

January 6, 2023

Location(s):	6355 Cardiff Street, Phila, PA 19149 5828 Torresdale Avenue, Phila, Pa 19135	Job Type:	Part Time or Full Time
Education:	Associates Degree in ECE or a minimum of 30 hours of ECE Credit	Sector:	Early Learning
Languages:	English, Bi-lingual preferred		
Date Posted:	January 6, 2023	Close Date:	Ongoing

### Position Overview

The Teacher is responsible for developing a cohesive teaching team, coordinating the curriculum, and managing the day-to-day operational activities of the classroom. Teachers must understand children's cognitive, social, emotional and physical development in order to ensure a safe and stimulating classroom environment where children are actively engaged and encouraged to succeed. The Teacher must be skilled in communicating with both children and adults in order to meet the needs of the children, effectively guide teacher assistants, and resolve parental concerns.

### Key Responsibilities

- Coordinate and implement educational curriculum by developing classroom activities based on developmentally appropriate practices and early learning standards.
- Lead by example; encourage teaching team success through modeling and coaching.
- Plan individual and group age-appropriate activities to actively engage children and encourage social, cognitive and emotional growth.
- Maintain frequent communications with parents through informal discussions, progress reports, and parent-teacher conferences.
- Ensure all center policies and state regulations are met.
- Ensure a healthy classroom environment – including maintaining appropriate hygiene and cleanliness standards and safety and security of children.
- Supervise teacher assistants and classroom volunteers to ensure they are following planned activities, hygiene and safety standards.
- Maintain accurate records, forms and files.
- Maintain personal professional development plan to ensure continuous quality improvement.

### Additional Knowledge, Skills and Experience Required

- Minimum of 2 years of professional child care experience required.
- CDA, or 9 ECE Credits (Verifiable).
- Strong oral and written communication skills and basic computer skills.
- Ability to work well with others (staff, children, and parents) and to foster a team environment.
- High energy; A strong understanding of child development.
- Excellent leadership, organizational, and interpersonal skills.
- Infant/child CPR and First Aid certification.
- Ability to successfully have a complete employee file as mandated by the Office of Child Development and Early Learning (OCDEL), including completing background clearances and passing a health screening.

### Physical Requirements

Ability to lift up to 35lbs.

### How to Apply

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Bright Little Scholars Early Learning Center

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