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**FOR MORE INFO. VISIT THE IABD WEBSITE**

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**IABD Submission Guidelines**

**General Information**

The International Academy of Business Disciplines (IABD) invites abstracts & papers in all business, social and communication disciplines as well as research on interdisciplinary topics.

**Submission Policies and Procedures**

1. Submission deadline is **January 8, 2020**. **You may submit an abstract or full manuscript.** Abstracts must be between 150 to 250 words. Submitted manuscripts must be between 16 and 20 pages single-spaced including figures, tables, & references. **Only full manuscripts are eligible for the best paper award.**
2. To submit your abstract or manuscript, please use the website, [www.iabd.org](http://www.iabd.org). Then click on “Submit your Manuscript” box. This will take you to **EASYCHAIR**. If you have not used this system before then you will need to create an account (**there is an instructional video on the iabd.org page**). If you have any issues with submission contact Program Chair, Cindi Smatt at ctsmatt@ung.edu.
3. Submissions must be entirely original: not under concurrent consideration, scheduled for presentation elsewhere, or previously published.
4. **A participant is allowed to be included as an author or co-author on a maximum of two (2) submissions only**.
5. **Any completed manuscript or abstract submitted to more than one track, or that has more than three co-authors will be automatically disqualified. All full manuscript submissions must have references.**
6. **At least one author(s) per submission must certify his/her registration for the conference**, attend the conference, & present the paper if it is accepted. If a submission is co-authored by a professor and a student, the professor **must** register.
7. Presented abstracts will be published in the IABD Conference Proceedings. If you wish to be EXCLUDED from the proceedings, please contact Kaye McKinzie at ***KmcKinzie@uca.edu***once your submission has been accepted by February 23, 2020.
8. Papers submitted for publication **MUST** be presented by at least one of the authors at the conference.

**Review Process**

Papers are blind peer-reviewed by two reviewers. Authors must avoid revealing their identity or affiliation within the body of the paper and/or the references.

**Accepted Papers for Presentation**

If accepted for presentation and/or IABD Proceedings Publication, the author(s) will receive an acceptance letter from the respective Track Chair along with registration information ([www.iabd.org](http://www.iabd.org)). The author must make the necessary changes and upload a revised version to EASYCHAIR **by February 23, 2020**. At least one author must be registered for the conference by **March 22, 2020**. ***Presentations will be pulled from proceedings and program if author has not registered for the conference***. Once you are registered for the conference, your abstract will be forwarded to the Proceedings Chair for publication in the proceedings.

**Accepted Papers for Journal Publication**

Papers for publication consideration in the IABD journals: *Quarterly Review of Business Disciplines, Journal of International Business Disciplines, International Journal of Interdisciplinary Research,* must be submitted to the VP of Publications Margaret A. Goralski, margaret.goralski@quinnipiac.edu for consideration. If accepted for publication in one of these journals, the author(s) will be notified by the respective Editor and will receive the guidelines for modifying and formatting the paper. The final version of the paper must be properly formatted and emailed to the respective Editor by **the stated deadline.**

**Registration Process**

***Authors, Presenters, & Participants***

Abstracts will neither be published in the Proceedings, nor included in the printed program, unless a receipt is sent to the Track Chair accompanying the formatted abstract by February 23, 2020. Online registration is available through the IABD website [www.iabd.org](http://www.iabd.org).