

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday April 8, 2025 @ 4:00 pm

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Hackberry Elementary School District #3, and to the general public that the Board will hold a meeting open to the public on **Tuesday, March 11 , 2025 @ 4:00 pm**. The meeting will be held in the **Hackberry Elementary School District** board room, located at **9501 Nellie Dr., Kingman, AZ. 86401**. Agenda is subject to revision 24 hours prior to meeting. When necessary, the Board may also vote to hold an Executive Session, which shall not be open to the public, for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. 38-431.03(A)(3), to discuss personnel matters (A.R.S. 38-431.03(A)(1), records exempt by law from public inspection (A.R.S. 38-431.03(A)(2), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. 38-431.03(A)(4). The agenda for the meeting will be posted April 3, 2025 is as follows.

Agent of the Governing Board, Deb Warren, District Administrator

REGULAR BOARD MEETING REVISED AGENDA:

1. Call to Order:

2. Roll Call:

3. Pledge of Allegiance:

4. Moment of Silence:

5. Call to the Audience: (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)

6. Approval of Regular Board Meeting Minutes March 11, 2025

Discussion/Action

7. Reports:

A. Business Manager-
Student Activity Fund-
Budget Report

B. School Board-Budget

C. Administrator- ESEA Onsite Monitoring-Determination Letter
Parent Engagement Policy
AzSci state assessment completed- 5th/8th only
AASA schedule- 3rd through 8th grades
Leave of absence-Principal
Sidney Valdez-Kingman Center for the Arts

8. Approval of Routine Orders of Business:

Any Board member may request that an item be pulled off the agenda for further discussion.

A. Expense Vouchers: 2572, 2573, 2574

B. Payroll Vouchers: 2525, 2526

Discussion/Action

9. Approval of the following Teacher contracts for the 2025/26 SY

Rochelle Farrel- K/1st/2nd

Debbie Lund- 3rd/4th/5th

Discussion/Action

10. Approval of the following classified staff contracts for the 2025/26 SY

Stacy Durst - Paraeducator/Substitute Teacher

Kim Patterson - Food Service/Custodian

Paul Van Steen - Part-time Bus driver

Ashley Woodward - Paraeducator/Substitute Teacher

Discussion/Action

11. Executive Session: Possible motion to go into Executive Session per A.R.S. . 38-431.03(A)(3) to discuss Personnel matters in reference to the Food Service

Director which shall not be open to the public. Discussion/Action

12. Approval of the following certified contract for the 2025/26 SY

Christina Ramirez- Principal

Discussion/Action

13. Approval of Paul Van Steen to exceed 20 hours during
the week's field trips are scheduled. Discussion/Action

14. Approval of the Classroom Site Fund Compensation Plan
for the 2025/26 SY Discussion/Action

15. Approval of the Classroom Site Fund Distribution Plan
for August, 2025 Discussion/Action

16. Approval of Canyon State Educational Solutions
Independent contract for the 2025/26 SY-SPED
Discussion/Action

17. Approval of Dynamic Interventions contract for
the 2025/26 SY- Speech Discussion/Action

18. Approval of Western State Educational Consulting
Services Independent contract for the 2025/26 SY Discussion/Action

19. Approval of ASBAIT/Meritain Health Benefits package
For H.E.S.D. #3 Discussion/Action

20. Approval of Samuel Dell, Business Manager, contract for the 2025/26 SY.
Discussion/Action

21. Approval of Samuel Dell, Business Manager contract for the
2024/25 SY.
May, 2025- 3 days to revise the H.E.S.D. #3 2024/25 Budget,
Submit to ADE, and present at the May 13, 2025 board meeting
for approval.
June, 2025- Up to 10 days to create the H.E.S.D. #3 proposed budget

to present at the board meeting on June 10, 2025 for approval.
To observe the procedures for payroll/expense vouchers.
Items for the next board meeting:

22. Adjourned:

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need

accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.