

## JENNINGS COUNTY ANIMAL CONTROL BOARD

### REGULAR MEETING MINUTES

#### JENNINGS COUNTY ANIMAL CONTROL FACILITY

*March 26<sup>th</sup>, 2024 @ 4:00PM*

The meeting was called to order at 4:00pm.

Board Members in attendance: Nad Day, Trent Wisner, Mark Smith, Dave Woodall, and Tara Thormin.

Guests Present: Kelly Richmond (Full-time Kennel Technician)

Introduction: Meeting was opened by Day. Minutes were signed from February 20<sup>th</sup>, 2024.

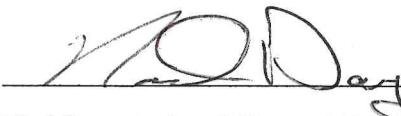
Animal Control Officer Report: N/A

Budgeting/Purchases: Woodall discussed companies to provide an alarm system. Richmond stated a company was supposed to come to the facility to provide more information on fencing but never showed up. Both items tabled for next meeting. Woodall previously suggested the office purchase a printer at Department Head Michelle Matern's request, knowledge of a new printer was purchased in January came to be, item tabled for next meeting to discuss with Matern. Matern had budgeted for new uniforms, Smith suggested waiting for new hire for uniforms. The facility provides employees with the first two sets of scrubs. Wisner made the motion to approve the purchase of new pants and boots for Matern which was seconded by Woodall, motion carried 5-0. Discussion of equipment such as gloves, catch poles, and cat nets was had. Statement of only having one cat net and one short catch pole was made by Richmond. Further discussion of providing new and additional items to be had as Day provides prices for all items and length of use per each.

Volunteering/Employees/Donations: Nicci Lucas to provide legalities on volunteers and donations to Thormin once it comes to be. Thormin to provide rough drafts of three different volunteer descriptions and forms to be discussed by board before next meeting.

Other: Day asked Richmond to take the board on a tour of the facility, Wisner asked for further information on the process of animals being dropped off. Richmond showed staff each of the 12 total kennels. Day suggested vets "donate a day" for vaccination days. Further encouragement of spreading the word of low cost spay and neuter was had. Discussion of improvements needed on fencing outside such as replacing screws, fixing holes and netting, and the possibility of creating a run for dogs to enter in horse/livestock area when not in use. Woodall stated he will look into a sort of concrete pad for underneath dumpster. Wisner suggested re-vamping the entire lot.

Day made the motion to adjourn. Thormin seconded. Motion carried 5-0.



Nad Day, Animal Control Board President



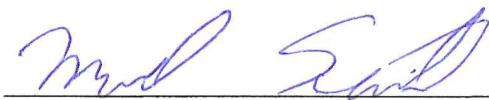
Trent Wisner, Animal Control Board Vice President



Tara Thormin, Animal Control Board Secretary



Dave Woodall, Animal Control Board Member



Mark Smith, Animal Control Board Member