at Board Meetings Exhibit
BEDH-E — Public Participation at
- No. 848 - DELETED Policy BEDI — News Media Services at Board Meetings
- No. 849 - Policy BGB — Policy Adoption NEW Regulation BGB-R – Policy
Adoption
- No. 850 - DELETED Policy BGC — Policy Revision and Review
DELETED Regulation BGC-R — Policy Revision and Review
- No. 851 - Policy BGD — Board Review of Regulations
- No. 852 - Policy BGE — Policy Communication / Feedback Regulation BGE-R
— Policy Communication / Feedback
- No. 853 - DELETED Policy BGF — Suspension / Repeal of Policy
- No. 854 - Policy BHC — Board Communications with Staff Members
- No. 855 - DELETED Policy BHD — Board Communications with the Public
- No. 856 - Policy BIA — New Board Member Orientation / Handbook
- No. 857 - DELETED Policy BIB — Board Member Development Opportunities
DELETED Regulation BIB-R — Board Member Development
Opportunities
- No. 858 - Policy BIBA — Board Member Conferences, Conventions, and
Workshops NEW Regulation BIBA-R – Board Member Conferences,
Conventions, and Workshops

Approval to adopt Advisory Policy #'s 823-857

Motioned By Valerie Grimes, 2nd Motion By Tammy Herrera Passed 4-0

**Approval to adopt Advisory Policy# 858 With the removal of section
BIBA-R – Board Member Conferences, and Workshops**

Motion By Valerie Grimes, 2nd Motion By Leanne Donason Passed 4-0

- No. 859 - Policy BIE — Board Member Insurance / Liability
- No. 860 - Policy BJ — School Board Legislative Program
- No. 861 - Policy BK — School Board Memberships
- No. 862 - DELETED Policy BKA — Liaison with School Boards Associations

Approval to adopt Advisory Policy #'s 859-862

Motioned By Valerie Grimes, 2nd Motion By Tammy Herrera Passed 4-0

E. Discussion and possible action on 2ND Read of Advisory Policy #'s 863-865

No. 863 - Exhibit BAA-EB — Evaluation of School Board / Board Self-Evaluation (Update of PA 820, March 2025)

No. 864 - Policy IHA — Basic Instructional Program

No. 865 - Policy JLIF — Sex Offender Notification

Approval to adopt Advisory Policy #'s 863-865

Motioned By Pam Adams, 2nd Motion By Valerie Grimes Passed 4-0

F. Discussion and possible action on 1st Read of Advisory Policy #'s 876-905

No. 876 - Policy DA — Fiscal Management Goals / Priority Objectives

No. 877 - Policy DB — Annual Budget NEW Regulation DB-R — Annual Budget: Schedule, Preparation/Planning, Format, and Posting/Submission

No. 878 - DELETED Policy DBC — Budget Planning, Preparation, and Schedules DELETED Regulation DBC-R — Budget Planning, Preparation, and Schedules

No. 879 - Policy DBF — Budget Hearings and Reviews / Adoption Process

No. 880 - DELETED Policy DBI — Budget Implementation Policy Advisory

No. 881- Policy DBJ — Budget Transfers

No. 882 - Policy DD — Funding Proposals, Grants, and Special Projects

Exhibit DD-E — Funding Proposals, Grants, and Special Projects

No. 883 - DELETED Policy DDA — Funding Sources Outside the School System

No. 884 - DELETED Policy DEC — Funding from Federal Tax Sources

No. 885 - Policy DFA — Revenues from Investments

No. 886 - DELETED Policy DFB — Revenues from School – Owned Real Estate

No. 887 - DELETED Policy DFD — Gate Receipts and Admissions

No. 888 - DELETED Policy DFF — Income from School Sales and Services

No. 889 - Policy DG — Banking Services

No. 890 - DELETED Policy DGA — Authorized Signatures

No. 891 - Policy DGD — Credit Cards

No. 892 - Policy DI — Fiscal Accounting and Reporting

No. 893 - DELETED Policy DIA — Accounting System

No. 894 - Policy DIB — Types of Funds / Revolving Funds

No. 895 - Policy DIC — Financial Reports and Statements

No. 896 - DELETED Policy DICA — Budget Format

No. 897 - Policy DID — Inventories Regulation DID-R — Inventories

No. 898 - Policy DIE — Audits / Financial Monitoring Regulation DIE-R — Audits

/ Financial Monitoring

No. 899 - Policy DJ — Purchasing

No. 900 - Policy DJE — Bidding / Purchasing Procedures Regulation DJE-R —
Bidding / Purchasing Procedures

No. 901 - Policy DJG — Vendor / Contractor Relations Regulation DJG-R —
Vendor / Contractor Relations

No. 902 - DELETED Policy DJGA — Sales Calls and Demonstrations DELETED
Regulation DJGA-R — Sales Calls and Demonstrations

No. 903 - Policy DK — Payment Procedures Exhibit DK-EA — Payment
Procedures NEW Exhibit DK-EB — Payment and Payroll Procedures

No. 904 - DELETED Policy DKA — Payroll Procedures / Schedules DELETED
Exhibit DKA-E — Payroll Procedures / Schedules

No. 905 - Policy DN — School Properties Disposition

Approval to adopt Advisory Policy #'s 876-905

Motioned By Pam Adams, 2nd Motion By Tammy Herrera Passed 4-0

V. New Business

Announcements

- A. Input of items for next board meeting -please email Christina Ramirez,
cramirez@hesd.net

*** Requests must be made five (5) business days prior to the creating of the Agenda***

Adjournment

**Motioned By Tammy Herrera, 2nd Motion By Valerie Grimes
@10:50 AM**

Scheduled Future Meetings

August 12, 2025

The agenda will be posted on the bulletin board outside of the District Office and our District Website
www.hesd.net CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE
HACKBERRY ELEMENTARY SCHOOL DISTRICT#3 GOVERNING BOARD The undersigned hereby certifies
that a copy of the attached notice was duly posted at the Hackberry Elementary School District Office, 9501
Nellie Drive Kingman Az 86401 on July 3, 2025.

By _____ Date _____
Leanne Donason, Governing Board President