**Santa Margarita Fire Protection District**

**22375 El Camino Real**

**Santa Margarita, CA 93453**

**805-438-3185**

Board of Directors Meeting

May 13, 2020

5:00 PM at the Fire Station

**Minutes**

1. Meeting called to order at 5:00 PM. Present: John Wilkins, Joel Switzer, Beth Gorrill, Fire Chief, Bob Murach
2. The April minutes were read, a correction was made to date of next meeting and corrected minutes were approved unanimously
3. Warrants presented for approval. Beth motioned to approve all warrants, Joel seconded and the motion carried unanimously.
4. Budget Item: Chief Murach presented the preliminary budget for the 2020-2021 Fiscal Year. Chief Murach had worked with SLO County staff to update and verify data. After review and discussion, and praise to the Chief for his fiscal management, John Wilkins made a motion to accept the preliminary budget (see attached). Joel seconded the motion. A vote was taken and all 3 board members voted Aye. The Resolution was passed. See attached: Resolution #2020-05-13.
5. Chief’s Report: Chief Murach requested board approval to surplus the 1994 Chev. Rescue 7852, as the new patrol vehicle is now in operation, and Rescue 7852 has not been used by staff as anticipated. John Wilkins moved to approve the sale, directing Chief Murach to oversee logistics and legalities in determining fair market value and sale. Beth seconded the motion and a vote was taken. All 3 Board members voted Aye. No Nayes.

Chief Murach said that he has ordered 3 new sets of Structure Turnouts and retire oldest sets on a rotating basis. This rotation of gear will allow dept. to stay OSHA compliant. A CSFA grant will cover the 50% of these costs.

2 new Automatic External Defibrillators will be ordered to replace outdated units. At this time we have 4 operational units and 1 out of service.

The department has joined an organization that helps subsidize Firefighter Physical Exams reducing the department’s charge to $35.00 per firefighter.

New LED lighting has been purchased for the station which will be installed along with other electric upgrades and needed maintenance. Chief Murach will be soliciting bids for the work.

Security cameras have arrived, but waiting for cables to be delivered before installation can begin.

The Covid-19 Response and Mitigation program has been going well. 2 firefighters are unable to respond due to family health issues. All staff have received training and have proper PPE.

Firefighters are currently receiving Annual Wildland Response and Safety Training. Patrol 7852, which is a 4 WD vehicle, will be the Wildland Response Vehicle.

Notification for the SLO County Clerk/Registrar’s Office came regarding Board Director Elections which come up this year. President John Wilkins reviewed timelines and will follow up with paperwork, which is due in July.

One requirement is to Consolidate the District Election with the General Election. Beth proposed that the Board resolve to take this step at this time. Joel seconded the motion and a vote was taken. All 3 Board members voted: 3 Ayes, 0 Nays. The motion carried and Resolution 2020-05-13A was resolved.

The meeting was adjourned at 6:10 PM.

The next Board Meeting will take place on Wednesday, June 10th at 5:00 PM at the Fire Station.

Respectfully submitted,

Beth Gorrill

Board Secretary