

JENNINGS COUNTY ANIMAL CONTROL BOARD

REGULAR MEETING MINUTES

JENNINGS COUNTY PUBLIC LIBRARY

May 21st, 2024 @ 9:00am

The meeting was called to order at 9:00am.

Board Members in attendance: Nad Day, Trent Wisner, Mark Smith, Dave Woodall, and Tara Thormin.

Guests in attendance: Michelle Matern, Animal Control Department Head and Officer.

Introduction: Meeting was opened by Day. Minutes were signed from April 16th, 2024.


Facility quotes for construction for the outside kennels were discussed. Matern stated concrete blocks will be placed underneath fencing to prevent corrosion. Smith stated there appears to be extra space in outside run for kennel to be divided and suggested board to go out to the facility to look at the potential layout. Woodall suggested working with contractors on layouts. Day recommended being mindful of drainage and blocks involved with the draining systems. All RFPs / Scopes of Work to be discussed with board in future projects, as Justin Fox created the scope of work for the construction bids. Wisner approved new fencing in the amount of \$23,890 pending approval of the county commissioners, Smith seconded, motion 5-0. Board agrees for block filler to be used in new construction. Discussion of setting aside some of the non-reverting fund money for programs such as “half off adoption fees” was had. Woodall suggested non-reverting fund to only be used for emergencies despite never being used after created in 2019. Matern would like to bring around 10 animals to adoption in events in future, discussion of a budget of around \$3,000 for events to take place which would include spay/neuter. Matern stated specific license plates community members can purchase has covered over 20 cats and 10 dogs’ spaying and neutering. Day suggested amending ordinance to state the board will be waving fees for first time offenders. Matern stated she will re-vamp adoption agreement and add resources for new pet owners. Board discussed creating brochures for new pet owners that include expectations for proper animal care, training programs, etc. Matern stated the county uses a “Petfinder” account and she will re-start this which will eventually be ran by a volunteer in the near future. Matern to add Thormin as user through animal intake program, Thormin to present logs to board. Woodall suggested asking county commissioners about their rules and regulations on take home vehicles. Woodall to look into key fobs for volunteers. Nicci Lucas possesses around 15 applications for second full time animal control officer position. Mowing of property to be discussed further, city currently mows property.

Thormin made the motion to adjourn, Woodall seconded. Motion carried 5-0.

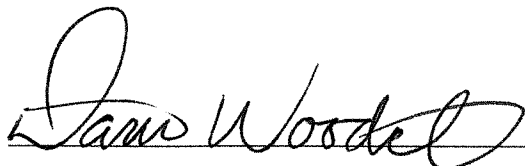


Nad Day, Animal Control Board President

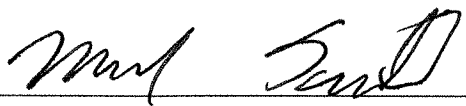
Trent Wisner, Animal Control Board Vice President



Tara Thormin, Animal Control Board Secretary



Dave Woodall, Animal Control Board Member



Mark Smith, Animal Control Board Member