

**Santa Margarita Fire Protection District
22375 El Camino Real
Santa Margarita, CA 93453
805-438-3185**

SMFPD Board of Directors Meeting
Wednesday, November 8, 2023

5:00 PM at the Fire Station

AGENDA

1. Call to Order/Roll Call: 5:03 PM Present: Chief Bob Murach; Directors: John Wilkins, Joel Switzer, Beth Gorrill

2. Warrants and expenditures were reviewed and approved

3. Minutes were read and approved with some corrections

4. Action Items:

A: The Chief requested a matching donation of \$375 made by the FF Association be contributed to the Alicia Ann Ruch Burn Foundation. Joel moved to approve, Beth seconded, and the motion carried with 3 Ayes and no Nays

B: Chief requested funding for the Annual Firefighters Award Banquet to be held in December at the Porch restaurant. Quote for dinners was \$47.00 pp. Exact amount to be determined based on number attending. Beth moved to approve. Joel seconded and the motion carried with 3 Ayes and no nays.

C: Engine 7852 has been taken out of service. Radio Equipment and Emergency lighting/sirens are being removed. The Chief is researching different sales options to maximize sale price.

Chief's Report:

- A. Station Relocation Status: Waiting for report from Coast Geotech Solutions before other plans can be acted upon.
- B. Department building hazard insurance has been cancelled as agency moving out of state of California. FF Consortium will reinstate with another agency.
- C. An OHV Grant has been submitted for an EMS package for the future UTV.
- D. PGE has installed a new meter at the station with will trigger a new billing schedule.
- E. Chief Murach sent a letter to the SM Mobile Home Park notifying them of their responsibility in clearing the Yerba Buena Creek within their property boundary of downed tree/limbs and debris. (See attached.)
- F. The Department has received official rejection from California Office of Emergency Services for the BRIC Grant for Station relocation.
- G. On Oct 24th Chief Murach posted a FEMA Notice of Proposed Work and Purpose document in the front window for Public View for a required period of 15 days. (See attached) Today marks day 15 and no comments from the public have been received and the notice has been taken down.
- H. The Senior Center requested that the department assist in spreading word to the senior community about availability of Senior Meals. They would like the Chief to attend the next meeting.
- I. The Chief attended the County Critical Incident Stress Management class and has assigned 1 department member and 1 peer to complete the program. The chief relayed that all department staff are debriefed after every call and are encouraged to seek further support as needed through the CIS Management team.

The Meeting was adjourned at 5:55 PM. The next meeting will be held on Wednesday, December 8, 2023, at 5:00 PM at the Fire Station.

Submitted by:

Beth Gorrill, Board Secretary