



*Many nations,  
One Family in Christ.*

**REOPENING PLAN  
Fall 2021**





# Introduction

Principal: Tina Seymour

When developing this plan:

- All state and local policies, procedures and orders have been reviewed by all task force committee members.
- Local health officials were consulted about the school's approach to planning.
- The designated staff people responsible for responding to COVID-19 concerns are Tina Seymour and Paula Grant
- Cathedral Academy at Pompei offers a 5 day in person learning environment.



# Introduction

Principal: Tina Seymour

*Cathedral at Pompei is a multicultural, urban, parish school that exemplifies the principles of the Catholic Church and the teaching of Jesus Christ. We strive towards educating the whole child: mind, body, and spirit. CAP is excited to welcome our students back to school this fall. We have faced the challenge of navigating COVID-19 head on and are ready to provide a safe and nurturing environment for our students, faculty and staff. This plan follows the recommendations for school opening and operations provided by the Center for Disease Control and prevention (CDC), the New York State Department of Health, the State Education Department (NYSED), and state and local health officials.*

# Morning Procedures



All teachers and staff will take their temperature at home and submit a COVID questionnaire to the diocese online prior to arrival each morning regardless if they are vaccinated or not. Masks will be required upon arrival.

Student arrival begins at 7:30 am. All students and parents are required to wear face coverings to approach school. As students exit buses, they will be required to wear face masks and wash their hands in the bathroom or at the health station in the foyer of the school. Drop off students will also be required to wear face masks and maintain social distancing. Our school nurse or other trained staff member will assist students upon arrival (Note: Blue and gold paw prints have been painted on the concrete under the overhang - these are spaced 6 feet apart as an easy visual reminder of social distancing)

\*Students will be the only ones allowed in the building in the morning\*

Health Screening practices will be implemented and a screening will be take place by the school nurse or designated trained staff for all students, Students who feeling ill will be evaluated by the nurse and sent home if a fever of 100 degrees or higher still exists after a 15 minute time frame. This procedure will be the same for any students who have COVID symptoms or answer “yes” to the health questions during the screening process.

Students will follow social distancing floor markers while walking to their classrooms. Students will sanitize their hands prior to entering their classrooms and again before they eat their breakfast.

# Back to School: Day 1



All students should be in their classrooms no later than 8:00 am. Online learners due to health concerns should be logged into their respective classes by 8:10 am so they can be counted in attendance with the rest of their Classmates. ( Online learning is only an option for extreme health concerns and will be reviewed on a case by case basis once per quarter)

On the first day of school students will learn about new procedures for sanitizing and social distancing in the school to ensure health and safety.

There will be videos on proper mask wearing, hand washing and social distancing procedures.

Anyone entering a classroom will need to sanitize their hands and sign in to a classroom log at the door.

School will provide face masks to faculty and staff at no charge

# Dismissal Procedure



Masks must be worn at all times during dismissal. Parents picking up their students are asked to wait at the Ash Street door in their vehicles if possible and practice social distancing at all times.

Students will remain in their classrooms until directed to dismiss.

2:30 pm Students will be called from their classroom as parents arrive. Siblings will be dismissed together. Students will use a hand sanitizer as they leave their rooms.

Bus students will remain in their classrooms and will be called by grade as their bus arrives to ensure students get safely on the bus while practicing social distancing. Each student will use hand sanitizer while exiting the building. Family groups will sit together on the bus while all others will be distanced for safety.

# Bathroom and Handwashing



No more than 2 students will be allowed in the bathroom at a time. While waiting to use the bathroom students will practice social distancing and sanitizing guidelines.

Each student must wash their hands thoroughly when arriving in school before entering their classroom.. (All students will receive instruction on proper handwashing from their teacher & school nurse.) Masks are to be worn at all times while in the bathroom and social distancing needs to take place.

Handwashing will be done as a class before snack or lunch. Students will wash their hands after returning from recess or gym. As with bathroom breaks students will practice social distancing in the halls.

Stations will be set up on each floor for students to sanitize their hands in the hallway throughout the day.

# Classrooms Protocols



Classrooms desks will be separated so that children will be six feet apart, sitting parallel and not facing each other.

Students will wear masks whenever they are in the hallway, out of their seats, or cannot maintain a 6-foot distance. Each child will be given a paper bag to store their mask at their desk during the day when they are seated at their desks.

Teachers will wear masks and/or shields whenever they are in the hallway, common areas or cannot maintain a 6-foot distance from students or other staff.

Each classroom will have an area by the classroom entrance with tissues, hand sanitizer, and a trash can. Students must sanitize or wash hands after blowing their nose.

If a child shows any signs of illness, they will be instructed to go the nurse's office. Staff will call the Nurse to let her know a sick child is coming down for evaluation so she can put on the proper PPE.

# Classrooms Protocols Continued



Students will utilize the coat hooks in their classrooms if proper space can be enforced. All belongings will be brought in a backpack and hung on separated hooks or their chairs or placed in wooden cubbies spaced from each other.

Each classroom will be scheduled for bathroom and hand washing breaks.

There will be no small group activities at this time. If necessary, as deemed by the classroom teacher, students who meet with either the classroom teacher or in a reading/help group must be wearing a mask and be spaced for that activity in a group no larger than three

# Breakfast/Lunch/Cafeteria



Breakfast will be in classrooms this fall. Students will eat breakfast upon arrival at school after they have washed their hands and are seated at their desks.

There will be two lunch periods:

1st Lunch 11:00-11:30 and 11:35-12:05. Students may bring lunches from home or lunch can be provided by the school. No student may share food with another.

All staff will wash hands before assisting with food. Lunch will be served on sanitized trays.

All grades will wash hands and tables will be sanitized after eating.

# Water Fountains



All water fountains are closed at this time.

Each student will receive a CAP water bottle that will remain at school. Water bottles will be washed and sanitized in the kitchen at school and returned to the classrooms.

Water refill bottles are placed in each classroom.

Students may bring their own water bottle from home, but the bottles need to go home with them daily to be cleaned unless they are disposable.

# Illness Checks and Protocols



Each person entering the building will be asked a series of COVID questions and/or a screening process. Students and staff should not enter the building if they have or have had a recent sore throat, constant cough, shortness of breath, vomiting, diarrhea, or recent travel outside the US.

“Make sure that staff and families know that they (staff) or their children (families) should not come to school, and that they should notify school officials (e.g., the designated COVID-19 point of contact) if they (staff) or their child (families) become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with COVID-19 symptoms or a confirmed or suspected case.” (CDC.gov)

A nurse will be on staff to monitor any symptoms and administer COVID related concerns with both staff and students

# Activities and Visitors



Our school will continue to follow the state guidelines for school and afterschool activities.

Beginning the school year activities, field trips, open houses etc will not be scheduled until further notice.

Visitors are allowed on a very limited basis and must follow all protocols set forth in this document.

# Title I Support



Students who receive resource support will meet in the library or designated areas in small groups no larger than four or Title I Teachers will push in to individual classes (dependant on the number of students requiring support).

Students will be provided their own materials for any activities they need to do with the teachers. Individual “kits” will be stored in plastic zip bags in the Title I room between sessions.

Any spaces used by Title I will be cleaned after use, teachers will wear gloves and masks when cleaning.

# Specials Area Classes



**ART:** The art teacher will be beginning the year teaching in both classrooms and the art room. Each student will be provided their own art kit with individual supplies to complete their work..

**PE:** Students will go to the gym for PE Class. All students must wear sneakers on gym day. If they do not wear sneakers, they cannot participate. Students will maintain a distance of 12 feet between each other and only do activities appropriate for this distancing. Gym may be held outside, weather permitting.

**MUSIC:** The music teacher will travel and push into classrooms. All materials will be housed in the classrooms and will be individualized for each student.

**LIBRARY:** Students will be allowed to take out books and returned to the librarian weekly. The librarian will push into classes and read to the students. Class may be held outside weather permitting or in the library if social distancing can be accommodated.

**COMPUTER:** Teacher will push into classrooms and teach in the Computer lab if masks are worn during instruction. Students will use their school assigned device. All devices will be wiped with an alcohol wipe by the classroom teacher at the end of each day before being charged for the night.

# Outdoor Instruction



Teachers who wish to provide instruction outside in one of our designated areas may do so (Weather permitting)

When teaching outside, teachers will use the painted paw prints, hula hoops or other markers to assure social distancing between students.

Students and teachers will not be required to wear masks outside as long as social distancing is maintained.

Students will wash hands before returning to the classroom.

Outdoor snack and lunch is possible with the same distancing and safety guidelines.

**\*\* PLEASE ENSURE YOUR CHILD HAS A SWEATSHIRT OR JACKET EVERY DAY\*\***

# Online Instruction

A total on-line based academic option will be offered to families only if a medical Condition exists and documentation is provided by a medical facility.



If your family chooses this option and provides documentation, they must continue with this choice throughout the entire marking period unless arrangements have been made with the principal.

After each marking period, a meeting will take place with parents and the principal to determine what will be allowed to take place for the following marking period.

Each teacher will be available for limited office hours throughout the school day.

The student will be provided a school managed device for the school year which they will sign out and be responsible for including damages.

The student will log on each day in the morning for attendance no later than 8:15 am and will be required to be on Google Meet for Math, Reading and Religion Classes. Other subject areas will be taught via Google Classroom or Google Meet at the discretion of the classroom teacher. Due to the nature of the instruction, special areas classes will be available to the students via Google Classroom for students who choose the online option and may be a modified version of the in-person instruction.

Online instruction will also be available to classroom students who have been asked to quarantine at any time throughout the school year.

# Cleaning and Disinfection



All high touch surfaces will be cleaned regularly throughout the day.

11:30am, 1:30 and the end of the day, Bathrooms will be cleaned. The following will also be cleaned: Door handles, railings (up and down stairs), gym doors, staff bathroom, office, light switches.

3:00: Teachers will wipe down desks (wearing gloves and mask) and wipe down telephone, computer and their own desk space.

4:00- 6:00 All persons must exit the school by 4:00. School will be cleaned thoroughly at the end of each day. School will be sprayed with disinfectant mist.

# Recess Protocols



*Students must use hand sanitizer before going out for recess.*

*Only one class at a time will be allowed on the playground area for recess. The covered area by the front door may be utilized as well. A schedule will be set up to ensure recess and outdoor instruction do not interfere with each other. Social distancing will be practiced on the playground with students taking turns on designated areas that will be allowed to use.*

# COVID-19 Suspected Case Protocol



Any students displaying symptoms of COVID-19, will be assessed immediately by the school nurse to determine if and when a student needs to be sent home.

Students who are ill will be quarantined from their peers and placed in an isolation area.

If an individual who has been in school is lab-confirmed to have COVID-19, the school will notify the Onondaga County Health Department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).

Communication will be provided to the students and families who came in contact with the student or staff member displaying COVID-19 symptoms.

# COVID-19 Suspected Case Protocol Continued



The Student or staff member exhibiting symptoms of Covid-19 may be asked to get tested for the virus. While awaiting result of the test, the student/staff should not come to school and should self- quarantine at home until test results come back.

A negative result: the individual may return to school as long as they have been fever free for 72 hrs and NOT exhibiting any symptoms of the virus.

A positive result: the individual should quarantine at home and follow the Onondaga Health Department protocols.



# Ventilation

- Increased ventilation in classrooms will be made by opening windows and doors to maintain healthy indoor air quality.
- Fans will be used to help circulate fresh air throughout rooms and spaces.
- Appropriate open window ventilation will be maintained throughout the seasons.
- Classroom doors will remain open to increase airflow.
- Air purifiers have been added to each classroom as an additional layer of protection.

# Co-Horts



- Cohorts are individual classes that contain a fixed number of students throughout the day for the duration of the COVID-19 public health emergency. (i.e. KDG is a cohort).
- Individual classes will remain together to the greatest extent practicable, to limit potential exposure.
- Students are self-contained, preassigned, with reasonable group limits set forth by classroom teachers.
- Students will remain with the same cohort throughout the learning day and will maintain social distance when masks are not being worn.
- Cohorts will have their own workspace, school supplies, technology, writing utensils and toys, to limit the sharing of objects. Students will not share any materials, textbooks, or technology.
- Chromebooks will be available for each student grades in K-6.
- Faculty and staff are to perform hand hygiene before and after contact with any of the students supplies or workspace.

# Fire Drills and Lockdown Drills

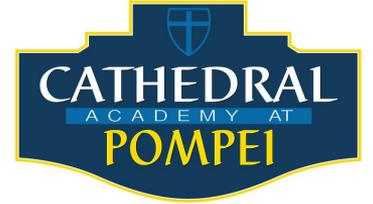


Training students what to do in the event of an emergency is still a priority.

Fire drills will be conducted as usual, masks will be required on all students and distancing guidelines will be rehearsed while exiting. Students will exit the building as quickly as possible and will line up in front of the church.

Lock down drills will be done by instruction only. Students will be taught what to do if there is a lockdown emergency on the premises. Students will not actually move to their designated locations at this time due to the need to social distance.

# Questions?



If you have any questions regarding our reopening guidelines, please call the school office  
M-F from 8:00 am to 3:00 pm at 315.422.8548

We look forward to a safe and productive school year. As with any changing situation, we may update this plan as warranted by circumstances.

We appreciate your support and understanding as we start this year together.

God Bless our families and please pray with us for an amazing 2021/22 school year, we will never forget!