



Agenda for the Regular Monthly Meeting of the Lane Agricultural Fair Association Board of Directors

The Lane Agricultural Fair Association Board of Directors will meet for their Regular Monthly Meeting on May 5, 2021 from 7:00 – 8:30 pm in the Pottawatomie Township Community Building at 402 S. Kansas Ave. Lane, Kansas.

CALL TO ORDER/ROLL CALL

APPROVAL OF MINUTES FROM LAST MEETING

April 6, 2021

TREASURER'S REPORT

OLD BUSINESS

- John has submitted Armed Services Request Form DD2536 requesting “Rock climbing wall, light military equipment for parade, Vietnam Travelling Wall (or other memorial).
- John and Merry will continue to design printed cards for advertising thru the mail.
- Trisha Culbertson has agreed to be responsible for the Quilt show. She is working with Karen Register for information related to previous quilt and trunk shows.
- Update from Renee on Horse show – Millers will assist but are unable to commit the necessary time to run the show completely.
- Update from Renee on artwork for fair book.
- Need to develop a map for placement vendors, events, and booths.
 - Cost for booth space.
 - We should target ten craft booths.
- Update on sale of sponsorships and advertisements for Fair Book:

Our Mission:

The fostering, encouraging, and developing of Agricultural, Horticulture, Domestic Industry, Mechanics, Household Economy, Stock raising and the dissemination of useful information on these subjects.



Agenda for the Regular Monthly Meeting of the Lane Agricultural Fair Association Board of Directors

- Deadline for Fair book is May 7, 2021.
- Should follow up with 2020 advertisers to ensure correct information and give them a copy of last year's book. No additional money is due for them!
- Use the advertisement sales sheet and give people a receipt.
- New sponsors – Wolf Creek, The House Church, First Option (pending), Wesleyan University (pending)

NEW BUSINESS

- Confirmed Corey Powell for DJ services Thursday night.
- Confirmed Route 66 Band for music Saturday night. Route 66 consists of 6 musicians playing a diverse genre of Classic Rock N Roll, Blues and Classic Country music.
- Reservations have been made for equipment, rentals, and ice for fair.
 - Ottawa Sanitation – roll off dumpsters.
 - Gerkens – table, chairs
 - Maddens – toilets, handwash stations.
 - Arctic Ice - ice and freezer
- Food and Concessions – Confirmed:
 - Larry and Lori Brocus,
 - BBQ Shack (Friday evening only),
 - B&D Stir Fried Ice Cream - rolled ice cream, fried fish/fries - (Friday evening only).
 - St. Phillip Neri Knights of Columbus - funnel cakes, deep fried twinkies, Oreos, etc. - (Friday evening only)
- Confirmed Central Heights band, cheerleaders, and dance team for parade.
- House church (Ryan and Kayelee Rogers) in Osawatomie has offered volunteers for fair and are interested in a brief sunrise service at fair.
- Power of the Past will display give away tractor in the park across from fire station.

Our Mission:

The fostering, encouraging, and developing of Agricultural, Horticulture, Domestic Industry, Mechanics, Household Economy, Stock raising and the dissemination of useful information on these subjects.



Agenda for the Regular Monthly Meeting of the Lane Agricultural Fair Association Board of Directors

- Opportunities for addition carnival games/activities – www.carnival.lady.com – we have at least two sponsors willing to commit to sponsoring a ride.
- Miami County Trolley History Tour proposal (Friday only)
- Need to replace flooring of rabbit/chicken cages. Current floor openings are too large for animal's feet and they can cause damage. Kim Powell suggests that we replace with 1" x ½" wire mesh. She can order from manufacture at reasonable cost and her and her family will help us replace.

STANDING AGENDA ITEM - COMMITTEES

Review previous committee lists and determine the number and purpose of committees needed for the 2021 Lane Agricultural Fair

- Continue assignment of board member to lead (coordinate) defined committees. (attached)

STANDING AGENDA ITEM - FUNDRAISING

- Another Bingo fundraiser in May? Will need to change format to paper books instead of slider cards. Some cash payoffs.
- Requests for donations:
 - KC Royals – pending response
 - KC Chiefs - pending response
 - KC Monarchs - pending response
 - Sporting KC – declined
 - Walmart Foundation – pending response
 - Franklin County Tourism – appears to be approved but need to make some changes for future years.

Our Mission:

The fostering, encouraging, and developing of Agricultural, Horticulture, Domestic Industry, Mechanics, Household Economy, Stock raising and the dissemination of useful information on these subjects.



Agenda for the Regular Monthly Meeting of the Lane Agricultural Fair Association Board of Directors

STANDING AGENDA ITEM - PROMOTION

Activities related to promoting Lane Agricultural Fair.

- 2021 Fair has been, or will be promoted, by the following organizations:
 - Franklin County Tourism
 - Paola Chamber of Commerce
 - Osawatomie Chamber of Commerce
 - Ottawa Chamber of Commerce
 - Kansas Tourism Office (travelks.com)
- June 12 – Paola Heartland Car Show (paolacarshow.com)
 - The Paola Chamber of Commerce is providing a free booth space on the square that we will share with John Brown Museum and Osawatomie History Museum. Grady Atwater will be in the booth with us.
 - We will need at least 200 brochures or half page flyers for packages and additional ones to handout.
 - So far Maxine, Carol, and I will staff the booth and we will hand out Lane Agricultural Fair hand sanitizer.

AGENDA ITEMS FOR NEXT MEETING

- 1

ADJOURNMENT

Our Mission:

The fostering, encouraging, and developing of Agricultural, Horticulture, Domestic Industry, Mechanics, Household Economy, Stock raising and the dissemination of useful information on these subjects.