

**Cedar County Joint 911 Service Board
1410 Cedar Street
Tipton, IA 52772
(563)886-3355**

The regular quarterly meeting of the Cedar County Joint 911 Service Board was held on January 9, 2025, both in-person and by online forum with the call originating from the Cedar County EMA Administrative Offices at 1410 Cedar Street, Tipton, IA 52772. Those attending in-person included: Warren Wethington, Cedar County Sheriff; Jon Bell, Cedar County Supervisor; Tammi Goerdts, Mayor of Tipton; Roger Laughlin, Mayor of West Branch; Todd Sawyer, Mayor of Stanwood; Matt Shields, Mechanicsville Fire Department; Dakota Adams, Stanwood Fire Department; Randy Brown, Mechanicsville City Council; Jodi Freet, Director Cedar County EMA/911; Mindy Beekman, Office Coordinator Cedar County EMA; Sue Hall, Press; and members of the public: Ryan Steinberg, Dan Baker, Matt Bowers

Chairman Wethington called the meeting to order at 6:30pm.

Bell made a motion to approve the amended agenda to add election of chair and vice chair; seconded by Sawyer. Motion carried.

Bell made a motion to approve minutes of the October 3, 2024 regular meeting; seconded by Laughlin. Motion carried.

Chairman Wethington yielded the floor to Freet to discuss atypical expenditures and revenues from the previous quarter. Freet advised that September is included with no atypical expenditures or revenue. Atypical expense for October: APCO/NENA Membership \$543.00, Dubuque Co for Amber Road Tower Electrical \$148.46, Mainstay Systems for batteries for dispatch \$100.00. Atypical revenue for October was the wireless surcharge check totaling 54,295.80. Atypical expense for November was \$140.00 for a dispatch headset and Crist Electric for 285.00 to investigate a grounding/static issue at dispatch. There was no atypical expense or revenue in December.

Laughlin made a motion to approve expenditures; seconded by Goerdts. Motion carried.

Chairman Wethington yielded the floor to Director Freet for discussion of radio network updates. Freet advised that the Radio Governance Committee met and approved requests by Lowden Police Department, Clarence Ambulance Service and 7th Judicial Court.

Old Business

- Freet advised that the 911 Service Plan Update is on hold for new coordinator. Freet has reached out to MCM for assistance to perform circuit audits on two accounts with Windstream. She would like to verify if they are still being used and if not, disconnect.
- GIS Funding – 2nd quarter fiscal year 24/25 payment is being received as we are meeting our metrics for data accuracy.
- lamResponding – Freet reports there was one issue but was resolved with a typo in the email being corrected.
- Freet discussed line items in proposed budget for 2025/2026.
- PSAP data collection report has been completed and submitted to HSEMD.
- Service board membership report has been updated and submitted to HSEMD.

- Freet reported that MCM will help with the Medical Director Agreement for EMD.
- Ordinance 54 Update is with the County Attorney Blank at this time for review.

New Business

- 15 addresses for 911 have been assigned in 2024. 1 address has been assigned since last meeting.
- Herbert Hoover National Historic Park Addressing has been completed. The historical village streets have been renamed to Traces and house numbers will be more historical in appearance.
- Freet advised that dispatch would like to purchase 3 new computers and monitors for a total of \$12,134 of equipment from Mainstay. Laughlin made motion for approval; Sawyer seconded. Motion approved.
- Freet advised that she is constructing a calendar for the new coordinator to follow so important monthly requirements are not missed.
- Wethington was nominated as interim 911 coordinator contact by Sawyer; Seconded by Laughlin. Motion approved.

Chairman Wethington asked for the election of Chair/Vice Chair for 2025. Laughlin made a motion for Wethington to remain Chair and Jon Bell to remain Vice Chair for 2025; seconded by Goerdts. Motion carried.

Dispatch

- Dispatch reminders
 - Wethington requested that if someone is unable to hear a dispatcher when she is speaking, please ask her to speak up.

Training

- There are funds available in 911 budget for APCO/NENA in the spring.

The 2025/2026 Budget Hearing is set for January 21, 2025 at 8:15 am in the small basement meeting room, Cedar County Courthouse. There will be a reminder call for quorum the day before.

The next regular meeting will be held on April 10, 2025 at 6:30 pm at 1410 Cedar Street, Tipton.

Motion made by Laughlin, seconded by Sawyer to adjourn. Motion carried. Meeting adjourned at 6:56 pm.



Warren Wethington, Chair