

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, April 8, 2025 @ 4:00 pm

REGULAR BOARD MEETING MINUTES:

1. **Call to Order: Leanne Donason @ 4:00 pm**
2. **Roll Call: Leanne Donason, Valerie Grimes Pam Adams, Joni Bullock, Deb Warren, Christina Ramirez**
Absent- Tammy Herrera
3. **Pledge of Allegiance:**
4. **Moment of Silence:**
5. **Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)
6. Approval of Regular Board Meeting Minutes March 11, 2025
Motioned by Pam Adams 2nd by Valerie Grimes Passed 3-0
7. **Reports:**
 - A. Business Manager-
Student Activity Fund- Raised \$145 in February Total \$3,424.00
Budget Report- February budget spent 557,459.43 End of February have \$491,000 remaining
 - B. School Board- Budget
 - C. Administrator- ESEA Onsite Monitoring-Determination Letter
Parent Engagement Policy
Received a letter from ADE stated that LEA has successfully completed requirements with no corrective actions required. There are a couple of action steps that must be completed increase the

variety of stakeholders involvement and parent involvement engagement policy needs to be revised if needed.

AzSci state assessment completed- 5th/8th only
AASA schedule- 3rd through 8th grades
Update on state testing and where the school is on our schedule of testing.

Leave of absence-Principal - Will leave for a week.

Sidney Valdez-Kingman Center for the Arts
Opportunity for our students to go on a field trip for grades 5-8 to visit the Kingman Center for the Arts gallery, Beale Street Theatre, and Education Studio to participate in an acrylic workshop. Then the company wants to work with us during intersession to provide fine Arts for 8 days. We want to get our students involved in musicals and theatre. Offers a program called Disney class that could be implemented next school year which is a 14 week Disney theater. Will be able to attend a showcase at the end of the program. Our school would like to expand our fine arts program.

8. Approval of Routine Orders of Business:
Any Board member may request that an item be pulled off the agenda for further discussion.
 - A. Expense Vouchers: 2572, 2573, 2574
Motioned by Pam Adams, 2nd by Valerie Grimes Passed 3-0
 - B. Payroll Vouchers: 2525, 2526
Motioned by Valerie Grimes, 2nd by Pam Adams Passed 3-0

9. Approval of the following Teacher contracts for the 2025/26 SY
Rochelle Farrel - K/1st/2nd
Motioned By Pam Adams, 2nd By Valerie Grimes Passed 3-0

Debbie Lund - 3rd/4th/5th

Motioned By Pam Adams, 2nd By Valerie Grimes **Passed 3-0**

10. Approval of the following classified staff contracts for the 2025/26 SY

Stacy Durst - Paraeducator/Substitute Teacher

Motioned By Leanne Donason, 2nd By Pam Adams **Passed 3-0**

Kim Patterson - Food Service/Custodian

Motioned By Pam Adams, 2nd By Valerie Grimes **Passed 3-0**

Paul Van Steen - Part-time Bus driver

Motioned By Pam Adams, 2nd By Valerie Grimes **Passed 3-0**

Ashley Woodward - Paraeducator/Substitute Teacher

Motioned By Leanne Donason, 2nd By Pam Adams **Passed 3-0**

11. **Executive Session:** Possible motion to go into Executive Session per A.R.S. 38-431.03(A)(3) to discuss Personnel matters in reference to the Food Service Director which shall not be open to the public.

**Motioned to enter Executive session by Leanne Donason,
2nd by Pam Adams** **Passed 3-0**

**Motioned to reenter Regular board session by Valerie Grimes,
2nd by Pam Adams** **Passed 3-0**

**In regular session, Motion to renew contract for Alyse Cherry
by Valerie Grimes, 2nd by Pam Adams** **Passed 3-0**

12. Approval of the following certified contract for the 2025/26 SY

Christina Ramirez- Principal

Motioned by Pam Adams, 2nd by Leanne Donason **Passed 3-0**

13. Approval of Paul Van Steen to exceed 20 hours during the week's field trips are scheduled.

Motioned by Leanne Donason, 2nd by Pam Adams **Passed 3-0**

14. Approval of the Classroom Site Fund Compensation Plan for the 2025/26 SY

Motioned by Pam Adams, 2nd by Leanne Donason **Passed 3-0**

15. Approval of the Classroom Site Fund Distribution Plan for August, 2025
Motioned by Valerie Grimes, 2nd by Pam Adams Passed 3-0

16. Approval of Canyon State Educational Solutions Independent contract for the 2025/26 SY-SPED
Completes all of our IEP forms, reporting, and comes on site to support our special education students.
Motioned by Leanne Donason, 2nd by Pam Adams Passed 3-0

17. Approval of Dynamic Interventions contract for the 2025/26 SY - Speech
Motioned by Leanne Donason, 2nd by Pam Adams Passed 3-0

18. Approval of Western State Educational Consulting Services Independent contract for the 2025/26 SY
Motioned to non-renew by Leanne Donason 2nd by Pam Adams Passed 3-0

19. Approval of ASBAIT/Meritain Health Benefits package For H.E.S.D. #3
Motioned by Pam Adams, 2nd by Valerie Grimes Passed 3-0

20. Approval of Samuel Dell, Business Manager, contract for the 2025/26 SY.
Motioned by Pam Adams, 2nd by Valerie Grimes Passed 3-0

21. Approval of Samuel Dell, Business Manager contract for the 2024/25 SY.
May, 2025- 3 days to revise the H.E.S.D. #3 2024/25 Budget, Submit to ADE, and present at the May 13, 2025 board meeting for approval.
June, 2025- Up to 10 days to create the H.E.S.D. #3 proposed budget to present at the board meeting on June 10, 2025 for approval.
To observe the procedures for payroll/expense vouchers.
Motioned by Valerie Grimes, 2nd by Pam Adams Passed 3-0

Items for the next board meeting:

- 25-26 Calendar

22. Adjourned: 4:58

Leanne Donason, Governing Board President

Date

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.