

STONE BANK COMMUNITY PARK

RENTAL AGREEMENT



Stone Bank Community Connect is pleased to allow use of the Stone Bank Community Park for approved events. The following rules and regulations are to ensure a safe environment for those renting the park and those attending the event.

This Agreement must be signed before the date of the event. The total amount of rent must be paid 10 days in advance of the event.

- Events can be scheduled for a minimum of 4 hours at the rate of \$50/hr, or \$200 minimum per event.
- Events that exceed 4 hours will be billed at the rate of \$50/hr.
- Fundraising Events will pay hourly rental rate or 10% of funds raised to Stone Bank Community Connect, whichever is greater. Hourly rental rates will be waived if all funds raised are donated to Stone Bank Community Connect.
- This Agreement does not preclude members of the public from utilizing the park during the event. Should the Host of the event desire the Stone Bank Community Park to be closed to the public during the event, the rate will be \$500 for 4 hours.
- A \$150 damage deposit will be collected at the time of signing this Agreement. If all debris has been removed and there is no damage to the Park, the deposit will be refunded within 10 days after the event.
- Please schedule the start of the event to include set up and tear down.
- Decorations are allowed, but must not damage existing playground equipment, furniture, or park landscaping.
- All decorations, trash, and debris must be removed from the park. If an additional trash pickup is required, Host will reimburse the Stone Bank Community Connect or it will be deducted from the Security/Damage Deposit.
- Any damage caused during the event is the responsibility of the individual signing this Agreement.
- The Host of the Event agrees to monitor children at all times, with a ratio of 1 adult to 5 children.
- The Stone Bank Community Connect is not liable for any injuries to persons, or damage to the property belonging to those attending events.
- Illegal drugs, marijuana, firearms, and weapons are prohibited on the property.
- No alcohol or food can be sold during the Event without prior approval from the Stone Bank Community Connect President.

NOTE: STONE BANK COMMUNITY PARK PROPERTY AND COMPREHENSIVE GENERAL LIABILITY POLICY DOES NOT EXTEND TO A RENTER'S USE OF THE PROPERTY. RENTER MUST PROVIDE COMPREHENSIVE GENERAL LIABILITY INSURANCE FOR EACH EVENT IN THE AMOUNT OF \$1,000,000. A CERTIFICATE OF INSURANCE MUST NAME STONE BANK COMMUNITY CONNECT, ITS OFFICIALS, AND VOLUNTEERS AS ADDITIONAL INSURED. IF ALCOHOL IS PRESENT ON THE PREMISES DURING THE EVENT, THE CERTIFICATE OF INSURANCE MUST ALSO SPECIFY THAT LIQUOR LIABILITY COVERAGE IS BEING PROVIDED. Your renter's or homeowner's insurance may provide this coverage.

By submitting this request, you agree to the above rules and regulations and agree to abide by them by signing this Agreement. Requests for Stone Bank Community Park Rental will not be considered scheduled until Security/Damage Deposit of \$150 is paid and Certificate of Insurance naming Stone Bank Community Connect as additional insured is provided to Stone Bank Community Connect.

EVENT HOST SIGNATURE: _____ **DATE:** _____

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RENTAL FORM APPLICATION



Field	Detail
Host Name(s)	
Street Address	
City, State, ZIP	
Phone	Day of Event Cell:
Type of Event	
Fundraiser	☐ Yes ☐ No
Expected Funds Raised	
Recipient(s) of Funds	
Date(s) of Event	
Start / End Time	Start: End:

Total Hours	
Attendees	Adults: Children:
Alcohol Present?	☐ Yes ☐ No
Request Park Closed?	☐ Yes ☐ No
Utilize Local Resources?	☐ Yes ☐ No (<i>volunteers, restaurants, donations, etc.</i>)
Description of Resources	

EVENT HOST SIGNATURE: _____ **DATE:** _____

FOR ADMINISTRATIVE USE ONLY

☐ APPROVED ☐ DENIED

DATE RECEIVED BY BOARD: _____

APPROVER'S NAME / SIGNATURE: _____ **DATE:** _____

ALL APPROVED EVENTS ARE SUBJECT TO ADDITIONAL REVIEW BY TOWN OF MERTON