

HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING MINUTES
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, August 8, 2023 @ 4:00 pm

1. **Call to Order: Leanne Donason @ 4:00 pm**
2. **Roll Call: Leanne Donason, Pamela Adams, Clint Owen, Tammy Herrera, Valerie Grimes, Christina Ramirez, Joni Bullock, Deb Warren (via telephone)**
3. **Pledge of Allegiance:**
4. **Moment of Silence:**
5. **Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)
None
6. Approval of Special Board Meeting Minutes July 25, 2023
Motioned by Leanne Donason, 2nd by Pam Adams **Passed 5-0**
7. **Reports:**
 - A. Business Manager- None
 - B. School Board- Question about the school vehicle (truck). Put on the next board agenda.
 - C. Administrator- Ms. Ramirez reported on Back To School night. Great turn out. Very pleased with parent involvement.
School Facilities- The grounds are being kept clean including the playground. The maintenance person has been assisting the teachers with setting up their classrooms. He replaced the air conditioning filters and repaired the washing machine drain.

C. Administrator- Ms. Warren reported on the Joint Legislative Audit Committee (JLAC). Nine of the recommendations had not been reported on yet. Responses were being worked on in collaboration with the Business Manager and a CPA. Will be provided by the deadline on August 18, 2023. District Administrator and Business Manager had a phone conference with the auditors on August 2nd. Auditors will be onsite in the fall.

8. Approval of Routine Orders of Business:
Any Board member may request that an item be pulled off the agenda for further discussion.

A. Expense Vouchers- **2335, 2336, 2337** (SY 22/23)
2450, 2451, 2452, 2453 (SY 23/24)

Motioned by Tammy Herrera, 2nd by Clint Owen Passed 5-0

B. Payroll Vouchers- **2402, 2403**

Motioned by Tammy Herrera, 2nd by Valerie Grimes Passed 5-0

9. Adjourn: 4:13 pm

Leanne Donason, Governing Board President

Date

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.

