

Eritrean Cultural & Civic Center - ECCC

Property Rental Agreement v1.3

1. Reservation of ECCC is based on space availability and first come/first serve for all.
2. Reservation of ECCC is based on fees listed below.
3. A safety/security deposit fee, listed below, will be applied to each rental agreement to protect ECCC against any damage during the rental session. Deposited amount is to be refunded back to the signee in ECCC checks (no cash) within two weeks, if no damage to the property was observed.
4. Reservation will not be considered final until approval is granted and payment is received in full.
5. Rental must be paid in full two weeks prior to rental date. Failure to do so will result in cancellation of the rental agreement. Any cancellation by the renter less than seven days before the rental date will be assessed with a 15% cancellation fee.
6. Rental fee must be paid in the form of cash, or cashier's check, or online/Zelle (to treasury) made out to the ECCC.
7. Renter must receive a receipt for any payment he/she made to ECCC. No rental agreement is valid without an ECCC receipt.
8. The Eritrean Cultural and Civic Center (ECCC) has no alcohol license, thus **DOES NOT ALLOW** alcohol to be **SOLD** on its property.
9. ECCC will not allow any alcohol service to anyone under the age of 21.
10. Smoking is prohibited inside the civic center.
11. ECCC abides by the state law of no smoking for anyone under the age of 18.
12. Renter will be responsible to hire security, if required.
13. Rowdiness or physical and/or verbal abuse to a staff member, or any ECCC personnel may result in immediate termination of the event.
14. For security reasons, ECCC will not provide or hand out property key/s to renters; rather will assign ECCC property manager rep to open and close property for renters.
15. The reservation holder must be present at the facility during the hours of approved use.

16. It is the responsibility of the renter to provide all his/her supplies, clear the rental area of all trash, place any trash in the appropriate trash bins, and remove all supplies brought in by the renter at the end of lease.
17. ECCC will not store or be responsible for items left after the rental lease time expires.
18. Decoration shall not be affixed/nailed in any manner to painted drywall surfaces on the wall.
19. Music and noise must be kept at reasonable levels inside the facility but is prohibited in the parking lot.
20. All items brought in by the renter or contracted services must be removed from the property before lease expires.
21. ECCC has the right to refuse property rental to anyone if it believes there is/are good reasons to do so.

WELCOME TO ECCC!!!

Lessee or Applicant Name: _____

Lessee or Applicant Signature: _____

Lessee or Application Date: _____

ECCC leased Time and Date: 04:00 PM – 11:00 PM on _____

**

ECCC Leads/members name: _____

ECCC lead signature/date: _____

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ECCC Rental Fee: \$500.00

Security Deposit: \$250.00

Total: \$750.00

Note:

ECCC informs all Eritreans this is an introductory rental fee amount, and it holds the right to modify/change all fees when appropriate.

