

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, May 13, 2025 @ 4:00 pm

REGULAR BOARD MEETING MINUTES:

1. **Call to Order: Leanne Donason @ 4:00 pm**
2. **Roll Call: Leanne Donason, Valerie Grimes, Pam Adams, Tammy Herrera, Sam Dell, Christina Ramirez**
3. **Pledge of Allegiance:**
4. **Moment of Silence:**
5. **Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)
6. Approval of Regular Board Meeting Minutes April 8, 2025
Motioned by Pam Adams 2nd by Valerie Grimes **Passed 4-0**

7. Reports:

A. Business Manager-

- Student Activity Fund- Joni Bullock (non- attendance)
Total Balance \$3670 in account from Student Council Per Sam dell
- Budget Report - Sam Dell
Presented the Budget for SY 24-25

B. School Board-

C. Administrator-

- State testing –
100% attendance
- Track Meet –
Students had fun and it was a good day
- Summer Session –

- 14 students attending – Beale Street Theatre
- Uniform Survey –
Will have uniforms for the SY 25-26

8. Approval of Routine Orders of Business:
Any Board member may request that an item be pulled off the agenda for further discussion.
- A. Expense Vouchers: 2575, 2576, 2577
Motioned by Pam Adams, 2nd by Tammy Herrera **Passed 4-0**
- B. Payroll Vouchers: 2527, 2528, 2529
Motioned by Pam Adams, 2nd by Tammy Herrera **Passed 4-0**
9. Approval of the Teacher Contract for the 2025/26 SY
Jessica Paul - 6/7/8 Grades
Motioned By Valerie Grimes, 2nd By Tammy Herrera **Passed 4-0**
10. Approval of the revised certified contract for the 2025/26 SY
Christina Ramirez- Superintendent/Principal
Motioned By Pam Adams, 2nd By Valerie Grimes **Passed 4-0**
11. Approval of the Maintenance/Custodian Position - Full time
Mike Lund SY 25-26
Approval with revisions and modifications to contract
Motioned By Tammy Herrera, 2nd by Valerie Grimes **Passed 4-0**
12. Approval of the Maintenance/Custodian Position - Part time
For the max of 10 days from May 14, 2025 to June 30, 2025
Mike Lund SY 24-25
Approved with revisions and modifications to contract
Motioned by Tammy Herrera, 2nd by Valerie Grimes **Passed 4-0**
13. Approval of Revised Budget SY 24-25
Motioned by Pam Adams, 2nd by Valerie Grimes **Passed 4-0**
14. Approval to Amend Classroom Site Fund to increase
paras amount from \$500 - \$1000 SY 24-25
Motioned by Tammy Herrera, 2nd by Valerie Grimes **Passed 4-0**

15. Approval of Paul Van Steen SY 24-25 contract to extend contract from May 21, 2025 to June 16, 2025
Motioned by Tammy Herrera, 2nd by Pam Adams **Passed 4-0**
16. Approval of stipend for Program Specialist - Alyse Cherry
Motioned by Valerie Grimes, 2nd by Tammy Herrera **Passed 4-0**
17. Approval of payout for the remainder of SY 24-25 for Joni Bullock - Business Manager
Motioned by Pam Adams, 2nd by Valerie Grimes **Passed 4-0**
18. Approval of the modification of Sam Dell's contract SY 24-25 Based on Board Action
Motioned by Pam Adams, 2nd by Valerie Grimes **Passed 4-0**
19. Approval of Deb Warren, District Administrator, Letter of resignation to be effective May 13, 2025
Motioned to Pam Adams 2nd by Tammy Herrera **Passed 4-0**
20. Approval of June Session teacher pay for 2 weeks Kindergarten-8th Grades
Beale Street Theatre:
2 employees at \$70.00 each = \$140 per day X 8 = \$1,120.00
Hackberry School District #3 - Full Day
3 Employees at \$300 each = \$900.00 per day X 8 = \$7,200.00 Total Cost \$8,320.00
Funding: Classroom Site Fund
Motioned by Valerie Grimes, 2nd by Tammy Herrera **Passed 4-0**
21. Approval of SY 25-26 School Calendar & SY 25-26 Employee Calendar
Motioned by Pam Adams, 2nd by Valerie Grimes **Passed 4-0**
22. Approval of Beyond Textbooks Renewal
Motioned by Tammy Herrera, 2nd by Pam Adams **Passed 4-0**
23. Approval of E-Therapy SY 2025-26 Addendum to School Staffing Agreement
Motioned by Tammy Herrera, 2nd Valerie Grimes **Passed 4-0**

- 24. Approval of TRUST/Alliance school insurance SY 25-26
Coverage Acceptance Form
Proposal Acceptance Form
Motioned by Tammy Herrera, 2nd by Pam Adams **Passed 4-0**
- 25. Approval of e-IEP Pro Software License Agreement
Motioned by Tammy Herrera, 2nd by Valerie Grimes **Passed 4-0**
- 26. ASBA Policy Advisory # 866-875 **1st Read Only**

Items for the next board meeting:

27. Adjourned: **5:40**

Leanne Donason, Governing Board President

Date

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.