



416 Washington St
P.O. Box 310
Afton, WY 83110
Phone (307)885-9831

RESIDENTIAL BUILDING PERMIT APPLICATION

NO CONSTRUCTION MAY PROCEED UNTIL A BUILDING PERMIT IS ISSUED

Page 8 of Application is to be completed and returned to the Town Prior to Foundation installation of new structures

For:

1. Any new building that contains greater than 600 sq. ft that will be used for residential purposes. This excludes buildings that will be used as multiple dwellings which include apartment complexes, hotels, motels, and any other buildings that the dwelling units are rented or leased out for commercial purpose, or any building that qualifies for a minor construction permit.
2. Additions to existing structures.
3. The relocation of an existing building.
4. A change in a type of occupancy of a building.
5. Accessory buildings or sheds, which contain greater than 600 square feet of floor area or with roof eave heights greater than 10 feet.

Application Fee \$100.00

Submittal Date: _____

Contact Name: _____

Permit #: _____

Receipt #: _____

Receipt Date: _____

Contractor/Owner Information:

Name: _____

Address: _____

Phone: _____

Zoning: _____ Historic District: Yes ☐ No ☐

Size (acreage) of Lot or Parcel(s): _____

Physical Address for Project:

Name: _____

Address: _____

Phone: _____

Type of Construction (s): _____

Proposed use of property: _____

Site Use/Plan Requirements:

Is the proposed Use allowed under Title 17 – Land Development Code? YES ☐ NO ☐

Do you have a Site Plan for your project? YES ☐ NO ☐

Do you meet all setback and/or requirements for your project? YES ☐ NO ☐
(see Title 17 – Land Development Code or Page 6)

Ownership/Deed:

Do you own the property to be developed? YES ☐ NO ☐

If no, you must obtain a letter of consent from the property owner's or obtain their signatures on this application.

Access and Utilities:

Do you have legal access to the property? YES ☐ NO ☐

**NOTE: All driveways that enter county or state roads must have access permits with applicable entity, ex. County Planning Office or Wyoming Dept. of Transportation.*

Does the proposed project have an existing water connection? YES ☐ NO ☐

Does the proposed project have an existing sewer connection? YES ☐ NO ☐

Is your project located outside of a flood plain? YES ☐ NO ☐

Building Code Requirements:

Do you understand that the International Building Code (IBC) is expected to apply to construction within the Town of Afton? YES ☐ NO ☐

Do you warrant and represent that the building will be constructed in accordance with the latest edition of the IBC, and that the owners or purchasers (if applicant is developer) of the building constructed under the permit applied for may rely on its being constructed in accordance with those codes? YES ☐ NO ☐

Drainage:

Is your project planned so that it will not cause drainage problems for adjoining property owners? YES ☐ NO ☐

**(See Title 17 Section 17-5-2.7)*

Easements:

Are there any easements which will interfere with your project such as electrical, telephone, road, canals, or ditches? YES ☐ NO ☐

*If yes, indicate the easement(s) on your site plan. *You are responsible for locating all utility easements necessary prior to starting your project.*

THE FOLLOWING INFORMATION MUST ACCOMPANY EACH APPLICATION WHEN APPLICABLE☐ **A site plan which includes, at least:**

- a. Measurements from the front, back and side property line to confirm required setbacks will be met
- b. Location of existing and proposed structures
- c. Proposed vehicular access
- d. Finish grade of the project site
- e. Onsite drainage facilities
- f. Potential snow storage areas

☐ **Construction Drawings that illustrate, at least:**

- g. Proposed foundation
- h. Floor plan
- i. Typical wall section
- j. Roof system
- k. Building elevations as
- l. Location of electrical, plumbing, and HVAC Systems.
- m. Other data that the applicant may consider relevant

☐ **One Copy of the recorded deed and easements pertaining to the property to be developed.**☐ **Photographs or aerial view of the project site showing proposed location of project.**

Right of Ingress/Egress & Applicant Certification:

I hereby grant authorized Town of Afton personnel the right of ingress-egress from said lands for any and all inspection purposes necessary to the exercise of this permit. I certify, to the best of my knowledge, that the information mentioned and material included is true and correct.

I understand that replacement of improvements such as landscaping, driveways, etc., which are completed within the Town of Afton right-of-way (portion of road not asphalted) are not the responsibility of the Town in the event that they need to be disturbed.

Signature of Property Owner

Date

Signature of Contractor

Date

AFFIDAVIT CERTIFYING PROPERTY CORNER LOCATION

STATE OF _____)
)
COUNTY OF _____) SS

I understand that it is my responsibility to locate the corners of the lot or parcel upon which construction will occur, and I certify with signature upon this affidavit that all such corner and any existing survey markers such as permanent monuments or metal stakes have been located. I further attest that survey markers have been placed at all lot or parcel corners with a post or wooden lath that is at least three feet high.

I understand that the International Building Code applies to the Town of Afton, Wyoming. I represent that the building will be constructed in accordance with the latest adopted edition of this code (2018), and the owners or purchasers (if Applicant is a developer) of the building constructed under the permit issued may rely on it being constructed in accordance with this code.

I/We the undersigned have read and understand this Residential Building Permit Application and certify that the above is true and correct, therefore, I/We affix our signature(s) here as certification. I/We also have read and understand all planning, building, and development requirements in the **Afton Land Development Code – Title 17**.

I hereby represent and warrant that the above information is true and correct. I further understand and agree that if any of the information provided herein is not true and correct that any and all permits granted may be canceled. I also have read and understand all planning, building, and development requirements in the Afton Land Development Code – Title 17 as they pertain to my application.

Signature of Owner Date

Signature of Contractor Date

Subscribed and sworn to before me this ____ day of _____, 2022.

SEAL

Notary Public
My Commission expires: _____

Staff Use Only
Permit Application Inspection

Date: _____

By: _____

Status/Action:

PERMITS MUST BE DISPLAYED SO IT CAN BE READILY SEEN FROM THE STREET

MINIMUM SETBACK, SNOW, WIND AND SEISMIC REQUIREMENTS

RESIDENTIAL

ZONING

	<u>R1</u>	<u>R2</u>	<u>R3</u>	<u>ACR</u>	<u>TH</u>
<u>LOT SIZE:</u>					
Minimum lot area, sq ft.....	13,500	11,500	6,000	N/A	5,000
Minimum lot area per additional unit.....	N/A	3,500	3,000	N/A	N/A
Lot Coverage.....	35%	35%	N/A	N/A	N/A
<u>SETBACKS:</u>					
<i><u>Principal Uses:</u></i>					
Front Yard, ft.....	20	20	20	20	20
Rear Yard, ft.....	8	8	8	8	8
Side Yard (interior), ft.....	Left side 8', Right side 12' or vice versa				
Side Yard (on street), ft.....	20	20	20	20	20
<i><u>Accessory Uses:</u></i>					
Front Yard, ft.....	20	20	20	20	20
Side Yard (interior), ft.....	Left side 8', Right side 12' or vice versa				
Side Yard (on street), ft.....	20	20	20	20	20
Rear Yard, ft.....	*3 or 8	*3 or 8	*3 or 8	*3 or 8	*3 or 8
<u>ACCESSORY USES:</u>					
Height, maximum, ft.....	35	35	35	40	20
Distance between accessory & residential structures.....	3	3	3	3	3
Square footage, maximum.....	900	900	900	N/A	900
<u>PRINCIPAL USES:</u>					
Height, maximum, ft.....	35	35	35	40	20
<u>FENCES & WALLS: (Maximum Heights)</u>					
Front Yard, ft.....	5	5	5	5	5
Rear Yard, ft.....	6	6	6	6	6
Side Yard, ft.....	6	6	6	6	6

NOTE: All construction must conform to the International Building Code (IBC)

***Please see Title 17- Land Development Code for additional information.**

IMPORTANT WEB LINKS:

Electrical Wiring Permit, State of Wyoming: <http://wyofire.state.wy.us/electricalsafety/wiringpermit.html>

Star Valley Conservation District: <http://www.starvalleycd.org/>

Wyoming DEQ: <http://deq.state.wy.us/>

Wyoming Water Rights Summary: <http://library.wrds.uwyo.edu/wrp/90-17/90-17.html>

Wyoming State Engineer's Office (for Wyoming water rights & water well information): <http://seo.state.wy.us/>

MINIMUM SETBACK, SNOW, WIND AND SEISMIC REQUIREMENTS

NON-RESIDENTIAL USE

ZONING

CBD GC MCI

LOT SIZE:

Minimum lot area, sq ft.....	N/A	5,000	N/A
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SETBACKS:

Principal Uses:

Front Yard, ft.....	**0	20 8' &	20 8' &
Side Yard (interior), ft.....	**0	12'	12'
Side Yard (on street), ft.....	**0	20	20
Rear Yard, ft.....	**0	8	8

Accessory Uses:

Front Yard, ft.....	**0	20 8' &	20 8' &
Side Yard (interior), ft.....	**0	12' *3 or	12' *3 or
Rear Yard, ft.....	**0	8	8
Accessory, Square footage, maximum.....	600	900	N/A

HEIGHT:

Principal Uses, maximum, ft.....	35	35	40
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FENCES & WALLS: (Maximum Heights)

Front Yard, ft.....	0	4	8
Side & Rear, ft.....	6	6	8

ROOF SNOW LOADS:

Residential: 80 lbs per square foot
100 lbs per square foot for roofs where drifting or other accumulations
Commercial: 100 lbs per square foot

SEISMIC ZONE = D2

WIND LOAD = 80 miles per hour

* 3 or 8 REAR SETBACKS:

Structures shall be set back not less than 3 feet from the rear property line if the gable end or flat roof is parallel with the property line. In situations where the gable end or flat roof is parallel with the property line a minimum of 8 feet is required.

**CBD 0 SETBACKS:

While setbacks are not required, all snow and other drainage must be retained within the property boundaries.



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FOUNDATION CERTIFICATE OF PLACEMENT

THE TOWN OF AFTON REQUIRES THAT THE CERTIFICATE BE COMPLETED BY A LICENSED SURVEYOR OR QUALIFIED ENGINEERING FIRM WITH LICENSED SURVEYING STAFF

<u>Property Owner's Name:</u>	Location of Property:
<u>Contractor(s):</u>	Contact Information:
<u>Surveyor or Engineering Firm:</u>	Contact information:
<u>Building Permit Number:</u>	
<u>Plan/Building Permit Approval Date Used for this Certificate:</u>	
<u>Date of Survey:</u>	

The concrete forms or other moveable foundation support structures are within the appropriate setbacks and do not interfere with applicable easements or right of ways and conform with the approved building permit site plan.

_____ **YES**

_____ **NO if no, explain why:**

Note: Additional surveyor information is required if placement is not expected to match the approved site plan and building permit as approved. In such a case, the surveyor should prepare and attach a legible sketch of the site showing the approved location, approved setbacks and the surveyed location as found.

If the points as staked and located for the proposed foundation walls are not in agreement with the location of the foundation as shown on the approved site plan, **WORK CANNOT PROCEED WITHOUT REVIEW AND APPROVAL BY THE TOWN OF AFTON.**

SEAL

Surveyor Signature

Date