

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, September 10, 2024 @ 4:00 pm

REGULAR BOARD MEETING MINUTES:

1. **Call to Order: 4:00 pm by Leanne Donason**
2. **Roll Call: Leanne Donason, Tammy Herrera, Valerie Grimes, Pam Adams, Joni Bullock, Christina Ramirez, Deb Warren (via phone)**
3. **Pledge of Allegiance:**
4. **Moment of Silence:**
5. **Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda) None
6. Approval of Regular Board Meeting Minutes August 13, 2024
Motioned by Tammy Herrera, 2nd by Pam Adams **Passed 4-0**
7. **Reports:**
 - A. Business Manager-
Student Activity Fund- Balance is \$2,112. 45
School truck and bus has been sold.
 - B. School Board-N/A
 - C. Administrator-Auditor General Letter-CAP is being addressed by Joni Bullock and Deb Warren.
Trustworthiness Award will be given to students that have earned it.
September is Attendance Awareness Month and students will be recognized for good attendance.

8. Approval of Routine Orders of Business:
Any Board member may request that an item be pulled off the agenda for further discussion.
- A. Expense Vouchers: 2553, 2554
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 4-0
- B. Payroll Vouchers: 2503, 2504, 2505
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 4-0
9. Approval/Adoption of the following **Policy Advisories:**
763-782
788-799
2nd reading
Motioned by Tammy Herrera, 2nd by Pam Adams
Passed 4-0
10. Approval of Student Council fundraisers for
1st semester
Motioned by Pam Adams, 2nd by Tammy Herrera
Passed 4-0
11. Approval of Cheryl Schoolcraft as a classified/certified
employee for the 2024/25
Substitute employee for \$150.00 per day
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 4-0
12. Approval of Joni Bullock, Business Manager, as Students
Activities Treasurer
Motioned by Tammy Herrera, 2nd by Pam Adams
Passed 4-0
13. Approval of Hackberry E.S.D. #3 Special Education
Policy and Procedures
Motioned by Tammy Herrera, 2nd by Pam Adams
Passed 4-0

14. Policy Advisory 787

1st read

Discussion only

- 15.** A.R.S. 15-213. Procurement Practices for school districts
And charter schools: violations: classifications: definitions:
Documentation provided to board members

Discussion only

Items for the next board meeting:

- 16.** Adjourned: **4:39 pm**

Leanne Donason, Governing Board President

Date

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.