

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, January 14, 2025 @ 4:00 pm

REGULAR BOARD MEETING MINUTES:

1. **Call to Order:** Leanne Donason @ 4:05 pm
2. **Roll Call:** Leanne Donason, Pam Adams, Valerie Grimes, Tammy Herrera, Christina Ramirez, Joni Bullock, Deb Warren
3. **Pledge of Allegiance:**
4. **Moment of Silence:**
5. **Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)
6. Approval of Regular Board Meeting Minutes December 10, 2024
List items for the next board agenda.
Motioned by Tammy Herrera, 2nd by Valerie Grimes **Passed 4-0**
7. **Reports:**
 - A. Business Manager-
 - Student Activity Fund- Provided Student Activity spreadsheet
 - Balance- \$3,075.25
 - Revenue- \$441.98
 - Expenses- \$154.80
 - Cash Controlled spreadsheet- Reviewed document with Board.
 - Auditor General 36-Month Follow-Up Report. Unless otherwise Directed by JLAC, the report concludes our follow-up work on The District's efforts to implement the recommendations from the October 2020 report.
 - Budget revision-Explained the ADE Budget capacity recommendation.
 - Corrective Action Plan (CAP)- Reviewed-Tentative Timeline
 - Attorney General Budget descriptors packet-Provided

B. School Board- Impressed with the Christmas program and how much the students have improved in their performance. Stated it was wonderful and well done. Very positive feedback on the Mustang Market and providing gifts for the students.

C. Administrator- Ms. Ramirez provided information on students ATI Testing, and staff data meetings. Explained the purpose of the meetings which included goal setting for students.

8. Approval of Routine Orders of Business:

Any Board member may request that an item be pulled off the agenda for further discussion.

A. Expense Vouchers: 2563, 2564, 2565, 2566
Questions on voucher 2563. Documentation provided.
(Check listing sheet)

Motioned by Pam Adams, 2nd by Tammy Herrera **Passed 4-0**

B. Payroll Vouchers: 2515, 2516, 2518, 2519, 2520, 2521
Questions on vouchers 2519 & 25220. Documentation and
Explanation provided by Business Manager.

Motioned by Tammy Herrera, 2nd by Pam Adams **Passed 4-0**

9. Approval of Firearms and Weapons policy draft
for Hackberry Elementary S.D. #3

Tabled until February board meeting

10. Approval of Patricia Hunter being released from the
2024/25 certified teaching contract without penalty.

Motioned by Valerie Grimes, 2nd by Pam Adams **Passed 4-0**

11. Motion to move into Organizational Board meeting

Motioned by Pam Adams, 2nd by Tammy Herrera **Passed 4-0**

Swearing in of new board members

**Swearing in of Pam Adams, Leanne Donason, and
Valerie Grimes. Documents notarized.**

Election of Hackberry School Board President
**Tammy Herrera nominated Leanne Donason, 2nd by
Pam Adams**

Passed 4-0

Election of Hackberry School Board Vice-President
**Valerie Grimes nominated Tammy Herrera, 2nd by
Pam Adams**

Passed 4-0

Determine board meeting calendar to include day
of the month and time.
**Regular board meetings will remain scheduled on the
Second Tuesday of each month at 4:00 pm.**

- 12. Motion to move back into Regular Board meeting
Moted by Pam Adams, 2nd by Leanne Donason**

Passed 4-0

Items for the next board meeting:

Bus Driver contract
Wells Fargo credit card for bus driver
Firearm policy

- 13. Adjourned: 5:30 pm**

Leanne Donason, Governing Board President

Date

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.