

HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING MINUTES
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, May 14, 2024 @ 4:00 pm

1. **Call to Order: Leanne Donason @ 4:00 pm**

2. **Roll Call: Leanne Donason, Clint Owen, Valerie Grimes, Tammy Herrera, Christina Ramirez, Joni Bullock, Deb Warren via google meets. Absent- Pamela Adams**

3. **Pledge of Allegiance:**

4. **Moment of Silence:**

5. **Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)
None

6. Approval of Regular Board Meeting Minutes April 9, 2024
Motioned by Tammy Herrera, 2nd by Clint Owen **Passed 4-0**

7. **Reports:**
 - A. Business Manager- Update on new bus purchase.

 - B. School Board- None

 - C. Administrator- Update on firearm policy, and June Summer Intersession. Discussion on Science Fair and S.T.O.M.P. performance..

8. Approval of Routine Orders of Business:
Any Board member may request that an item be pulled off the agenda for further discussion.
 - A. Expense Vouchers: **2474, 2475, 2476**
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 4-0
 - B. Payroll Vouchers: **2426, 2427**
Motioned by Tammy Herrera, 2nd Clint Owen
Passed 4-0
9. Approval Non-Certified contract 2024-25 SY
Bus Driver-Paul VanSteen
Part-time position
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 4-0
10. Approval Term Contract 2024-25 SY
Middle School Teacher-Jessica Paul
(With appropriate documentation provided)
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 4-0
11. Approval of Karen VanSteen- Letter of Resignation
To be effective June 30, 2024
Motioned by Tammy Herrera, 2nd by Clint Owen
Passed 4-0
12. Approval of Administrator recommendation nonrenewal
Custodian contract 2024-25 SY- Anthony Tungka
Motioned by Clint Owen, 2nd by Tammy Herrera
Passed 4-0
13. Approval of Employee Handbook 2024-2025 SY
Motioned by Valerie Grimes, 2nd by Tammy Herrera
Passed 4-0

14. Approval of Parent/Student Handbook 2024-25 SY
With minor revisions recommended by Valerie Grimes and Tammy Herrera
Motioned Tammy Herrera, 2nd Valerie Grimes
Passed 4-0
15. Approval of 2024-25 School Calendar for 2024-25 SY
Discussion of aligning fall break with KUSD calendar
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 4-0
16. Approval of Dynamic Interventions of AZ
Speech therapy contract 2024-25 SY
Speech services for students on IEP's
Motioned by Tammy Herrera, 2nd by Clint Owen
Passed 4-0
17. Approval of the following revisions for June Summer
Intersession:
Increase staff from 3 to 4
Increase days of instruction from 8 to 8.5
Classroom Site Fund expenses would increase- 4 staff X
\$300.00 = \$1,200.00. 8.5 days X \$1,200.00 = \$10,200.00
Employee benefits- \$10,200.00 X .30 = \$3,060.00
Total for June Summer Intersession = \$13,260.00
Enrollment open to all students K-8th grades
Motioned by Valerie Grimes, 2nd by Leanne Donason
Passed 4-0
18. Approval of ELEVATE- To utilize systemic leadership
grant for staff to attend leadership
Motioned by Tammy Herrera, 2nd by Valerie Grimes
Passed 4-0
19. Approval of June board meeting change. Board meeting
will be scheduled on Monday, June June 10, 2024 to
accommodate board member training.
Motioned by Valerie Grimes, 2nd by Tammy Herrera
Passed 4-0

- 20.** Approval of Revised Budget 2023-24 SY
Budget remains the same. Specific line items have been adjusted/revised.

Motioned by Tammy Herrera, 2nd by Valerie Grimes

Passed 4-0

Items for the next board meeting:

- 21.** Adjourned: **4:39 pm**

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.