

# JENNINGS COUNTY ANIMAL CONTROL BOARD

## REGULAR MEETING MINUTES

### NORTH VERNON CITY HALL

*July 30<sup>th</sup>, 2024 @ 9:00am*

The meeting was called to order at 9:00am.

Board Members in attendance: Nad Day, Trent Wisner, Mark Smith, Dave Woodall, and Tara Thormin. Department Head and ACO1, Michelle Matern, was not in attendance.

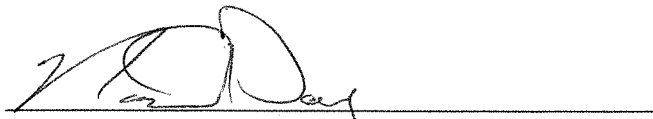
Introduction: Meeting was opened by Day. Minutes were signed from June 11<sup>th</sup>, 2024, motion for approval carried unanimously.

Construction at facility will begin once numbers are lower in the dog area, Matern to communicate this. Construction of kennels should take around five days to one week. Woodall stated a community member has foldable dog kennels that board should consider purchasing to house dogs during construction. Woodall to also get itemized Capital One and Visa receipts from Auditor's office for budget planning and discussion. Board to look into options of how to raise all current employee pay, considering the possibility of distributing part time kennel tech position pay as this position is currently not filled. Board to further look into a transit van to take 30+ animals to and from spay/neuter clinics, liability and insurance questions to be discussed.

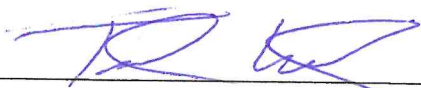
Woodall makes a motion to have board member Mark Smith remove deadbolt at facility to allow volunteer access through key fobs. Wisner seconded; motion carried 5-0. Woodall made a motion to approve purchase of dash cams for county animal control vehicles. Thormin seconded, motion carried 5-0. Woodall makes motion to allow S+S Side work to place their business's sign in the front yard of the animal control property contingent upon re-visiting this decision at the beginning of each calendar year. Thormin seconded, motion carried 5-0.

ACO1 made board president aware that they were looking for other jobs. Board discussed requests made by ACO1 at commissioners meeting which was held on Thursday, July 25, 2024. Woodall suggested board give written disciplinary write up for employee. Wisner made the motion for a disciplinary write up, Thormin seconded, motion carried 5-0. An executive session to discuss this written warning with employee will be held in August.

Day made the motion to adjourn, Thormin seconded. Motion carried 5-0.

A handwritten signature in black ink, appearing to read 'Nad Day', is written over a horizontal line.

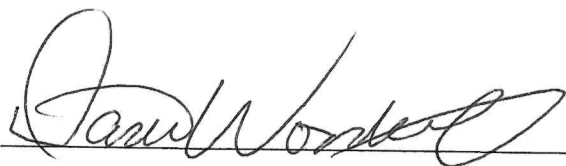
Nad Day, Animal Control Board President



Trent Wisner, Animal Control Board Vice President



Tara Thormin, Animal Control Board Secretary



Dave Woodall, Animal Control Board Member



Mark Smith, Animal Control Board Member