Mission Statement: As an academically trained professional artist I will facilitate the personal artistic growth of students of the visual arts in such a way as to affect their drawing / painting skills in the specific genre of representational portrait drawing / painting.

Topic / Theme: Portrait painting / drawing.

Essential Question: How can we draw / paint a representational drawing / painting of ourselves or other people and achieve a likeness of the person I am drawing or painting?

Learning Objectives: Students will be able to achieve a reasonable likeness of themselves or other people by following the steps in the drawing protocol.

Sequence of Learning Objectives: Eight week course divided into 4 units; Unit 1- Elements and Principles of art, 1 lesson , Unit 2- Drawing Basics, 2 lessons, Unit 3- How to draw a portrait likeness of yourself or other people, 3 lessons, Unit 4- Advanced techniques, 2 lessons.

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"Business"

[End Time]>[Start Time]

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"Good"

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"Good"

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No

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[Subtotal]+[Tax]

0

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=Today()

[Delivery Date]>=Today()

No

"Not Started"

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"Full-time"

[Unit Price]\*[Quantity]\*(1-[Discount])

0

0

0

"None"

=Today()

0

0

0

[End Time]>[Start Time]

[End Date]>=[Start Date]

"Not Submitted"

=Today()

No

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"Business"

[Subtotal]+[Tax]+[Shipping]

0

0

0

[Original Contract Sum]+[Change Orders]

[Completed Previously]+[Completed This Period]

([Completed Previously]+[Completed This Period])\*0.05

([Completed Previously]+[Completed This Period])-(([Completed Previously]+[Completed This Period])\*0.05)+[Tax]

(([Completed Previously]+[Completed This Period])-(([Completed Previously]+[Completed This Period])\*0.05)+[Tax])-[Previous Payments]

0

0

0

0

0

0

Today()

"1 - New"

"1 - Critical"

=Today()

Make sure the Status and Resolution fields are in sync

[Status]="3 - Resolved"

[Resolution] Is Null

If the Status is Resolved but the Resolution is not specified, raise an error to prevent the data from being saved

You must select a resolution.

[Status]="4 - Closed"

[Resolution] Is Null

If the Status is Closed but the Resolution is not specified, raise an error to prevent the data from being saved

An issue must be resolved before it can be closed.

[Resolution] Is Not Null

If the Status is not Resolved and not Closed but a Resolution is specified, clear the resolution

Resolution

Null

Make sure the Status and Resolution fields are in sync

[Status]="3 - Resolved"

[Resolution] Is Null

If the Status is Resolved but the Resolution is not specified, raise an error to prevent the data from being saved

You must select a resolution.

[Status]="4 - Closed"

[Resolution] Is Null

If the Status is Closed but the Resolution is not specified, raise an error to prevent the data from being saved

An issue must be resolved before it can be closed.

[Resolution] Is Not Null

If the Status is not Resolved and not Closed but a Resolution is specified, clear the resolution

Resolution

Null

0

"Good"

0

0

0

IIf([Returned Date] Is Null,"Checked Out","Returned")

Today()

IIf([Returned Date] Is Null,"Checked Out","Returned")

Today()

IIf([Returned Date] Is Null,"Loaned","Returned")

Today()

[End Time]>[Start Time]

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"Business"

[Unit Price]\*[Quantity]\*(1-[Discount])

0

0

0

"None"

IIf([Status]="Completed",No,Yes)

=Today()

0

0

0

"New"

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"Business"

"Open"

0

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No

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0

0

IIf([Status] In ("Completed","Deferred"),No,Yes)

[End Date]>=[Start Date]

"2 - Medium"

"Not Started"

Now()

Not Update([Changed Date])

Changed Date

Now()

0

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=Today()

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[Quantity]\*[Unit Price]

0

0

[Unit Price]\*[Quantity]\*(1-[Discount])

0

0

0

"None"

IIf([Status]="Completed",No,Yes)

=Today()

0

0

0

"New"

Concat([Budget Year]," - ",[Budget Quarter])

DateDiff(MONTH,[Start Date],[End Date])\*[Rental Rate]

[End Date]>=[Start Date]

0

2

0

[End Time]>[Start Time]

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"Business"

0

No

[End Time]>[Start Time]

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"Business"

"On Track"

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Coalesce([First Name],[Last Name],[Email],[Company]) Is Not Null

"Business"

IIf([Status] In ("Completed","Deferred"),No,Yes)

[Percent Complete] Between 0 And 1

"2 - Medium"

0

"Not Started"

This data macro makes sure the Status is set correctly if the Percent Complete is updated or it makes sure the Percent Complete is set correctly if the Status is updated.

Percent Complete: 0=0%, 1=100%

[Percent Complete]=0

Percent Complete is default - check Status

[Status]="Completed"

If Status is changed to Completed set Percent Complete to 100%

Percent Complete

1

[Percent Complete]=1

If Percent Complete is 100% set Status to Completed

[Status]

"Completed"

[Status]="Completed" Or [Status]="Not Started"

If Percent Complete is between 0% and 100% and the Status is either Completed or Not Started, set Status to In Progress

Status

"In Progress"

This data macro makes sure the Status is set correctly if the Percent Complete is updated or it makes sure the Percent Complete is set correctly if the Status is updated.

Percent Complete: 0=0%, 1=100%

Update([Percent Complete])

[Percent Complete]=1

If Percent Complete is changed to 100% and Status is not set to Completed, set Status to Completed

[Status]<>"Completed"

Status

"Completed"

[Percent Complete]=0

If Percent Complete is changed to 0% and Status is Completed, set Status to Not Started

[Status]="Completed"

Status

"Not Started"

[Status]="Completed" Or [Status]="Not Started"

If Percent Complete is between 0% and 100% and the Status is either Completed or Not Started, set Status to In Progress

Status

"In Progress"

Update([Status])

[Status]="Completed"

If Status is changed to Completed and Percent Complete is not 100%, set Percent Complete to 100%

[Percent Complete]<>1

Percent Complete

1

[Status]="Not Started"

If Status is changed to Not Started and Percent Complete is not 0%, set Percent Complete to 0%

[Percent Complete]<>0

Percent Complete

0

[Percent Complete]=1

If Status is changed to something other than Completed and the Percent Complete is 100%, set Percent Complete to 0%

Percent Complete

0

IIf([Status] In ("Completed","Deferred"),No,Yes)

[Percent Complete] Between 0 And 1

"2 - Medium"

0

"Not Started"

This data macro makes sure the Status is set correctly if the Percent Complete is updated or it makes sure the Percent Complete is set correctly if the Status is updated.

Percent Complete: 0=0%, 1=100%

Update([Percent Complete])

[Percent Complete]=1

If Percent Complete is changed to 100% and Status is not set to Completed, set Status to Completed

[Status]<>"Completed"

Status

"Completed"

[Percent Complete]=0

If Percent Complete is changed to 0% and Status is Completed, set Status to Not Started

[Status]="Completed"

Status

"Not Started"

[Status]="Completed" Or [Status]="Not Started"

If Percent Complete is between 0% and 100% and the Status is either Completed or Not Started, set Status to In Progress

Status

"In Progress"

Update([Status])

[Status]="Completed"

If Status is changed to Completed and Percent Complete is not 100%, set Percent Complete to 100%

[Percent Complete]<>1

Percent Complete

1

[Status]="Not Started"

If Status is changed to Not Started and Percent Complete is not 0%, set Percent Complete to 0%

[Percent Complete]<>0

Percent Complete

0

[Percent Complete]=1

If Status is changed to something other than Completed and the Percent Complete is 100%, set Percent Complete to 0%

Percent Complete

0

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"Business"

0

=Today()

[Sunday]+[Monday]+[Tuesday]+[Wednesday]+[Thursday]+[Friday]+[Saturday]

([Sunday]+[Monday]+[Tuesday]+[Wednesday]+[Thursday]+[Friday]+[Saturday])\*[Pay Rate]

0

0

0

0

0

0

0

0

0

DateDiff(DAY,[Start Date],[End Date])

[End Date]>=[Start Date]

"Pleasure"

Coalesce([First Name]+" "+[Last Name],[Last Name],[First Name],[Email],[Company])

Coalesce([Last Name]+" "+[First Name],[Last Name],[First Name],[Email],[Company])

Coalesce([First Name],[Last Name],[Email],[Company]) Is Not Null

"Business"

Today()

"Best Way"

0

0

0