

desert princess palm springs real estate

sales • vacation rentals • management • project consulting

SERVICES INCLUDED

1. All marketing, web sites, photos, video, calendaring, response and follow up to phone and online inquiries, etc.
2. All in-person showings to prospective tenants who want to view before renting
3. Acquisition and renewals of all licenses and fees as required
4. Preparation of rental agreements and legally required disclosures required by City and State
5. Compliance with all City, County, State and Federal housing regulations
6. Calculation, collection and payment of all City ToT taxes and filing required monthly tax returns
7. Interaction with City STVR department and serve as required 45 minute emergency response contact on site (you are subject to large fines from both City and HOA if this is not handled)
8. All documentation, check-in/check-out and compliance requirements with HOA
9. All property maintenance and service calls as required. Coordination with contractors and vendors. 24/7 emergency calls available on site if needed.
10. Provide Vacation Rental Damage insurance
11. Pre Move-in walk thru. Coordination of any last-minute vendor calls
12. Post Move-out walk thru and cleaning
13. Collection and disbursement of all rents, payments to vendors, etc.
14. Preparation of year-end accounting reports, 1099s, etc.
15. Individual vetting and assessment of each tenant based on our many years of experience in property management.

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Corporate Office • 6851 E. 11th Street Long Beach CA 90815

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