

Jennings County Area Plan Commission
Department of Code Enforcement
200 East Brown Street - P.O. Box 400
Vernon, IN. 47282
Phone: 352-3005



PROPERTY COMPLAINT/CODE VIOLATION FORM
(Effective 9/3/2025)

Please complete all sections of this form and provide a picture of the violation. The identity of anyone reporting code violations is open to:

The Access to Public Records Act (APRA), [Indiana Code 5-14-3](#), provides that a person has the right to access information regarding the government and the official acts of public officials and employees. The statute also states that government officials have a responsibility to provide that information to you.

REPORTING PARTY INFORMATION:

Your Name: _____ Phone #: _____

Your Address: _____

Email Address: _____

LOCATION OF VIOLATION: (identify the property where the violation(s) exist.)

Address: _____ Assessor's Parcel No.: _____

Property Owner(s) Name: _____

Please describe in detail the extent of the alleged violation(s): _____

Is this an urgent situation that is creating an immediate hazard? ☐ Yes ☐ No If yes, please explain:

What steps have you already taken to resolve this problem? _____

How is this violation detrimentally impacting you? _____

Can this violation be seen from the public right-of-way? ☐ Yes ☐ No If yes, please explain: _____

Affirmation: I hereby certify and affirm that all information I have given in this form is true and accurate to the best of my knowledge. I further certify that I have in no way attempted to mislead the County on this form by omitting facts known to me.

Signature

Date

Please bring this signed form along with a picture of the violation to our office located at 200 E. Brown Street, Vernon, IN 47282.