



Minutes for the Regular Board Meeting of the Lane Agricultural Fair Association Board of Directors

The Lane Agricultural Fair Association Board of Directors met for their regular Monthly Meeting on March 1, 2022, in the Pottawatomie Township Community Building at 402 S. Kansas Ave. Lane, Kansas.

CALL TO ORDER

Meeting called to order at 7:05 pm

ROLL CALL

John Fletcher, Carol Fletcher, Maxine Goodwin, Cal McBride, Merry McBride, James Savage, Becky Savage, Renee Keele, Bob Beach, KayeLee Rogers and Steve Dial.

Visitor: April Damron

CONSENT AGENDA

The minutes were lengthy from the prior month, so they were either read online or copies were passed for members to read.

Treasurer's Report was given by Merry. There is a total of \$6,334.78 in the account.

Renee moved and Becky seconded to approve the consent agenda. Motion passed.

OFFICER'S REPORTS

President

1. Johnson County Fair has been moved back a week this year and will overlap with our fair. This will have an impact on pig supplier and some food trucks.

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2. Justin Diehm, livestock judge, has been contacted and he will get back to us on a time he can come and give the board training.
3. Bingo will be held Sunday the 13th. The following have volunteered to help. James, Becky, Maxine, John, and Steve.
4. Applications for Franklin County funds (\$400) from Transient Guest Tax (TGT) for both 2022 and 2023 have been filed. Should know if approved by Commissioners by April. This year is the last year for the Tourism Sponsorship, future will be Community Partner funding (money comes from same fund). *This money is separate from the two checks we annually receive from the county for direct support of fair.*

Vice President

1. Nothing to report.

Treasurer

1. We have received a Square Reader so we will be able to take debit/credit cards for merchandise. Another one is on the way.

Secretary

1. A cover letter along with a contract has been sent out via email to all confirmed vendors and merchandise booths.

NEW BUSINESS

Committee Reports.

1. 3-Man Basketball – Nothing to report currently.
2. Advertising – Merry
 - a. Budget forms were distributed.

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- b. Fair Book is ready for event scheduling changes, once they are confirmed. Due date for ads is no later than May 6th.
 - c. Hoping to meet with livestock judge, Justin Diehm, soon to work on updates to exhibit pages.
 - d. It was decided to purchase only three hundred books this year. Bob moved and Carol seconded to raise the price of ad by 20%. A full page will be \$120.00, half-page is \$60.00, quarter-page is \$30.00.
 - e. Merry will cover Osawatomie for ads, John and Carol will cover Garnet, Richmond, Princeton, and Parker. Renee and Maxine will cover Greeley and Paola. James will cover Ottawa.
3. Awards & Free Drawings – John
- a. John is working with Justin Diehm to align Awards and fair book.
 - b. Don Stottlemire, County Commissioner, will present livestock awards on Saturday night of the fair.
4. Entertainment & Games – KayeLee
- a. Creative Carnival will be set up Saturday 5pm-9pm with five quality games. A power supply will be needed and will be checked into.
 - b. A group appointed by the committee will go to Creative Carnival on March 22 and bring back ideas and suggestions to the committee for presentation to the Board.
 - c. Bands and DJ.

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- i. Corey Powell has agreed to be the DJ on Thursday night, free of charge, i.e., as a volunteer.
 - ii. It was moved by Carol and seconded by Cal to retain Route 66 for Friday night and Nick Nave for Saturday. Motioned passed.
 - iii. A contact person has been given for the Dance and Cheer Squad from Central Heights.
- d. History Presentations
- i. Grady Atwater will be able to give presentations on local history, free of charge. He thought three ½ segments would work just as well as a long segment. His topics will include 1) Bleeding Kansas 2) John Brown and 3) James Lane founder of Lane.
 - ii. A reenactment company, from LeCompton, will come on Saturday and present an hour Bleeding Kansas reenactment including James Lane, founder of Lane, also free of charge; however, there is suggested donations.
- e. Other
- i. Don Stottlemire, Franklin County Commissioner has volunteered to presentation livestock awards & prizes on Saturday night.

5. Fairgrounds – James

- a. James suggested we fix one of the big fans we have instead of renting one. It was moved by John and seconded by Carol to purchase a new fan motor to fix the existing fan, Motion passed.

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- b. It was decided we needed to have eight tables and fifty chairs to set out at the fair. The goal is to purchase them instead of renting.
6. Horse Show – Steve
 - a. Steve will be in contact with Glenda Mohr who helped last year. Glenda will contact 4-H clubs.
 7. Indoor Exhibits – Merry
 - a. Merry is reaching out to judges and volunteers. New exhibit tags will need to be ordered.
 8. Livestock Exhibits – John
 - a. no report
 9. Marketing – John
 - a. April Damron has agreed to do our social media outreach.
 - b. Renee has agreed to reach out to the fifth-grade art class at Central Heights to have them submit drawings to put on the book cover.
 10. Parade – Bob
 - a. Bob has reached out to a few people and John has agreed to help him make contact with others.
 11. Pie Contest – Becky
 - a. It was decided to have the participants use only King Arthur flour since the company will award prizes as well.

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12. Pig Chase & Auction – Renee

- a. Five pigs will be needed for the pig chase. Will start reaching out to potential suppliers very soon.

13. Sponsorship – John

- a. We have three entities that have pledged sponsorship. House Church for \$1600.00, Arrow Renovation for a minimum of \$700.00 and Burkdoll Brothers for \$500.00.

14. Talent Show – Renee

- a. Judges will be acquired from Paola School of Dance.
- b. The family of Margene Wright will purchase the trophies.

15. Ticket & Merchandise Booth – Carol

- a. Quilt raffle tickets have been passed out to all members.
- b. Carol has reached out to Theresa Thoele about T-shirts and will follow up with her.

16. Vendors – Carol

- a. Food vendors will pay \$50/day and merchandise booths \$10/day. In kind donations may be considered in lieu of cash payment.
- b. The following food vendors have confirmed. 1) Country Fixin's for the duration of the fair. 2) BBQ Shack, Friday only. 3) Ma & Pa's Kettle Corn, Friday, and Saturday 4) Knights of Columbus, Friday, and Saturday 5) Ralph's Ice Cream (tractor powered ice Cream), Friday and Saturday 6) David Miller Ice Cream, tentatively Friday and Saturday.
- c. Contacted Jumping Catfish, just waiting for a response.

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ADJOURNMENT

Carol moved to adjourn the meeting; Merry seconded. Meeting adjourned at 8:55.

Carol Fletcher, Secretary

DRAFT

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