

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING MINUTES
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday July 14, 2026 @ 4:00 pm

REGULAR BOARD MEETING MINUTES:

I. Opening Items

A. Call to Order

B. Roll Call: Leanne Donason, Pam Adams, Charla Loomis, Sam Dell, Christina Ramirez

C. Pledge of Allegiance

D. Moment of Silence

E. Public hearing for FY 2027 Adopted Budget

First motion to enter into the public hearing by Pam Adams, 2nd motion by Charla Loomis **Passed 3-0**

1. Call to the Audience – Budget questions

No attendance from the public and no questions asked

2. Close Public hearing

First motion to close the public hearing by Charla Loomis, 2nd motion by Pam Adams **Passed 3-0**

F. Call the Audience

1. Open

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

2. Limited to the agenda items only

Limited Call to the Public: Members of the public may address the Board on any specific agenda item(s) for up to 3 minutes Time may be extended through one person yielding their time to the speaker. Visitors must Complete the form and give it to the clerk prior to the start of the meeting.

G. Approval of the Board Agenda

First motioned By Pam Adams, 2nd motion by Charla Loomis **Passed 3-0**

II. Reports

A. Business Manager-Sam Dell

- Financial Report
- Budget FY26 update

May 2026 updated: Our general ledger states that we were \$160,00 more in the

bank than the previous year and our budget is right on track. We have more capacity, so we had approximately \$297,000 of budget remaining at the end of May. The final Student Council has a balance of \$5266.60 that will carry over to the next year for the newly elected student council members. June updated budget: showed that the district will carry over \$370,000 and so it shows that the district had a very successful year.

B. School Board

C. Administrator – Christina Ramirez

- Goals for Superintendent and Business Manager
The Business Manager met his goals for SY25-26. Presented new goals for SY26-27. Superintendent met her goals for SY25-26 and presented the new goals for SY26-27. The board was in agreement with SY25-26 and meeting those goals.
- Back to School BBQ
On July 16, 2026 Cedar Hills School will have a Back to School BBQ to meet staff and teachers.

III. Consent Agenda

Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.

- A. Approval of the Regular Board Meeting Minutes June 9, 2026
First Motioned by Charla Loomis, 2nd motion by Pam Adams
Passed 3-0
- B. Approval of the Special Board Meeting Minutes June 22, 2026
First motion by Pam Adams, 2nd Motion by Charla Loomis
Passed 3-0
- C. Approval of Donation List
None at this time
- D. Discussion and possible action of the disposal of inventory – Lenovo Computers
First motion to approve the disposal of inventory – Lenovo computers by Pam Adams, 2nd motion by Charla Loomis **Passed 3-0**
- E. Approval of Accounts Payable Vouchers – 2694, 2750
First motioned by Charla Loomis, 2nd motion by Pam Adams
Passed 3-0
- F. Approval of Payroll Vouchers – 2629, 2630, 2631, 2701
First motioned by Charla Loomis, 2nd motion by Pam Adams
Passed 3-0

- G. Conflict of interest Training SY26-27
Training was conducted by Samuel Dell

IV. Old Business

- A. Discussion and possible action of the presentation of the high school
Update: Have not heard from the person from the Arizona School Administrators, Inc.

V. New Business

- A. Discussion and possible action of the approval of the FY27 Adopted Budget
First motioned By Pam Adams, 2nd motion by Charla Loomis
Passed 3-0
- B. Discussion and possible action of the approval of the Student Activities Treasurer/Authorized Signer SY 26-27
First motion to approve Student Activities Treasurer/Authorized Signer as Samuel Dell for SY 26-27 by Pam Adams, 2nd motion by Charla Loomis
Passed 3-0
- C. Discussion and possible action of the approval of Paraeducator – Timothy Sprenkle contract for SY26-27
First motion to approve paraeducator – Timothy Sprenkle’s contract for SY26-27 by Leanne Donason, 2nd motion by Pam Adams
Passed 3-0
- D. Discussion and possible action of the approval of purchasing a shed for storage
First motion to approve the purchase of a shed for storage by Pam Adams, 2nd motion by Charla Loomis
Passed 3-0
- E. Discussion and possible action of the approval of the renovations for modular building
First motion to approve of the renovations for modular building by Leanne Donason, 2nd motion by Pam Adams
Passed 3-0
- F. Discussion and possible action of the approval to purchase new boardroom chairs
First motion to approve to purchase new boardroom chairs by Charla Loomis, 2nd motion by Pam Adams
Passed 3-0

G. Discussion and possible action of the 2nd Read of Policy Advisory No. 1046 IHAL Teaching About Religion

First motion to approve Policy Advisory No. 1046 IHAL Teaching About Religion by Pam Adams, 2nd motion by Charla Loomis

Passed 3-0

Announcements

A. Input of items for next board meeting -please email Christina Ramirez, cramirez@hesd.net

*** Requests must be made five (5) business days prior to the creating of the Agenda***

Adjournment: 5:00PM

Scheduled Future Meetings:

August 11, 2026

The agenda will be posted on the bulletin board outside of the District Office and our District Website www.hesd.net CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT#3 GOVERNING BOARD The undersigned hereby certifies that a copy of the attached notice was duly posted at the Hackberry Elementary School District Office, 9501 Nellie Drive Kingman Az 86401 on July 9, 2026.

Leanne Donason, Governing Board President

Date