

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING MINUTES
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday March 10, 2026 @ 4:00 pm

REGULAR BOARD MEETING MINUTES:

I. Opening Items

A. Call to Order @ 3:55 PM

B. Roll Call: Leanne Donason, Charla Loomis, Valerie Grimes, Samuel Dell, Christina Ramirez

C. Pledge of Allegiance

D. Moment of Silence

E. Call the Audience

1. Open

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

2. Limited to the agenda items only

Limited Call to the Public: Members of the public may address the Board on any specific agenda item(s) for up to 3 minutes Time may be extended through one person yielding their time to the speaker. Visitors must Complete the form and give it to the clerk prior to the start of the meeting.

F. Approval of the Board Agenda

First motion to approve the Board Agenda by Charla Loomis, Second motion by Valerie Grimes

Passed 3-0

II. Reports

A. Business Manager-Sam Dell

- Financial Report
Auditor General FY25 Spending Report
The district's budget looks fantastic at this point of the school year.
- FY22-25 Health Insurance Spending Analysis
We reviewed the inconsistencies in our health insurance expenditures across several years. These fluctuations were the result of miscalculations made during those periods, which led to inconsistencies in how our health insurance costs appeared from year to year.
- Budget FY26 update
Our district continues to strive in the right direction financially.

B. School Board

C. Administrator – Christina Ramirez

- State Testing
- **State testing will begin on March 23rd. We will hold a pep rally to encourage and motivate our students as they prepare.**
- K-3 Curriculum

We are currently reviewing K–3 curriculum options that have been approved by the Arizona Department of Education. Our teachers are actively examining the available programs and considering which curriculum will best support both student learning and instructional needs.

- Field Trip – Senior Center

Our students had a wonderful time visiting the senior center for Valentine’s Day. The seniors truly enjoyed their presence and have invited us to return for future visits.

- Attendance Information

We are experiencing significantly higher rates of chronic absenteeism compared to last school year. The State of Arizona provides clear guidelines regarding what qualifies as an excused or unexcused absence, and increased absenteeism directly impacts the funding our district receives. To ensure accurate documentation and compliance with state requirements, our district will be updating its attendance verification procedures. Families will now be required to submit written notes for all absences so that proper documentation is on file and the absence can be recorded as excused when appropriate.

III. Consent Agenda

Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.

- A. Approval of the Regular Board Meeting Minutes February 10, 2026
First Motion to approve the Regular Board Meeting Minutes for February 10, 2026 by Valerie Grimes, Second Motion by Charla Loomis Passed 3-0

- B. Approval of Donation List
Announced the list of donors, Thank you!

- C. Approval of Accounts Payable Vouchers – 2678, 2679, 2680, 2681
First Motion to approve the accounts payable vouchers by Charla Loomis, Second Motion by Leanne Donason Passed 3-0

- D. Approval of Payroll Vouchers – 2621, 2622
First Motion to approve the Payroll Vouchers by Charla Loomis, Second Motion by Valerie Grimes Passed 3-0

IV. Old Business

- A. Discussion and possible action on Auditor General – Corrective Action Plan Report - Update on withheld funds
The withholding of funds appears to have concluded. It is important for the district to move forward and step out from under the microscope. Once the corrective action plan is finalized, the district will begin the process of requesting the funds that were lost in previous years.

- B. Discussion and possible action regarding the SFD Kitchen Fire System Grant
No updates

- C. Discussion and possible action of the presentation of the High School
We are finalizing our presentation for the State Board of Education as we move closer to our scheduled appearance. Recently, Mohave Community College visited our campus to provide an orientation for our parents and students. As part of this process, our students took the Accuplacer assessment for MCC. They were excited to participate and proud of how well they performed. In fact, our students exceeded the required threshold in math, which is an important data point we will include in our presentation.

We are committed to demonstrating why establishing a high school is essential For our students and our community and we will present this information.

V. New Business

- A. Discussion and possible action of the approval of the resignation of Timothy Sprenkle for SY 26-27
First Motion to approve the resignation of Timothy Sprenkle by Valerie Grimes, Second Motion by Charla Loomis Passed 3-0
- B. Discussion and possible action of the approval to go into executive session for a personnel matter
First Motioned to go into Executive Session for Personnel Matters at 5:05 PM by Valerie Grimes, Second Motion by Charla Loomis Passed 3-0

First Motion to go back into Regular Board Meeting at 5:10 by Leanne Donason, Second Motion by Charla Loomis Passed 3-0
- C. Discussion and possible action of the approval of the resignation of Cheryl Schoolcraft for SY 25-26
First Motion to approve the resignation of Cheryl Schoolcraft by Charla Loomis, Second Motion by Valerie Grimes Passed 3-0
- D. Discussion and possible action for the approval of Oystein Thorsen, Paraeducator contract for the SY 25-26
First Motion to approve the SY 25-26 contract for Oystein Thorsen by Valerie Grimes, Second Motion by Charla Loomis Passed 3-0
- E. Discussion and possible action of the approval of Samuel Dell, Business Manager Contract for SY 26-27
First Motion to approve the SY 26-27 contract of Samuel Dell, Business Manager by Valerie Grimes, Second Motion by Charla Passed 3-0
- F. Discussion and possible action of the approval of the following Certified Teacher Contract:
Rochell Farrell – K-1 grades
First Motion to approve the Certified Teacher contract for Rochell Farrell for SY 26-27 by Charla Loomis, Second Motion by Valerie Grimes Passed 3-0
- G. Discussion and possible action of the approval of the following Term Teacher

Contract:

Debbie Lund – 4th / 5th grades

First Motion to approve the Term Teacher contract for Debbie Lund for SY26-27 by Charla Loomis, Second Motion by Valerie Grimes Passed 3-0

- H. Discussion and possible action of the approval of the following Classified Staff contracts for the SY26-27:

Ashley Woodward – Paraeducator

First Motion to approve the Classified Staff Contract for Ashley Woodward SY26-27 by Valerie Grimes, Second Motion by Charla Loomis Passed 3-0

Stacy Durst – Paraeducator

First Motion to approve the Classified Staff Contract for Stacy Durst SY26-27 by Charla Loomis, Second Motion by Valerie Grimes Passed 3-0

Kim Patterson – Food Service/Custodian

First Motion to approve the Classified Staff Contract for Kim Patterson SY26-27 by Valerie Grimes, Second Motion by Charla Loomis Passed 3-0

Michael Lund – Maintenance/Custodian

First Motion to approve the Classified Staff Contract for Michael Lund SY26-27 by Charla Loomis, Second Motion by Valerie Grimes Passed 3-0

Paul Van Steen – Bus Driver

First Motion to approve the Classified Staff Contract for Paul Van Steen SY26-27 by Valerie Grimes, Second Motion by Charla Loomis Passed 3-0

Synthia Mariscal – Principal Secretary

**First Motion to approve the Classified Staff Contract for Synthia Mariscal SY26-27 by Leanne Donason, Second Motion by Valerie Grimes
Passed 3-0**

Oystein Thorsen – Paraeducator

First Motion to approve the Classified Staff Contract for Oystein Thorsen SY26-27 by Valerie Grimes, Second Motion by Charla Loomis Passed 3-0

- I. Discussion and possible action of the approval of Health Insurance for SY26-27
First Motion to approve SY 26-27 Employee Health Insurance for by Charla Loomis, Second Motion by Valerie Grimes Passed 3-0

Announcements

- A. Input of items for next board meeting -please email Christina Ramirez, cramirez@hesd.net

*** Requests must be made five (5) business days prior to the creating of the Agenda***

Adjournment

Scheduled Future Meetings:

April 14, 2026

The agenda will be posted on the bulletin board outside of the District Office and our District Website www.hesd.net
CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE HACKBERRY ELEMENTARY SCHOOL
DISTRICT#3 GOVERNING BOARD The undersigned hereby certifies that a copy of the attached notice was duly posted at the
Hackberry Elementary School District Office, 9501 Nellie Drive Kingman Az 86401 on February 5, 2026.

Leanne Donason, Governing Board President

Date