

**Cedar County Joint 911 Service Board
1410 Cedar Street
Tipton, IA 52772
(563)886-3355**

The regular quarterly meeting of the Cedar County Joint 911 Service Board was held on July 18, 2024, both in-person and by online forum with the call originating from the Cedar County EMA Administrative Offices at 1410 Cedar Street, Tipton, IA 52772. Those attending in-person included: Warren Wethington, Cedar County Sheriff; Tammi Goerd, Mayor of Tipton; Kevin Stoolman, West Branch Fire Chief; Jared Semsch, Durant Fire Chief; Dan Sterner, Durant City Council Member; David Adney, Lowden Fire Department; Matt Shields, Mechanicsville Fire Department; Michael Tharp, Stanwood City Council; Jodi Freet, Director Cedar County EMA/911; Mindy Beekman, Office Coordinator Cedar County EMA; Sue Hall, Press; Tara Polek, RACOM. Attending virtually was Amy Bishop, Mechanicsville City Council Member.

Chairman Wethington called the meeting to order at 6:30pm.

Sterner made a motion to approve minutes of the April 11, 2024 regular meeting; seconded by Bishop. Motion carried.

Chairman Wethington yielded the floor to Freet to discuss atypical expenditures and revenues from the previous quarter. Freet advised that there are no atypical expenses in April and May. In June, there was an atypical expense of \$148.46 to Dubuque County for electricity at the Amber tower site.

Sterner made a motion to approve expenditures; seconded by Bishop. Motion carried.

Chairman Wethington yielded the floor to Director Freet for discussion of radio network updates.

- Freet advised that decommissioning is complete with the exception of the DOT shop at the I80 interchange.
- RACOM/MCM Updates – Freet announced that going forward, there will be no further MCM updates as the system is up and running.
- RACOM feedback – Freet advised that since there has been a switch to the Quad Cities shop, all the feedback on about RACOM has been very positive.
- Freet advised that she met with West Branch Superintendent Jimmerson regarding radio coverage in this schools. There is no funding for bi-directional antennas. A process will need to be developed by Cedar County to use ground channels if needed at the school.
- Radio governance – no updates available as meeting was held earlier in the evening at 6:15pm

Old Business

- Freet advised that the 911 Service Plan Update is still on hold.
- GIS Funding – Quarterly payments are being received as we are meeting our metrics for data accuracy.

- I am responding – Freet reports that everyone has been switched over from the previous responding app. There have been a few bugs and the services are still working on getting everyone up and going.

New Business

- There have been 9 total new addresses assigned in Cedar County this year. 5 addresses have been assigned since the meeting in April.
- Ordinance 54 is in the process of being updated. There are several inaccuracies and incompatibilities with how the 911 system is operating. Several items need updating and conflicting information needs to be resolved. She will work with the County Attorney to update this ordinance.

- Freet presented two street names for change. These street name changes are being brought to the Service Board due to the conflicting information in Ordinance 54.

Motion by Sterner to change a section of Yankee Road to Young Road as the road segment is does not follow addressing standards; seconded by Bishop. Motion carried.

Motion by Sterner to change Old Lincoln Highway to 120th St as it is a duplicated segment, causing mapping, routing and other errors; seconded by Bishop. Motion carried.

- Freet presented the annual update to five year plan. She advised that the five-year address integrity plan is still being worked on. New advances with the GIS system will allow the address integrity project to be more accurately measured.
- Director Freet advised that there needs to be a replacement for the UPS for the Equipment Room at the PSAP. The battery back-ups in the backroom need to be replaced so they will cycle in case of loss of power. The current battery back up is not functioning. Bishop made a motion to replace; seconded by Tharp.

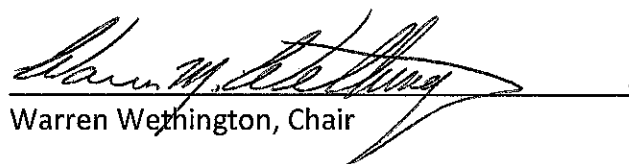
Chairman Wethington reported that they are waiting on one more dispatcher to complete his testing and then they should be fully staffed.

No trainings scheduled at this time.

The next regular meeting will be held on October 3, 2024 at 6:30 pm at 1410 Cedar Street, Tipton.

Motion made by Sterner, seconded by Bishop to adjourn. Motion carried. Meeting adjourned at 7:03 pm.

Minutes approved 10/03/2024


Warren Wethington, Chair


Jodi Freet, 911 Coordinator