



Paddlesport Risk Management, LLC  
121 Pulaski Road  
Kings Park, NY 11754  
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631-269-9656 Fax  
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## USDBF FESTIVAL/EVENT INSURANCE APPLICATION 2021

**This coverage is for dragon boat racing and festivals. If you have any other types of vessels or other activities other than dragon boating please contact our office before completing this application.**

***Your club/organization must be a FESTIVAL member of one of these affiliates to access the insurance program. Please contact the affiliate to check your membership status BEFORE you submit this application. Coverage will not be bound without proof of membership. Not checking your membership will delay processing.***

Name of affiliation (circle one): SRDBA PDBA ERDBA ADBA

Event Name: \_\_\_\_\_

Location of event: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Festival \_\_\_\_\_ Races \_\_\_\_\_ Clinics

Event sponsor/host/organizer: \_\_\_\_\_

Contact person: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email address: \_\_\_\_\_ Ph: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Practice dates(if applicable): \_\_\_\_\_

### Warranty Statement

***I understand that the insurance company in determining whether to provide coverage will rely on the information contained in the application and all other information being submitted. I hereby warrant, represent and confirm that, to the best of my knowledge, all information provided is complete, true and correct.***

I also agree, as required by the insurance carrier, that I will provide a copy of all signed waivers, or if an online system such as smartwaiver is used, a copy of the registered team schedule, must be returned to insurance administrator **within 14 days after the event.**

Print name: \_\_\_\_\_ Designation: \_\_\_\_\_

Sign: \_\_\_\_\_ Date \_\_\_\_\_

**Name & Signature of Club President, Director or Officer:**

### PREMIUM CALCULATION

10 Paddler Boat Racing	# Teams	Rate/per team	PREMIUM CALCULATION
2-25 Teams		\$45.00	
26-50 Teams		\$35.00	
51 + Teams		\$24.00	
20 Paddler Boat Racing			
2-25 Teams		\$90.00	
26-50 Teams		\$70.00	
51+ Teams		\$48.00	
<b>ADDITIONAL INSURED</b> <i>(per entity)</i>	#	\$25.00	
<b>ATVS/GOLF CARTS</b>	# vehicles	\$20.00	
<b>Administration &amp; Processing Fee</b>		\$115.00	
<b>TOTAL PREMIUM DUE</b>			\$

**PAYMENT MUST ACCOMPANY APPLICATION – NO COVERAGE BOUND WITHOUT PREMIUM  
RETURN THE LAST PAGE OF THE SAFETY ADDENDUM WITH THIS APPLICATION**

#### Payment Methods:

- 1) **MAIL:** Mail check with application: Make check payable to Paddlesport Risk Management, LLC, 121 Pulaski Road, Kings Park, NY 1175. **PLEASE REFERENCE THE NAME OF THE EVENT ON THE CHECK.**
- 2) **ONLINE:** [www.paddlesportriskmanagement.com](http://www.paddlesportriskmanagement.com) click on “PAY NOW” at top left corner – (fees apply)

**PAYPAL IS NO LONGER AN OPTION FOR PREMIUM PAYMENT – (due to the high fees charged by paypal we have contracted with a less expensive option)**

**MANDATORY**  
**ALL WAIVERS OR A TEAM REGISTRATION LIST MUST BE RETURNED TO OUR OFFICE WITHIN 14 DAYS AFTER THE EVENT OR A \$30 LATE FEE WILL BE IMPOSED – NO EXCEPTIONS**



**REQUEST FOR CERTIFICATE OF INSURANCE  
ADDITIONAL INSURED**

**Event name:** \_\_\_\_\_ **Date of event:** \_\_\_\_\_

**PLEASE MAKE SURE THE CERTIFICATE HOLDER INFORMATION IS CORRECT. SOME MUNICIPALITIES REQUIRE SPECIAL WORDING PLEASE CHECK BEFORE YOU SEND IN THIS APPLICATION. CONSTANT CHANGES WILL DELAY PROCESSING. CERTIFICATES WILL BE GIVEN TO YOUR CLUB/ORGANIZATION TO DISTRIBUTE TO THE CERTIFICATE HOLDER.**

**Additional insured: Name, Address, Phone/Fax**

1 \_\_\_\_\_  
2 \_\_\_\_\_  
3 \_\_\_\_\_  
4 \_\_\_\_\_  
\_\_\_\_\_

**Relationship to event: (e.g. landowner, municipality, etc)**

1 \_\_\_\_\_  
2 \_\_\_\_\_  
3 \_\_\_\_\_  
3 \_\_\_\_\_  
\_\_\_\_\_

**Does any entity require special wording or endorsements:** Yes \_\_\_\_ No \_\_\_\_

**If yes, please attach a copy of entities requirements with your application or write them on separate sheet.**

# POST EVENT REPORTING AUDIT



**MANDATORY:**

**THIS FORM MUST BE SUBMITTED WITH COPIES OF THE SIGNED WAIVERS OR IF USING AN ONLINE WAIVER SYSTEM PLEASE PROVIDE A COPY OF YOUR REGISTRATION LIST.**

Event Name: \_\_\_\_\_ Event Date: \_\_\_\_\_

# TEAMS: \_\_\_\_\_ x \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Less PRE-PAID TEAMS ..... \$ \_\_\_\_\_

*(DO NOT INCLUDE Additional insured fees, administration or late fees when you deduct your deposit)*

BALANCE DUE/RETURN PREMIUM: *(circle one)* ..... \$ \_\_\_\_\_

For balance due make check payable to: Paddlesport Risk Management, LLC

For refunds please indicate below to whom the refund check should be made payable and mailed to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

**PLEASE CHECK HERE IF YOU HAVE USED AN ELECTRONIC WAIVER SYSTEM \_\_\_\_\_.**  
**Submit a copy of team registration list or download to a zipfile and email to our office.**

**Methods to send waivers or docs.**

SCANNED AND EMAILED TO: Paddlesports@jackaliquori.com

ZipFile/Drop Box: Please provide the password if applicable

MAILED TO: Paddlesport Risk Management, LLC, 121 Pulaski Road, Kings Park, NY 11754



## ANNUAL CLUB LIABILITY & SPECIAL EVENTS INSURANCE PROGRAM

The United States Dragon Boat Federations (USDBF) Annual Club Liability & Special Events Insurance Programs are accessible to any club or event host who has paid membership dues to one of the following USDBF affiliates ERDBA, ADBA, SRDBA, or PDBA.

This is a Risk Purchasing Group (RPG) program. A Risk Purchasing Group is a legal entity that allows a group of unassociated entities with similar risk profiles to join together to take advantage of a joint insurance purchase. The program was established under the Federal Liability Risk Retention Act of 1986. Limits under this program are not shared and apply to each event or club separately. You will not receive separate policies in your club/events name – you will receive a certificate of insurance indicating your event/club has been scheduled to the policies. Electronic copies of the policies are available upon request.

Coverage consists of Commercial General Liability, Non Owned/Hired Auto and Excess Participant Accident/Medical.

### What are you covered for?

#### General Liability:

**Insurance Carrier: National Casualty Insurance Co – A.M. Best Rating A+, XV**

- **Premises and operations** of the club/event host that includes activities that are scheduled, sanctioned, approved, organized and/or supervised by the named insured including tryouts, practice/training, events including set-up and tear-down periods, officiating, club activities, fund-raising activities (*including host liquor liability*), promotional, educational, and information activities, meetings, banquets and ancillary activities associated with clubs and events.
- **“Participant”** means: Players, coaches, managers, staff members, team members, volunteers, officials, media personnel who have been granted proper authorization to enter any “restricted area” defined as those areas restricting access to general public (spectators). “Player” is defined as a dragon boat paddlers, crew or club members whether or not registered with the named insured while participating in a covered activity, whether athletic or non-athletic while on premises or facility for events and/or club activities approved by named insured.
- **Boats** – Liability extended to use of any boat or watercraft under 51’ in length or any motorboat used as a chase/safety boat under 250hp (physical damage excluded)
- **Participant vs Participant Legal Liability** – Defense of claims of “suits” brought by a “player” against another “player”
- **Non-Owned/Hired Auto:** Autos borrowed, rented or hired that you do not own (*not including autos borrowed, rented, owned by named insured or its members*)

#### **GL EXCLUSIONS:** (*not limited to below*)

- Bacteria and Virus; 1<sup>st</sup> and 2<sup>nd</sup> party liquor liability, vendors, physical damage and loss of personal property of insured or any members; sexual abuse/molestation (*unless scheduled on club/club or event basis for additional premium*)
- Bodily Injury/Accident to named insured or its members – medical coverage under a GL is for persons “other than named insured and its employees/members.

**Excess Participant Accident/Medical:** This is excess to a participant's personal health insurance. There may be exceptions to this if the participant is on Medicare, Medicaid or has no personal health insurance. This will be determined at the time of claim submission.

**Insurance Carrier: Nationwide Life Ins Co – A.M. Best rating A+, XV**

- Covered medical expenses not covered by the participants primary health provider. Subject to a per claim deductible. *(deductible to be met by claimant, club or event host)*
- Bodily Injury to any participant, other than intentional, sustained while participating in a club or special event during a covered activity.

#### LIMITS OF LIABILITY

##### **GENERAL LIABILITY**

General Aggregate	\$5,000,000
Products/Completed Operations Agg	\$2,000,000
Each Occurrence	\$2,000,000
Personal & Advertising Injury	\$2,000,000
Damage to Premises Rented to you	\$ 300,000
Premises medical payments (to others)	\$ 5,000
Legal Liability to Participants	\$2,000,000
Crisis Response	\$ 25,000
Cyber Privacy & Client Identity Theft	\$ 10,000 per person/\$100,000 aggregate
Non-Owned/Hired Auto	\$1,000,000

##### **EXCESS PARTICIPANT ACCIDENT/MEDICAL**

Maximum Benefit	\$25,000 per insured per injury
Deductible	\$ 250 per insured per injury



## Safety Addendum for Insurance

## Introduction

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To be eligible to apply for club insurance under the USDBF umbrella, club members must:

- Designate a safety officer for club activities and club-sponsored events and festivals;
- Agree to abide by IDBF safety guidelines as it relates to Dragon Boating in the United States; and
- Be a dues paying member in good standing of their regional organization.

The President of the insured club shall sign this addendum as acknowledgement that they have read and understand and agree to abide by all safety guidelines adopted by the USDBF.

## General

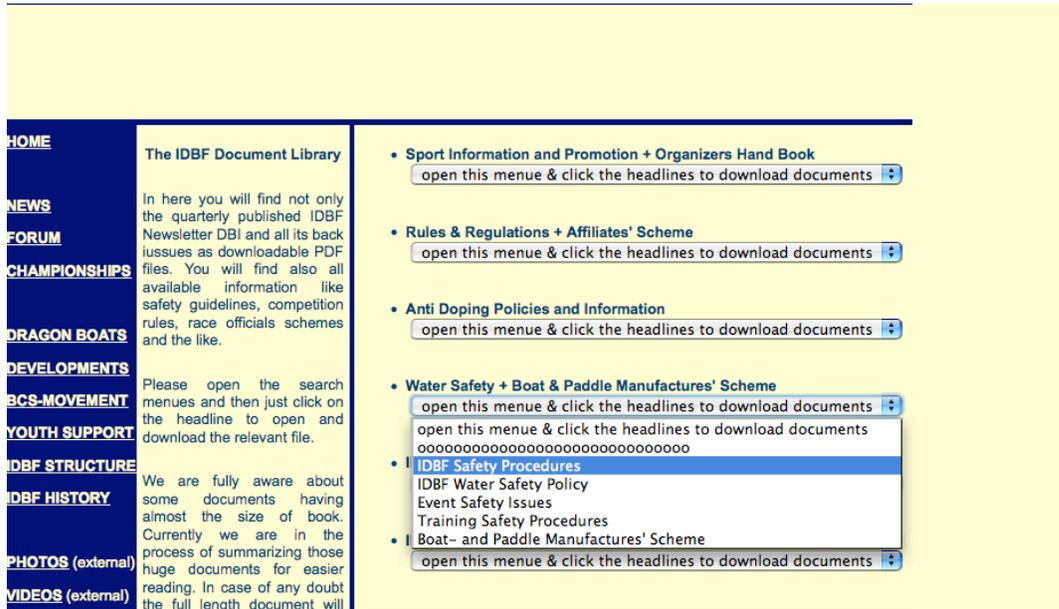
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By resolution, the USDBF has adopted the safety guidelines provided by the International Dragon Boat Federation (IDBF) as they relate to the sport of Dragon Boating in the United States.

All club members are responsible for assigning a safety officer that will ensure compliance with the following IDBF safety guidelines available from the IDBF website:

- IDBF Safety Procedures
- IDBF Water Safety Policy
- Event Safety issues

Documents may be downloaded from the IDBF website online at <http://www.idbf.org/documents.php> under the heading Water Safety + Boat and Paddle Manufacturers' Scheme. See the following screen shot of the IDBF website:



# USDBF Safety Addendum

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In addition to the IDBF safety guidelines as they apply to the sport of dragon boating in the United States, the USDBF has also adopted for all clubs with USDBF club insurance the following safety guidelines related to events, club activities and practice, and individual use of club equipment by non-members.

## Events:

### On-Water Guidelines

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- All paddlers will wear an appropriately fitted, Coast Guard approved flotation device;
- Appropriate number of safety boats, each staffed with first aid trained personnel and appropriate safety equipment (Appropriate number of safety boats shall be determined by the water temperature and current conditions as well as number of paddlers on the water at any one time.);
- Event organizers shall ensure that race rules include information about safety communication including how to alert the safety boat when help is needed while racing; and
- It is recommended that all boats are equipped with a cell phone in a watertight container for use in case of an emergency while on the water depending on the race site conditions.

### Off-Water Guidelines

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- Use of all motorized vehicles by volunteers for festival organization including golf carts and segways shall be limited to volunteers 25 years of age or older;
- All volunteers working dock shifts shall wear a PFD while on the dock;
- Festival will have adequate first aid stations that are easy to find and known to all participants;
- Race organizers shall provide an adequate supply of drinking water (either bottled or from potable taps); and
- In the event of inclement weather, race organizers will be familiar with guidelines as to when to pull boats off the water for safety (ie lightning, excessive wind, or strong currents).

## Clubs and Practices:

The member Club shall develop a matrix for safety on the water for club practices as it relates to water flow rates and temperatures and the combinations of conditions that may result in risk to members which shall be available to all drummers and steerers responsible for paddler safety on the water.

## Individuals:

Non-club members using club equipment for training shall wear an appropriately fitted, Coast Guard approved flotation device at all times and shall follow general safety guidelines as established by the member club.

## Practice Sessions for Festivals:

Non-club members using club equipment for the purpose of practicing for a festival shall wear an appropriately fitted, Coast Guard approved flotation device at all times and shall follow general safety guidelines as established by the member club. The member club shall ensure that all practice crews go on the water with an experienced steersperson that will be responsible for the crew. All paddlers for practice sessions shall sign the club waiver of liability as do all club members.

# Acknowledgement

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As the President of the USDBF Member Club or Festival Organizer,  
\_\_\_\_\_, I certify that the Club/Festival Organizer has a designated Safety Officer who has read and understands the IDBF safety guidelines as they relate to the sport of dragon boating in the United States as well as the additional USDBF-adopted guidelines outlined in this addendum.

\_\_\_\_\_ (Member Club/Festival Organizer) agrees to abide by these safety guidelines for all club activities including practice sessions and club-sponsored events and festivals. The Safety Officer for Member Clubs will ensure that all club members including coaches, drummers, steerers, club officers and executive members are familiar with these safety guidelines. The Safety Officer for Festival Organizers will ensure that all paddlers, drummers, steerers, and key members of the festival front-line workers, including volunteers are familiar with these safety guidelines.

Signed:

\_\_\_\_\_

Club President/Festival Organizer

\_\_\_\_\_

Date

This form is to be signed and returned to the address below upon application for USDBF insurance:

Paddlesports Risk Management, LLC  
121 Pulaski Road  
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