

Privacy Policy



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Responsible Person: Jonathan Muddin

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At More Than Education we work with all types of learners

1. The types of learner information that we collect, hold and share include:

Personal information e.g. name, address, date of birth, medical details
Characteristics e.g. ethnicity, free school meal eligibility, looked after status, individual risk status and special educational needs information (special category data)
Attendance information e.g. sessions attended, absences and absence reasons
Assessment information e.g. attainment levels, learner behaviour and welfare

2. Why we collect and use this information.

We use learner data to:

Support learning
Monitor and report learner progress
Provide appropriate support and care to the learner and their families
Assess the quality of our services
Comply with the law regarding data sharing
Promote the safeguarding and welfare of staff, learners and their families for

3. The lawful basis on which we use this information.

We collect and use learner data under the public task category in Article 6 of the General Data Protection Regulation (GDPR); and according to the Education Act 1996 (2011).
We process all learner special category data under the above Article 6 statements; and according to the Children's Act 1989 (2004)

4. Collecting and storing learner information.

Whilst the majority of pupil information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the General Data Protection Regulation, we will inform you whether you are required to provide certain pupil information to us or if you have a choice in this. We store all learner data in accordance to our GDPR policy.

5. Who we share learner information with

We routinely share learner information with:

The relevant local authority (including specialist departments)
Department for Education
Commissioning body for the learner
Awarding bodies
Any educational setting supporting the learners programme
Any educational setting after the learner leaves our care

6. Why we share pupil information.

We do not share information about our pupils with anyone without consent unless the law and our policies allow us to do so.

We share pupils' data with the Department for Education (DfE) on a statutory basis. This data sharing underpins school funding and educational attainment policy and monitoring.

We are required to share information about our pupils with the (DfE) under regulation 5 of The Education (Information About Individual Pupils) (England) Regulations 2013

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

7. Youth Support Services

7.1 Learners aged 13+

Once our learners reach the age of 13, and if requested by the Commissioner, we may pass learner information to our local authority and / or provider of youth support services as they have responsibilities in relation to the education or training of 13-19 year olds under section 507B of the Education Act 1996.

This enables them to provide services as follows:

- youth support services
- careers advisers

A parent or guardian can request that only their child's name, address and date of birth is passed to their local authority or provider of youth support services by informing us. This right is transferred to the child / pupil once he/she reaches the age 16.

7.2 The National Pupil Database (NPD)

The NPD is owned and managed by the Department for Education and contains information about pupils in schools in England. It provides invaluable evidence on educational performance to inform independent research, as well as studies commissioned by the Department. It is held in electronic format for statistical purposes. This information is securely collected from a range of sources including schools, local authorities and awarding bodies.

We are required by law, to provide information about our pupils to the DfE as part of statutory data collections such as the school census and early years' census. Some of this information is then stored in the NPD. The law that allows this is the Education (Information About Individual Pupils) (England) Regulations 2013.

To find out more about the NPD, go to <https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information>.

The department may share information about our pupils from the NPD with third parties who promote the education or well-being of children in England by:

- conducting research or analysis
- producing statistics
- providing information, advice or guidance

The Department has robust processes in place to ensure the confidentiality of our data is maintained and there are stringent controls in place regarding access and use of the data. Decisions on whether DfE releases data to third parties are subject to a strict approval process and based on a detailed assessment of:

- who is requesting the data
- the purpose for which it is required
- the level and sensitivity of data requested: and
- the arrangements in place to store and handle the data

To be granted access to pupil information, organisations must comply with strict terms and conditions covering the confidentiality and handling of the data, security arrangements and retention and use of the data.

For more information about the department's data sharing process, please visit:

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

For information about which organisations the department has provided pupil information, (and for which project), please visit the following website:

<https://www.gov.uk/government/publications/national-pupil-database-requests-received>

To contact DfE: <https://www.gov.uk/contact-dfe>

8. Requesting access to your personal data

Under data protection legislation, parents and learners have the right to request access to information about them that we hold. To make a request for your personal information, or be given access to your child's educational record, contact the Data Protection Officer for More Than Education.

To read about your individual rights in relation to GDPR please visit the Information Commissioner's Office at <https://ico.org.uk>

9. Contact

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance.

Data Protection Officer:

Jonathan Muddin

Jonathan.muddin@morethaned.co.uk

Tel: 07852721482

Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>