

**Santa Margarita Fire Protection District**  
**22375 El Camino Real**  
**Santa Margarita, CA 93453**  
**805-438-3185**

Board of Directors Meeting

January 8, 2025

**Minutes:**

1. The meeting was called to order at 5:02 PM. Present: John Wilkins, Beth Gorrill, Joel Switzer, Fire Chief, Bob Murach, Deputy Fire Chief, Bobby Guy
2. The December minutes were read. John moved to approve, Joel seconded and minutes were approved on a vote of 3 ayes, no nays.

3. Action Items:

- A. The warrants were presented and approved.
- B. The Oath of Office for Board Director Wilkins was administered by Board Secretary, Beth Gorrill. Documentation will be sent to SLO County Clerk.
- C. No new expenditures or donations. Bank business:

Pacific Premier Bank needs more specific account information for Deputy Chief to be a co-signer on the accounts. Beth made a motion to Resolve the issues. John seconded the motion and Resolution #25-0108 approving that Deputy Chief Bobby Guy be accorded signing approval for Pacific Premier Bank Account #4211740768 and Account # 4211885456 was approved. See attached.

- D. Of the 3 Requests for Proposal: 1 declined and of the 2 received, Hunter Smith Architect's bid has been selected by staff. A meeting will be held in January with Board members, staff and Hunter Smith staff to review plans.

4. Chief's Report:

- At the Countywide Fire Chiefs meeting it was announced that the Mobile Command system will be replaced by Tablet Command in the next fiscal year. Due to the increased cost of devices, grant funding will be sought.
- A new CPR Device is also being implemented in the coming year.
- The 2 new EMT Squad members will be commencing drills, however, responses will be pending National Board completion.

The meeting was adjourned at 5:35 PM. The next meeting will be held on Wednesday, February 12, 2025 at 5:00 PM

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Beth Gorrill".

Beth Gorrill, Board Secretary