

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday December 9, 2025 @ 4:00 pm

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Hackberry Elementary School District #3, and to the general public that the Board will hold a meeting open to the public on **Tuesday, December 9, 2025 @ 4:00 pm**. The meeting will be held in the **Hackberry Elementary School District #3** boardroom, located at **9501 Nellie Dr., Kingman, AZ. 86401**. Pursuant to the Americans with Disabilities Act (ADA) Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013 at least 24 hours prior to the scheduled time. When necessary, the Board may vote to hold an Executive Session, which shall not be open to the public, for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. 38-431.03(A)(3), to discuss personnel matters (A.R.S. 38-431.03(A)(1), records exempt by law from public inspection (A.R.S. 38-431.03(A)(2), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. 38-431.03(A)(4). The agenda for the meeting will be posted December 4, 2025, as follows.

Agent of the Governing Board, Christina Ramirez, Superintendent/Principal

REGULAR BOARD MEETING AGENDA:

I. Opening Items

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Moment of Silence

E. Call the Audience

1. Open

Open Call to the Public: Members of the public may address the Governing Board on any topic for up to 3 minutes. Time may be extended through one person yielding their time to speaker. By law the Board cannot respond. However, the topic may be added to the agenda of a future meeting. Visitors must complete the form and give it to the clerk prior to the start of the meeting.

2. Limited to the agenda items only

Limited Call to the Public: Members of the public may address the Board on any specific agenda item(s) for up to 3 minutes. Time may be extended through one person yielding their time to the speaker. Visitors must Complete the form and give it to the clerk prior to the start of the meeting.

F. Approval of the Board Agenda

II. Reports

A. Business Manager-Sam Dell

- Financial Report
- Budget FY26 update
- FY24 & FY25 Financial Audit

B. School Board

C. Administrator – Christina Ramirez

- Transportation
- Letter Grade celebration
- Data meeting
- Parent Survey

III. Consent Agenda

Consent Agenda – All those items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the governing board requests.

- A. Approval of the Regular Board Meeting Minutes November 11, 2025
- B. Approval of Donation List
- C. Approval of Accounts Payable Vouchers - 2666, 2667, 2668, 2669
- D. Approval of Payroll Vouchers - 2612, 2613

IV. Old Business

- A. Discussion and possible action on Auditor General – Corrective Action Plan Report - Update on withheld funds
- B. Discussion and possible action regarding Social Security letters to the district regarding FY23 and FY24
- C. Discussion and possible action regarding the SFD Kitchen Fire System Grant
- D. Discussion and possible action of water quality report
- E. Discussion and possible action on creating a high school
- F. Discussion and possible action on the makeup days to be scheduled for May 21, May 26, May 27
- G. Discussion and possible action on the Small School Fund

V. New Business

- A. Discussion and Possible action of the revision of Policy BDA Board Organizational Meeting and Board President Duties

- B. Discussion and possible action of the revision of the policy CBI Evaluation of District Administration
- C. Discussion and possible action to Motion to go into Executive Session for Administration evaluation
- D. Discussion and possible action of T-Shirt pricing of \$5.00
- E. Discussion and possible action to approve Student Council petty cash for \$200.00

Announcements

- A. Input of items for next board meeting -please email Christina Ramirez, cramirez@hesd.net
*** Requests must be made five (5) business days prior to the creating of the Agenda***

Adjournment

Scheduled Future Meetings:

January 13, 2026

The agenda will be posted on the bulletin board outside of the District Office and our District Website www.hesd.net
CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT#3 GOVERNING BOARD The undersigned hereby certifies that a copy of the attached notice was duly posted at the Hackberry Elementary School District Office, 9501 Nellie Drive Kingman Az 86401 on December 4, 2025.