

HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING MINUTES
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, April 9, 2024 @ 4:00 pm

1. **Call to Order: Leanne Donason @ 4:00 pm**

2. **Roll Call: Leanne Donason, Tammy Herrera, Pamela Adams, Clint Owen, Valerie Grimes, Joni Bullock, Deb Warren, and Christina Ramirez.**

3. **Pledge of Allegiance:**

4. **Moment of Silence:**

5. **Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)
None

6. Approval of Regular Board Meeting Minutes March 12, 2024.
Motioned by Tammy Herrera, 2nd by Leanne Donason

Passed 5-0

7. **Reports:**
 - A. Business Manager- Update on budget and local tax revenue
Schedule board training in June

 - B. School Board- None

 - C. Administrator- Updates on the following: Roof warranty, AASA, Reading incentives for students, Character Counts Program. Student friendly letters read by Ms. Warren

8. Approval of Routine Orders of Business:
Any Board member may request that an item be pulled off the agenda for further discussion.
- A. Expense Vouchers- **2472, 2473**
Motioned by Tammy Herrera, 2nd by Pamela Adams
Passed 5-0
- B. Payroll Vouchers- **2423, 2424, 2425**
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 5-0
9. Approval of new or used School Bus purchase from Thomas Built Buses for school transportation. 2024 CUMMINS B6.7 260 Diesel-Daimler Truck Financial
Motioned by Pamela Adams, 2nd by Tammy Herrera
Passed 5-0
10. Approval of **Policy Advisories 739-743**
Second read/adopt
Motioned by Tammy Herrera, 2nd by Clint Owen
Passed 5-0
11. Approval Certified Employee contracts
Principal/Teacher- Christina Ramirez
Teacher- Rochelle Farrell
Teacher- Patricia Hunter
Motioned by Tammy Herrera, 2nd by Pamela Adams
Passed 5-0
12. Approval of Non-Certified Employee contracts
Business Manager- Joni Bullock
Food Service Director- Alyse Cherry
Term Teacher- Debbie Lund
Maintenance- Robert Nichols
Secretary/Nurse- Karen VanSteen
Paraeducator- Ashley Woodward
Paraeducator- Jeffrey Silva
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 5-0

13. Approval of **Classroom Site Fund** retention stipend for teachers
To be paid in August with the completion of the Science of Reading-
Part A. Amount of stipend is \$2,000.00 each and Classroom Site Fund
Plan will be revised.
Motioned by Tammy Herrera, 2nd by Pamela Adams
Passed 5-0
14. Approval of June Summer Intersession for 2 weeks
Kindergarten-4th grades. Will include daily stipend of
\$300.00 per teacher. Three teachers X eight days = 24.
\$300.00 X 24 = \$9,200.00 in teacher compensation.
Will be paid from the Classroom Site Fund for interventions.
Motioned by Tammy Herrera, 2nd by Pamela Adams
Passed 5-0
15. Approval of Hackberry Employee Health Benefit package
Two choices-
ASBAIT/Meritain
Kairos
Motioned by Tammy Herrera, 2nd by Clint Owen
Passed 5-0
16. Approval of Western State Educational Consulting Services
For the 2024-24 SY
Motioned by Tammy Herrera, 2nd by Pamela Adams
Passed 5-0
17. Approval of Canyon State Educational Solutions for the
2024-25 SY
Motioned by Tammy Herrera, 2nd by Leanne Donason
Passed 5-0
18. **Adjourn 4:45 pm**

Leanne Donason, Governing Board President

Date

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.

