

By-laws of Canadian Academy of Legal Studies in Business

Ratified in Ottawa, Canada, May 2, 2026

**CANADIAN ACADEMY
OF LEGAL STUDIES
IN BUSINESS**

Article 1 – Name and Affiliation

The name of the organization is the **Canadian Academy of Legal Studies in Business (“CALSB”)**.

CALSB is affiliated with the international academic association known as the **Academy of Legal Studies in Business (“ALSB”)** and operates as its Canadian regional organization.

Article 2 – Geographic Scope

CALSB operates across Canada.

Article 3 – Purpose

CALSB is established for academic, educational, literary, and scientific purposes, including the advancement of research and knowledge in the public interest, in accordance with applicable provisions of the *Income Tax Act (Canada)*.

The purposes of **CALSB** are to:

1. Promote and support excellence in the teaching and scholarship of business law across Canadian post-secondary institutions, including universities, colleges, polytechnics, and university colleges;
2. Foster collaboration and understanding among educators, researchers, and academic leaders engaged in business law education;
3. Build and sustain a collegial and inclusive community of scholars and teachers in the field of business law;
4. Encourage high standards of integrity, professionalism, and ethical conduct in business and in the teaching and study of business law.

Article 4 – Participation and Membership

CALSB does not maintain a standing or dues-based membership.

Individuals who register for and attend a CALSB annual conference are recognized as **Participants** and are deemed to hold **time-limited membership** in CALSB for a period of one (1) year from the date of the conference.

Participation is open to individuals engaged in teaching, research, leadership, or professional work related to business law or its associated fields. This includes individuals affiliated with post-secondary institutions in Canada and internationally, including universities, colleges, polytechnics, and university colleges.

During this period, Participants are entitled to:

1. Attend and participate in CALSB activities;
2. Present scholarly or professional work at CALSB events, subject to applicable processes;
3. Vote at the Annual General Meeting.

Article 5 – Fees

CALSB membership dues and conference registration fees are established by the Executive to support CALSB's activities.

Article 6 – Voting and Good Standing

A Participant is eligible to vote at a CALSB Annual General Meeting if they:

- Are a current Participant at a CALSB annual conference; and
- Have complied with any applicable conference registration requirements.

Each eligible Participant is entitled to one vote at the Annual General Meeting.

Proposals will be decided by simple majority, except by-law amendments which will require and a two-thirds (2/3) majority of votes cast.

Article 7 – Officers

7.1 Composition

CALSB is governed by an Executive composed of:

- President
- Vice-President
- Past President
- Secretary-Treasurer
- Conference Co-Chair
- Communications Officer (Website and Social Media)
- Member -at-Large

The Executive may establish additional roles as needed, to serve no more than a one year term.

7.2 Terms

All officers serve one (1) year renewable terms, beginning at the conclusion of the Annual General Meeting.

The Communications Officer may serve up to two consecutive terms.

7.3 Leadership Continuity

To promote continuity:

- The Conference Co-Chair will typically succeed to Vice-President;
- The Vice-President will typically succeed to President;
- The President will serve subsequently as Past President.

This progression is intended but not mandatory.

7.4 Vacancies

The Executive may appoint individuals to fill vacancies for the remainder of a term.

Article 8 – Duties of Officers

President

The President provides overall leadership to CALSB and ensures that its activities align with its purposes and applicable laws governing Canadian not-for-profit organizations. The President shall:

- Preside at the Annual General Meeting and other meetings;
- Ensure that the by-laws remain current and relevant;
- Communicate publicly on behalf of CALSB and the Executive;
- Support the annual conference as a senior resource;
- Serve as a signing authority.

Vice-President

The Vice-President supports the President and contributes to leadership continuity. The Vice-President shall:

- Provide guidance and support for Conference Chair(s) ;
- Assist with organizational leadership and succession;
- Act in the place of the President when required.

Conference Chair (s)

The Conference Chair(s) supports the planning and execution of the annual conference. The Conference Chair(s) shall:

- Co-lead conference organization, including program development, logistics, and participant experience;
- Work collaboratively with the Vice-President and, where appropriate, the President;
- Be responsible for any physical plaques, awards, or engraving required for the conference;
- Support the overall success of the conference.

Past President

The Past President supports continuity and institutional memory. The Past President shall:

- Advise the President and Executive;
- Maintain conference records, contact lists, and organizational knowledge;
- Develop the “alumni” network;
- Organize the anonymous 3 judge panel for the Distinguished Paper Award;
- Support transitions between Executive roles.

Secretary-Treasurer

The Secretary-Treasurer is responsible for organizational records and financial administration. The Secretary-Treasurer shall:

- Maintain records of meetings and decisions;
- Administer financial matters, including conference-related funds;
- Ensure appropriate record-keeping.

All financial transactions require two authorized signatures. Electronic signatures are permitted.

Communications Officer

The Communications Officer supports CALSB’s digital presence and information management. The Communications Officer shall:

- Maintain and update the website and social media platforms;
- Ensure that organizational materials are properly stored and accessible.

Records

CALSB records shall be maintained in a centralized and accessible digital format. These records include:

- Conference programs and materials;
- Sponsorship and logistical information;
- Governing documents.

Conference contact lists shall be maintained by the Past President and shared as needed for conference planning.

Sponsorship

All members of the Executive share responsibility for supporting and securing external sponsorships for the annual conference.

Article 9 – Meetings and Conference

9.1 Meetings

Meetings are called and chaired by the President.

An Annual General Meeting shall be held in conjunction with the annual conference.

9.2 Annual Conference

CALSB shall hold an annual conference:

- Announced no later than October 1;
- Typically held in early May, but timing may vary;
- Location determined by the Executive, considering Participant input;
- Where possible, locations alternate geographically within Canada.

Conference costs are recovered through registration fees.

CALSB may collaborate with related organizations, including ALSB

9.3 External Representation

The President or a delegate may represent CALSB at ALSB events.

CALSB does not fund such attendance unless otherwise determined.

Article 10 – Financial Integrity and Distribution of Assets

No officer, Participant, or affiliated individual shall receive any financial benefit from CALSB beyond reasonable compensation for services rendered in support of its purposes.

Upon dissolution, and after payment of all liabilities, CALSB's remaining assets shall be distributed to one or more organizations in Canada with similar academic, educational, or research purposes, consistent with applicable law, including the *Income Tax Act (Canada)*.

Article 11 – Adoption and Amendments

11.1 Adoption

These by-laws come into force upon approval by a two-thirds (2/3) vote of Participants at a duly called meeting.

11.2 Amendments

Proposed amendments may be introduced at any meeting.

Amendments take effect upon approval by a two-thirds (2/3) vote of Participants present at a meeting or voting electronically, as determined by the Executive.

May 2, 2026
Ottawa, Canada



Laura Reimer, PhD
President

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