



Masuk All-Sports Booster Club (MASBC)

Bylaws

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Article I: Name

The name of this club shall be the “Masuk All-Sports Booster Club (MASBC)”.

Article II: Purpose

The MASBC was formed in 1969, as a non-profit 501(c)(3) umbrella organization. We are the booster club for all Masuk High School athletic programs. We raise and distribute funds to provide necessary athletic program components, which are above and beyond those provided by the Masuk High School athletic budget and assures equity of resources for all sports. We are recognized by the Board of Education as the sole athletic booster club organization for MASUK High School.

The MASBC is nonprofit and organized exclusively for charitable purposes, including, for such purposes, the making of distributions to organizations qualifying as an exempt organization from federal income tax under **Section 501(c)(3) of the Internal Revenue Code**, or corresponding section of any future federal tax code.

The purpose of the conflict of interest policy is to protect this tax-exempt club’s interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the club or might result in a possible excess benefit transaction. This policy is intended to supplement, but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations. No part of the net earnings of the club shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons except the club shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in the purpose clause hereof. No substantial part of the activities of the club shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the club shall not carry on any other purpose not permitted to be carried on (a) by the club exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future Federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, corresponding section of any future Federal tax code.

Upon dissolution of the club, assets shall be distributed for one or more exempt purpose within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future Federal tax code, or shall be distributed to the Federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by Court of Common Pleas of the county in which the principal office of the club is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.



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Article III: Membership

Section 1

- A. Membership shall be open to all persons regardless of age, race, sex, creed or country of origin.
- B. Membership shall be open to any and all persons interested in supporting the Masuk Athletic Department.
- C. Membership is open to all past and present Masuk students, parents, faculty/staff, community residents, alumni and their families.
- D. Membership in this club shall be for (1) one year covering the period August through July.

Section 2

- A. Membership shall be accomplished by supplying the information as requested on the form provided by the MASBC, and by paying the yearly fee.
- B. Membership forms will be available at club meetings and other locations to be determined by the club.
- C. Notice of membership meetings to be determined by the club.
- D. Membership dues are annual and the dollar amount shall be set by the Board for the specified year.
- E. Anyone can join throughout the membership year, but dues will not be prorated based upon date of membership.
- F. Meetings are open to anyone who wishes to attend. Only officers and directors are eligible to vote.
- G. Members who fail to pay dues as specified shall thereby terminate their membership.
- H. Dues will be reviewed at the end of the membership year by the officers and directors of the club to determine the need for any changes in the dues structure. Any change to the dues structure, will become effective on August 1 at the start of the new membership year.



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Article IV: Officers and Directors

Section 1

The officers of this club will be President, Vice President, Secretary and Treasurer. There will be three (3) additional Directors who, along with the officers, shall make up the Board of Directors. All Board members must maintain active memberships in the MASBC during their tenure, no coach, assistant coach or family member of a coach during their tenure can be on the board of the club. This would be considered a conflict of interest. The club encourages coaches, assistant coaches and their family members to submit suggestions to the membership for consideration to help further the Masuk sports programs.

Section 2

Vacancies in office shall be filled at the next regular meeting by majority vote of those paid members in attendance.

Section 2A - The Vice President shall automatically succeed to the position of President in the event the position is vacated during the term. A new Vice President would therefore need to be elected at the next regular meeting.

Section 2B If any other position is vacated during the year, a new officer shall be elected by majority vote at a regular MASBC meeting.

Section 3

Officers and Directors shall be elected at the last MASBC meeting of the school year. The officers and directors shall serve no more than two consecutive two-year terms and said terms will begin August 1 and run through July 1. These positions will have staggering terminations. The positions will alternate at follows:

Position term, election year is:

- President – 2019, 2021, 2023, 2025....
- Vice President – 2019, 2020, 2022, 2024.....
- Secretary - 2019, 2020, 2022, 2024.....
- Treasurer - 2019, 2021, 2023, 2025....
- Board of Directors two-year terms (to be staggered as well)



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Section 4 - Duties of Officers and Directors will be:

President:

To preside at all meetings and perform such other duties as necessary; to sign all formal correspondence relating to the MASBC; to cosign as required for all expenditures of the MASBC; to facilitate the communication between officers and to appoint committees as not otherwise provided for. The President will ask for volunteers from the membership to be on the two standing committees. The President shall be empowered to cast only tie breaking votes and will be exempt from general membership voting. The President will have key access to the MASBC post office box.

Vice President:

The Vice President shall assume the duties of the President if absent and shall assist the President in discharge of his/her duties at all times. The Vice President will attend all MASBC meetings and will act as assistant to the President. The Vice President will cosign as required for expenditure of MASBC funds.

Secretary:

The Secretary shall keep full and accurate accounts of the records and minutes of each meeting, record the names and residence of all members, handle all correspondence of the club and perform other duties as may be required. The Secretary will distribute minutes to the membership at the following meeting for approval. The Secretary will keep copies of all minutes and correspondence. Upon completion of the term all records will be given to the next elected secretary. Records of the club must be kept as required by law. The Secretary will have key access to the MASBC post office box.

Treasurer:

The Treasurer shall receive and be responsible for all monies of the club, deposit all funds in a duly organized banking institution operating under the Federal Reserve System, pay all orders that may be approved by prior action of the board and reconcile the bank statements. In addition, the Treasurer shall file appropriate forms with Federal and State agencies. The Treasurer will report at the membership meetings revenues, expenditures and cash balances. The Treasurer will assist the President in preparing a yearly budget. he Treasurer will cosign as required for all expenditure of MASBC funds. Upon completion of the term, all financial records will be given to the next elected Treasurer. Records must be kept as required by law. The Treasurer will have key access to the MASBC post office box.

MASBC Directors:

There will be three elected Directors and they are responsible to attend meetings. They will vote on executive issues and perform such duties as may be required.



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Standing Committees:

The duties of the Membership Committee are to keep an updated list of current members including address, phone numbers and email addresses. They will act as a liaison committee to the board. The Chair of the committee will report at each meeting on the current number of members in the booster club. The Committee will assist in promoting membership in the MASBC. Additional duties can be assigned by the President.

The duties of the Fundraising Committee are to coordinate fundraisers; help with advertising, planning and implementation of events; and suggest possible fundraisers to the membership for a vote. The chair of the committee will report at each meeting. Additional duties can be assigned by the President.



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Article V: Responsibilities of Executive Officers

Section 1

The officers by a majority of those present at the vote, shall be responsible for approving all commitments of expenditures of money.

Section 2

It shall be the duty of the retiring officers to relinquish all receipts, books, papers and/or properties acquired in the office or entrusted to them by the first week of August.

Section 3

All accounts, records and books may be inspected upon request of the membership and the officers immediately following the monthly meeting. Officers shall be responsible for ensuring that all of the accounts, records and books of the club are reviewed for accuracy and completeness at least once a year.

Section 4

In the event the MASBC should dissolve for any reason, the assets of the MASBC shall be distributed as follows:

First: payment of all obligations, claims or liabilities against the club. Funds to satisfy these obligations shall be deposited in a banking institution to secure payment of these obligations.

Second: Any assets remaining after payment of obligations, as set out above, shall be deposited into an interest-bearing Booster Club Scholarship Account. If a scholarship account already exists, then these funds will be added to that fund. Provisions shall be made to appoint a trustee at that time.

Section 5

At least (3) three officers (President, Vice President and Treasurer) shall have signing authorization for the checking account. All checks must be signed by two of the eligible signatories. New signature cards will be submitted immediately to the bank if there is any change in the officers.



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Article VI: Amendments

Section 1

Amendments to the MASBC Bylaws may be presented at any meeting. These Bylaws may be amended by a majority vote of those present and voting at a General Membership meeting. Proposed amendments must first be approved by the Board, whose members shall receive them at least one month prior to the meeting at which they will be voted upon unless otherwise specified. The members shall receive notification at the previous meeting that Bylaws revisions and/or amendments are to be voted upon at a General Membership meeting.



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Article VII: Meetings

Section 1

The regular monthly meetings will be held in a location to be determined. Any changes to this will be communicated via email. The President, as deems necessary, may call special meetings with at least 48 hours prior notice given to all board members. Discussion will be limited to the subject which caused the necessity of the meeting. The President must indicate the time, place and agenda. All meetings will be conducted in accordance with Roberts Rules of Order at the discretion of the presiding officer. Voice, hand and standing vote are acceptable. A secret ballot will be taken if a majority of the voting members present so vote. A quorum of (4) four directors must be present for a vote to carry. A 2/3 majority vote of the voting members in attendance will be required to carry any motion, unless otherwise specified. Email or electronic form of voting is an acceptable means to cast a vote.

Additionally, bi-monthly meetings will be held with the Masuk Director of Athletics to keep the Athletic Department updated of fundraising activities and to learn about future Athletic Department needs. It is at these meetings where the Masuk Athletic Director will present the Board with MASBC Application Requests for Financial Support. These requests are completed and signed by the Director of Athletics.



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Article VIII: : Business Procedure at Meetings

1. Call to Order
2. Attendance
3. Approval of Minutes
4. Correspondence
5. Treasurer's Report
6. Committee Reports
7. Unfinished Business
8. New Business
9. Open Forum
10. Adjourn



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Article IX: Expulsion and Suspension of Officers and Members

Section 1

Any officer or member of the MASBC may be expelled or suspended from membership for conduct detrimental to the name or welfare of the Club. Written charges shall be filed with the Board of Directors and signed by a member or members of the Board of Directors. The accused person shall have the opportunity to be heard in person and must be voted in favor of expulsion or suspension by a 2/3 vote of the members thereof to make such action effective. The expelled or suspended member or officer shall have the right to appeal such decision to the MASBC within ten days after notice of the vote of the Board of Directors. If the action of the Board of Directors is not sustained, the accused shall be reinstated to all rights and privileges of membership.

Section 2

Any officer of the MASBC may be suspended or expelled from the office for any of the following reasons: neglect of duties pertaining to the office or for conduct detrimental to the name or welfare of the MASBC. The suspension or expulsion will work a vacancy in any such office. The procedures for suspension or expulsion are identical to those set forth in Section 1.

Date of Adoption of the Amended Bylaws: August 27, 2019

Adoption of these Bylaws were recorded in the official minutes of the meeting of the MASBC and are effective immediately.

Approval of Current Officers:

President: Kris Yeager

Vice President: Stephanie Batch

Secretary: Gabriella DiBlasi

Treasurer: Ryan Sheppard

Approval of MASBC Directors: Chris Breyan, Jason Henry, Michael Nizzardo



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Article X: Provisions

Dissolution Provision

In the event of dissolution, all of the remaining assets and property of the organization shall, after necessary expenses thereof, be distributed exclusively for the purposes of the organization in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 1116(a)(4) of the Connecticut Sales and Use Tax Law, as the governing body of the organization shall determine.

No Inurement Provision

No part of the net earnings of the organization shall inure to the benefit of any member, trustee, director, officer of the organization, or any private individual (except that reasonable compensation may be paid for services rendered to or for the organization), and no member, trustee, officer of the organization or any private individual shall be entitled to share in the distribution of any assets on dissolution of the organization.

Restrictive Legislation Provision

No substantial part of the activities of the organization shall be carrying on propaganda, or otherwise attempting to influence legislation and the organization shall no participate in, or intervene in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office.

Restrictive Purposes and Activities Provision

Notwithstanding any other of these articles, the organization is organized exclusively for one or more of the following purposes: religious, charitable, scientific, testing for public safety, literary, or educational purposes, or to foster national or international sports competition (but only if no part of its activities involve the provision of athletic facilities or equipment), or for the prevention of cruelty to children or animals, as specified in section 1116(a)(4) of the Connecticut Sales and Use Tax Law.



Masuk All Sports Booster Club (MASBC) By Laws

Adoption of MASBC By-Laws

Date: 8/27/19

K. J.
President

Joseph Batch
Vice President

William D. Doss
Secretary