

**Cedar County Joint 911 Service Board  
1410 Cedar Street  
Tipton, IA 52772  
(563)886-3355**

The regular quarterly meeting of the Cedar County Joint 911 Service Board was held on October 3, 2024, both in-person and by online forum with the call originating from the Cedar County EMA Administrative Offices at 1410 Cedar Street, Tipton, IA 52772. Those attending in-person included: Warren Wethington, Cedar County Sheriff; Jon Bell, Cedar County Supervisor; Tammi Goerdts, Mayor of Tipton; Roger Laughlin, Mayor of West Branch; Andrew Oberbreckling, Mayor of Mechanicsville; Joe Sparks, Mayor of Bennett; Dan Sterner, Durant City Council Member; Matt Shields, Mechanicsville Fire Department; Michael Tharp, Stanwood City Council; Jodi Freet, Director Cedar County EMA/911; Mindy Beekman, Office Coordinator Cedar County EMA; Sue Hall, Press; Tara Polek, RACOM.

Chairman Wethington called the meeting to order at 6:30pm.

Laughlin made a motion to approve the agenda; seconded by Tharp. Motion carried.

Goerdts made a motion to approve minutes of the July 18, 2024 regular meeting; seconded by Sterner. Motion carried.

Chairman Wethington yielded the floor to Freet to discuss atypical expenditures and revenues from the previous quarter. Freet advised that September month end was incomplete so would only address July and August expenses. Atypical expense for July: Mainstay Systems Retainer \$1,896.00, GeoCom, Inc. \$6,077.40, Heartland Insurance Liability Risk \$2,768.00 and \$74.00, Visa Card used for training, 911 electric and office supplies \$303.01, Emergency Services Marketing for lamResponding Subscription \$6,833.00, Mainstay Systems for batteries for dispatch UPS \$504.00, Shield Technology Corp. CAD interface with EMD \$5,950.00. In August, there were two atypical expenses: Mainstay Systems for a battery backup \$6,689.00 and WahlTek for a three-year contract on recorder \$7,425.00.

Bell made a motion to approve expenditures; seconded by Laughlin. Motion carried.

Chairman Wethington yielded the floor to Director Freet for discussion of radio network updates.

- Freet advised that the Radio Governance Committee met and declined the Dixon Fire and Linn County Sheriff's Department's applications to add Cedar County onto their radios.

**Old Business**

- Freet advised that the 911 Service Plan Update is in process and 5-10% complete.
- GIS Funding – First quarter fiscal year 24/25 payment is being received as we are meeting our metrics for data accuracy.
- lamresponding – Freet reports there have been a few complaints and those have been narrowed down to individual phones. If any additional personnel are to be added, they will need approval from the mayor.

#### New Business

- RACOM Core Upgrades – 10/01/24 upgrade went well.
- Medical Director Agreement – EMD – Freet queried for information as to how much a medical director is paid for their services. It was advised to check on neighboring county services for medical director fees. EMD will be launching 10/16/24.
- 14 addresses for 911 have been assigned in 2024. 5 addresses assigned since last meeting.
- Freet advised that Ordinance 54 has been presented to County Attorney Blank with proposed updates.
- Freet presented the street name, Burrwood Avenue, for approval. It was proposed that 2 "R" s be used to make it align to Ordinance 54. Bell motioned; Laughlin seconded. Motion carried.
- Director Freet advised of the upcoming January 1, 2025 reports that are due.
  - PSAP Data Collections
  - Service Board Membership
- Freet discussed preliminary budget plans for FY 25/26

#### Dispatch

- Dispatch reminders
  - Listen to the dispatchers. If they request a moment, please don't continue to talk.
  - Please be on the correct channels.

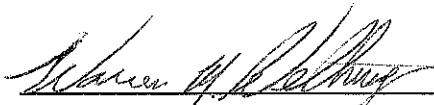
#### Training

- Some funds available in 911 budget for dispatch training.

The next regular meeting will be held on January 9, 2025 at 6:30 pm at 1410 Cedar Street, Tipton.

Motion made by Laughlin, seconded by Sterner to adjourn. Motion carried. Meeting adjourned at 6:58 pm.

Minutes approved 01/09/2025

  
Warren Wethington, Chair

  
Jodi Freet, 911 Coordinator