

# Self Employment Information

Name:
Address:
EIN:
Date Started:
Materially Participated?
Total Income (Cash, Check, Cashapp, 1099-misc) \$\$

Expenses:

Advertising: \$	Repairs/Maintenance: \$
Commissions: \$	Supplies: \$
Employee Benefits: \$	Utilities: \$
SEP Insurance: \$	Meals: \$
SEP IRA: \$	Travel (not auto): \$
Rent or Lease: \$	Taxes and Licenses: \$

Home Office (if applicable)

Is the office area completely dedicated to business?
Square footage of home
Square footage of office
Mortgage or rent paid for entire place (not just office): \$

Vehicle Information (If applicable)

Year Make and Model	
Total Miles Driven in year	
Business Miles	
Commuting miles	
Own or Lease (\$\$)	
Disposed of in year	Yes or No

Actual Vehicle Expenses: Please have receipts or logs upon request

Gas	License and Registration: \$
Maintenance	Tolls:
Tires	Insurance:

1. Please do not expect to provide me with all of your receipts, it is the responsibility of the business owner to have these organized for tax purposes.
2. I may not need to see the logs, but please maintain them in your personal documents in the event of an audit from the IRS
3. I acknowledge that there is a standard vehicle deduction and an actual deduction and the one that is more advantageous to my situation will be chosen.
4. I authorize that everything that I have presented on this form is accurate and complete to the best of my knowledge.

X

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

QUANDEE LIVES