

Santa Margarita Fire Protection District  
22375 El Camino Real  
Santa Margarita, CA 93453  
805-438-3185

Board of Directors Meeting  
December 8, 2021  
5:00 PM at the Fire Station

**AGENDA**

1. Call to Order/Roll Call
2. Reading/Approval of previous Minutes
3. Action Items:
  - 3a. Warrants presented for approval
  - 2b. Designation of public facility fees to replace damaged bay door
4. Chief's Report
5. Public Comment
6. Adjournment

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**Minutes**

1. The meeting was called to order at 5:02 PM. Present: John Wilkins, Beth Gorrill, Joel Switzer and Fire Chief, Bob Murach.
2. The November minutes were read. Chief Murach asked for a correction regarding the donation of funds from the 100<sup>th</sup> Anniversary Celebration. Joel moved to approve the minutes with corrections, John seconded, and the vote was 3 Ayes, no Nays. Minutes approved.
3. Action Items:
  - A. The warrants were presented. John made a motion to approve the warrants, Beth seconded. A vote was taken: 3 Ayes, no Nays.
  - B. Chief Murach requested that the Public Facility Fees disbursement for an Engine Bay door be tabled until the January meeting.
  - C. Chief Murach requested a motion to authorize necessary updates on Engine 7891, the 2005 Seagrave, by Derotic Emergency Equipment, a Seagrave Authorized company; and transportation to the Cosa Mesa plant will be carried out by Mueller Transport Co.  
John moved to approve the update, Joel seconded and the vote was 3 Ayes, 0 Nays.
4. Chief's Report: Chief Murach reported the new helmets purchased with the grant have arrived. New wildland turnouts should be arriving within the next few weeks.  
SLO County is reevaluating method of issuance of Public Facility Fees.  
The SMFD audit for FY 2020-21 has been completed and copies are being distributed to the state and county.

A review of the department's auto insurance policy revealed that they were double billing for one engine. They are sending a refund.  
The department lost 2 firefighters in the past month: one moving out of state and the 2<sup>nd</sup> working with Templeton Fire.

5. The meeting was adjourned at 5:45 PM. The next meeting will take place on Wednesday, January 12, 2022, at 5:00 PM

Respectfully submitted,



Beth Gorrill, Board Secretary