

Hidden Creek Apartments

Affordable Housing

Thank you for your interest in Hidden Creek Apartments.

The following is our application for our wait list/rental.

Be aware that we are only able to rent to households that qualify as low income.

Please be careful to fill out this application in its entirety; particularly completed applications will be rejected.

A \$35.00 application fee per adult in the household must be paid in full prior to your application being processed.

This fee covers the necessary processing of your application to determine eligibility. Your application will only be added to the wait list following approval from management. Payment of application fee does not guarantee the approval of your application.

If you have any Questions please feel free to contact us through email at aprilhiddencreek1@outlook.com or by calling the office at (707) 464-2581. Our business hours are Monday through Friday, 8 ^{A.M.} through 5 ^{P.M.}

Thank you.

THIS INSTITUTION
IS AN EQUAL
OPPORTUNITY PROVIDER



1000 Scenic Creek Drive, Crescent City, Ca. 95531
Office: [707]464-0045 Fax: [707]464-0047
aprilhiddencreek1@outlook.com

Hidden Creek Apartments Affordable Housing

There is a \$35 application fee per adult. This fee is non-refundable. No cash will be accepted. Please bring in a money order or cashier's check along with a copy of your ID & Social Security card for all adults.

If you have an eviction or felony you will be denied!

We do not allow pets!

Must have 2 years rental history that we can verify!

*Please keep in mind if you pass the screening, you will be added to the **WAIT LIST** for an available apartment as we do not have anything available right now.*

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*When your name comes up on the list and we have an apartment available, you'll be required to bring in additional documents so we may determine your eligibility at that time. These are some of the things we may need you to bring as it applies to your household:*

- 1. If employed, 3 months of pay stubs*
- 2. Unemployment*
- 3. Self Employment – must have tax returns*
- 4. Child Support/ Spousal verification*
- 5. Social Security / SSI / Pension*
- 6. Gift letters must be notarized*
- 7. Student verification*
- 8. Asset verification –bank statements, stocks, 401k, direct express statements, ebt card, etc.*
- 9. Any income we must verify*

*Thank You  
Management*



**1000 Scenic Creek Drive, Crescent City, CA 95531**  
**Phone 707-464-0045 Fax 707-464-0047**  
**Hidden\_creekapts@yahoo.com**

# Hidden Creek Apartments

Affordable Housing Program

Preliminary Application

**\$35.00 non-refundable screening fee per adult.**

**Bring in ID and Social Security Card for each adult 18 and over.**

## Head of Household (Please Print Clearly)

## Phone Numbers

Name: \_\_\_\_\_

Home: \_\_\_\_\_

Address: \_\_\_\_\_

Cell: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

☞ Is any member of your household disabled? No ☐ Yes ☐

☞ How did you hear about us? \_\_\_\_\_

☞ When do you expect to move? \_\_\_\_\_

## Household Members (List everyone who will be living with you. Begin with your name)

| Name | Relationship to Head of Household | Date of Birth | ID # and State (adults 18 & over) | Social Security # (adults 18 & over) | Monthly Gross Income from All Sources |
|------|-----------------------------------|---------------|-----------------------------------|--------------------------------------|---------------------------------------|
| 1.   |                                   |               |                                   |                                      |                                       |
| 2.   |                                   |               |                                   |                                      |                                       |
| 3.   |                                   |               |                                   |                                      |                                       |
| 4.   |                                   |               |                                   |                                      |                                       |
| 5.   |                                   |               |                                   |                                      |                                       |
| 6.   |                                   |               |                                   |                                      |                                       |
| 7.   |                                   |               |                                   |                                      |                                       |

**Total Household Income:**

**-Please check all that Apply-**

### Preferences

- ☐ 2 Bedroom
- ☐ 3 Bedroom
- ☐ 4 Bedroom
- ☐ Unit for Disabled
- ☐ Requires Ground floor

### Source of monthly Income:

- ☐ Social Security
- ☐ Wages
- ☐ Welfare/General Relief
- ☐ Other: \_\_\_\_\_

☞ Do you receive rental assistance? \_\_\_\_\_ Amount? \_\_\_\_\_

## Please list at least two (2) years rental history, must be verifiable:

How long at present address? \_\_\_\_\_ Move in date: \_\_\_\_\_ Rent amount: \_\_\_\_\_

Reason for moving: \_\_\_\_\_

Landlord name: \_\_\_\_\_ Phone: \_\_\_\_\_

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**Continued on other side**



Previous address: \_\_\_\_\_  
Move in date: \_\_\_\_\_ Move out date: \_\_\_\_\_ Rent amount: \_\_\_\_\_  
Reason for moving: \_\_\_\_\_  
Landlord name: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous address: \_\_\_\_\_  
Move in date: \_\_\_\_\_ Move out date: \_\_\_\_\_ Rent amount: \_\_\_\_\_  
Reason for moving: \_\_\_\_\_  
Landlord name: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous address: \_\_\_\_\_  
Move in date: \_\_\_\_\_ Move out date: \_\_\_\_\_ Rent amount: \_\_\_\_\_  
Reason for moving: \_\_\_\_\_  
Landlord name: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous address: \_\_\_\_\_  
Move in date: \_\_\_\_\_ Move out date: \_\_\_\_\_ Rent amount: \_\_\_\_\_  
Reason for moving: \_\_\_\_\_  
Landlord name: \_\_\_\_\_ Phone: \_\_\_\_\_

Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**All applicants 18 and over, please read and sign below:**

**Warning:** Title 18, Section 1001 of the United States Codes stated that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any departments or agency of the United States.

**Certification:** I hereby certify that the information completed on this form is given voluntarily and is true and correct. I authorize the information provided to be used to obtain credit, criminal and other background history.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Hidden Creek Apartments  
1000 Scenic Creek Dr, Crescent City, CA 95531  
707-464-0045 [hidden\\_creekapts@yahoo.com](mailto:hidden_creekapts@yahoo.com)

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**Race and Ethnic Data  
Reporting Form**U.S. Department of Housing  
and Urban Development  
Office of HousingOMB Approval No. 2502-0204  
(Exp. 03/31/2014)

Hidden Creek Apartments

1000 Scenic Creek Dr. Ct, Crescent City, CA 95531

Name of Property

Project No.

Address of Property

**Sandie Keuth****CTCAC & HOME**

Name of Owner/Managing Agent

Type of Assistance or Program Title:

Name of Head of Household

Name of Household Member

Date (mm/dd/yyyy): \_\_\_\_\_

| Ethnic Categories*                        | Select One            |
|-------------------------------------------|-----------------------|
| Hispanic or Latino                        |                       |
| Not-Hispanic or Latino                    |                       |
| Racial Categories*                        | Select All that Apply |
| American Indian or Alaska Native          |                       |
| Asian                                     |                       |
| Black or African American                 |                       |
| Native Hawaiian or Other Pacific Islander |                       |
| White                                     |                       |
| Other                                     |                       |

**\*Definitions of these categories may be found on the reverse side.****There is no penalty for persons who do not complete the form.**\_\_\_\_\_  
**Signature**\_\_\_\_\_  
**Date**

**Public reporting burden** for this collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits and voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is authorized by the U.S. Housing Act of 1937 as amended, the Housing and Urban Rural Recovery Act of 1983 and Housing and Community Development Technical Amendments of 1984. This information is needed to be in compliance with OMB-mandated changes to Ethnicity and Race categories for recording the 50059 Data Requirements to HUD. Owners/agents must offer the opportunity to the head and co-head of each household to "self certify" during the application interview or lease signing. In-place tenants must complete the format as part of their next interim or annual re-certification. This process will allow the owner/agent to collect the needed information on all members of the household. Completed documents should be stapled together for each household and placed in the household's file. Parents or guardians are to complete the self-certification for children under the age of 18. Once system development funds are provided and the appropriate system upgrades have been implemented, owners/agents will be required to report the race and ethnicity data electronically to the TRACS (Tenant Rental Assistance Certification System). This information is considered non-sensitive and does not require any special protection.



## Instructions for the Race and Ethnic Data Reporting (Form HUD-27061-H)

### A. General Instructions:

This form is to be completed by individuals wishing to be served (applicants) and those that are currently served (tenants) in housing assisted by the Department of Housing and Urban Development.

Owner and agents are required to offer the applicant/tenant the option to complete the form. The form is to be completed at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form. However, the owner or agent may place a note in the tenant file stating the applicant/tenant refused to complete the form. **Parents or guardians are to complete the form for children under the age of 18.**

The Office of Housing has been given permission to use this form for gathering race and ethnic data in assisted housing programs. Completed documents for the entire household should be stapled together and placed in the household's file.

1. The two ethnic categories you should choose from are defined below. You should check one of the two categories.

1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."
2. **Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

2. The five racial categories to choose from are defined below: You should check as many as apply to you.

1. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
2. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
3. **Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American."
4. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
5. **White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.