



PHILIPPINE DRAGON BOAT FEDERATION

USE OF PROPERTY REQUEST FORM

To be filled-up by Requesting Club / Team

NAME (Club Name / Team Name):	DATE OF REQUEST:
WHAT PDBF PROPERTY	PURPOSE/DETAILS
<input type="checkbox"/> BOAT ACCESSORIES	
<input type="checkbox"/> GENERATOR	
<input type="checkbox"/> STEEL RAILINGS	
<input type="checkbox"/> BOUYS	
<input type="checkbox"/> PONTOONS	
<input type="checkbox"/> RADIOS	
<input type="checkbox"/> MEGAPHONE	
<input type="checkbox"/> Others	
DATE	TIME
Option 1 Option 2	From: _____ To: _____
PREPARED BY: (Team Representative) _____ (Signature over Printed Name)	ENDORSED BY: (Team/Club Officer) _____ (Signature over Printed Name)

To be accomplished by PDBF

CLEARANCE OF SCHEDULE	
Availability	
<input type="checkbox"/> Clear schedule	_____
<input type="checkbox"/> Conflict Schedule with: _____	PDBF Admin/Officer Signature
APPROVAL	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
by: _____	
PDBF Officer/Board Name and Signature	
Remarks: _____	

COST DETAILS/ AMOUNT DUE	PAYMENT DETAILS
	Amount : _____
	O.R. No. : _____
	Date : _____

